



Ref. No. SSM/GEN/01QT/2025-26

Date 28.04.2025

NOTICE INVITING QUOTATION

Sealed quotations are hereby invited for field trip, from resourceful benefited tour operators / agents having credentials in similar type of services (both in quantitative & qualitative aspect) as per following Tour details.

1. The work should be completed within specified period from receipt of formal order.
2. No Earnest Money is required to be deposited along with the quotation.
3. Package per head including all type of Expenses and Taxes, should be quoted.
4. The last date of submission of Quotation is 05.05.2025 by 2:00 PM at College Office.
5. That would be opened on the same date in front of intending Quotationers.
6. The undersigned reserves the right of accepting or rejecting any quotation without assigning any reason.
7. Further details regarding tour package may be had from the botany department, Shyampur Siddheswari Mahavidyalaya in all working days in working hours.
8. Password protected quotation can be submitted (i.e. locked pdf quotation file which will be asked to unlock at the time of opening quotations) to the following email address ssmahavidyalaya@gmail.com.



(DR. SABYASACHI SEN)
Principal

Principal
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

Enclosure:

- **Tour Details**

Copy forwarded for information and taking necessary action to.

1. The Convener, Purchase Committee.
2. The Office Notice Board, College Web-site,
3. Shyampur Block – II & Dehimondalghat – I Gram Panchayat.
4. HOD Botany Department

Botany FieldTrip2025

Detail Trip Quotation I (Lava and Murti)

Purpose: Botany Field Trip

Organized by: Department of Botany, Shyampur Siddheswari Mahavidyalaya

Organized for: Semester 4 MDC Students, Session January-June2025 under the guidance of the three teachers of Botany Department

FieldSites: Lava and Murti and outskirts (Darjeeling Himalayas)

Probable Time for Field Trip: Second week of June, 2025

Number of Students and Field Supervisors cum Teachers:

Minimum 5 Students (may be increased upto 25 female and 3 male students along with 3 female teachers.)

Field Trip Itinerary:

Day 1 - Start from Sealdah station by train.

Day 2 - Reach NJP / NMZ and transfer to Lava . Lunch and Visit Pine Forest and Lava Monastery. Stay at Lava.

Day 3- Day is reserved for your activity. Stay

Day 4 – Check out to Murti. Stay

Day 5 - Check out from hotel and visit any place and transfer to NJP / NMZ for returning to Kolkata. On train.

Day 6 – Reach Sealdah by Morning.

TripTransport:

Rail station to hotel, hotel to field site & return, hotel to sightseeing points, present to next place of journey and field observation site visit by **7 or 8-seater reserved car**.

Hotel Accommodation:

Should be safe, secure, clean and separately provided for male & female. In addition to these following conditions should be followed -

*For double bedroom maximum 3 persons should be accommodated

*For triple bedroom maximum 4 persons should be accommodated

*For Teachers separate room should be provided

Travel Agent's Main Responsibilities for Field Team:

It will start from Sealdah rail station and till safely & securely back of entire present field team. It will be consisting of Up-Dn train travel by confirm reserved train sleeper berth, 4 times food provide per day, hotel accommodation, road transport to field site, sightseeing by car.

Travel Agent's Other Responsibilities:

Rail ticket booking with concession availability, intimation with field study area police station for permission of field group

FoodType:

Morning Tiffin, Lunch, Evening Tiffin, Dinner

MenuDetail:

Item	Total	1Tea,2 Biscuits	4Roti/Luchi, Veg Curry	Muri100g with 2Chop /Beguni	Std plate Egg Chowmin	Std Egg Roll	Std Chicken Momo
Morning Tiffin	4	4	4	-	-	-	-
Evening Tiffin	4	4	-	1	1	1	1

Item	Total	Fish (100g)	Egg (2)	Chicken (200g)	Mutton (200g)
Lunch	4	1	2	1	-
Dinner	5		2	3	-

*Each lunch & dinner include fry, vegetable curry, chutney, papad.

* Dinners include first night and last night on train meals.

* *During dinner at train minimum 1 liter sealed drinking water bottle should be provided and during hotel stay safe drinking water should be provided to each team member by travel agent.

Quotation Price/Trip Expenditure per head (Quotation value by travel agent) includes:

Up-Dn train travel by confirm reserved train sleeper berth (Concession price by railway authority), 4 times food provide per day, hotel accommodation, road transport to field site, sightseeing by car.

***Final bill will be provided by the travel agent with GST at the end of the successful completion of field trip.**

Trip Expenditure Payment Process to Travel Agent:

25% at the time of contract, 50% before trip and remaining 25% after completion of Field Trip after complete GST bill submission and after getting satisfactory feedback from participated field team students & teachers.

