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**SHYAMPUR SIDDHESWARI
MAHAVIDYALAYA**

AJODHYA, HOWRAH -711312

SELF STUDY REPORT (CYCLE - II)

ESTD.
1964



20
24

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA

AJODHYA, HOWRAH -711312

Criterion 6:

6.5.2: Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented
2. Academic and Administrative Audit (AAA) and follow-up action taken
3. Collaborative quality initiatives with other institution(s)
4. Participation in NIRF and other recognized rankings
5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

Criterion 6:

6.5: Internal Quality Assurance System

6.5.2 (5): Link to Minute of IQAC meetings, hosted on HEI website:

Sl. No.	Description	Page No.
1	Regular IQAC meeting : Notice, Minutes of the meeting and Action Taken Report, 2018-19	4-24
2	Regular IQAC meeting : Notice, Minutes of the meeting and Action Taken Report, 2019-20	25- 44
3	Regular IQAC meeting : Notice, Minutes of the meeting and Action Taken Report, 2020-21	45-66
4	Regular IQAC meeting : Notice, Minutes of the meeting and Action Taken Report, 2021-22	67-91
5	Regular IQAC meeting : Notice, Minutes of the meeting and Action Taken Report, 2022-23	92-120
6	Regular IQAC meeting : Notice, Minutes of the meeting and Action Taken Report, 2023-24	121-125
7	Result Analysis and Action taken 2019 - 2023	126-136
8	Students' Feedback 2018-19	137-143
9	Students' Feedback 2019-20	144-148
10	Students' Feedback 2020-21	149-151
11	Students' Feedback 2021-22	152-158
12	Students' Feedback 2022-23	159-163
13	Action Taken Report against Students' Feedback 2019-2023	164-179

Shyampur Siddheswari Mahavidyalaya

Ajodhya • Howrah • Pin - 711312

(Affiliated to the University of Calcutta)

(Accredited by NAAC at the 'B' level)



President :

SRI KALIPADA MANDAL

Principal & Secretary :
(Ex officio) Governing Body

DR. SANTU KUMAR BOSE

Ref. No. SSM/IQAC/01/2018-19

Date 07.08.2018

NOTICE

All concern members of the Internal Quality Assurance Cell (IQAC), Shyampur Siddheswari Mahavidyalaya are hereby notified that a meeting will be held on **14.08.2018** at 1.30 p.m. in the IQAC office regarding the following agendas.

AGENDA

1. Curriculum planning
2. Review of 3rd Year Final Results.
3. Stakeholder's Feedback & Analysis.
4. Remedial classes, Pedagogical techniques
5. Certificate/ Skill development courses.
6. Misc.

All the members are cordially requested to attend the meeting.

Principal,
Shyampur Siddheswari Mahavidyalaya
Principal
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

Coordinator, IQAC
Shyampur Siddheswari Mahavidyalaya
Co-ordinator
IQAC
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

ATTESTED

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Minutes

IQAC Meeting of 2018 Dt. 01.08.2018

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA

1st Meeting of the Internal Quality Assurance Cell (IQAC)

Year-2018-2019

Venue: IQAC office, Shyampur Siddheswari Mahavidyalaya

Date- 01.08.2018

Time- 1.30 pm

MINUTES

Members Present:

1. Dr. Santu Kumar Bose, Principal and Chairman, IQAC SK Bose 11/8/18
2. Mr. Rajarshi Mukherjee, Coordinator IQAC Rmmkjee 14.8.18
3. Ms. Mau Dutta, Member D Dutta 14.8.18
4. Mr. Kinkar Nath Chatterjee, Member K Chatterjee 14.8.18
5. Ms. Chaitali Chakraborty, Member Chaitali Chakraborty 14/8/18
6. Dr. Arun Kumar Maiti, Member AK Maiti 14.8.18
7. Mr. Susanta Kumar Mandal, Member SK Mandal 14.8.18
8. Mr. Gobinda Prasad Barman, Member G Barman 14/8/18
9. Mr. Saikat Sundar Manna, Member S Manna 14/8/18
10. Mr. Mafijur Rahaman, Member MRahaman 14/8/18
11. Ms. Shivani Saha, Member Saha
12. Mr. Susanta Mainan, Student representative S Mainan 14/8/2018
13. Mr. Shahidul Islam Khan, Alumni Representative IS Khan 14/8/18

Members Absent:

1. Nil

Proceedings of the Meeting:

With the permission of Chair, Dr. Santu Kumar Bose, Mr. Rajarshi Mukherjee initiated the discussion with the welcome notes to all members present, followed by the confirmation of last IQAC meeting minutes held on 05.05.2018. Mr. Rajarshi Mukherjee presented the action taken report based on the resolutions taken in the last meeting. The same was approved by Principal, Dr. Santu Kumar Bose.

The minutes of the proceedings of the last meeting, held on 05.05.2018, were read and confirmed with the following observations:

ATTESTED
Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

3 f) The following sentence be included: "Only text books shall be issued to the students who have satisfactory attendance."

g) Regarding the University results the principal informed the house that the office was directed to update all records and upload the same on the college website and the work was expected to be done very soon.

i) It was decided that the notices of the IQAC meetings, minutes & action taken reports should be uploaded at the earliest.

Following major topics have been discussed by IQAC in the meeting:

Item No. 1: Curriculum planning.

Discussion: Choice Based Credit System -is very much planning based curriculum.

Resolution: It is composed of semester wise and credit. One credit equal to one hour for theory and two hours for practical. In a week 6 credit theory class for B. A. and Commerce while 4 theory class and 2 practical class for B. Sc. A well-planned curriculum and routine for each of department shall be planned. Principal sir directed academic council to take necessary actions.

Item No. 2: Review of 3rd Year Final Results.

Discussion: Overall result.

Resolution: The final year results reflect that overall pass percentage has increased. However, the results of B.A./B.SC./B.COM (General) students reflect a downward trend. The IQAC shall meet with the Academic Council to analyze the cause and suggest a remedy.

Item No. 3: Stakeholder's Feedback & Analysis.

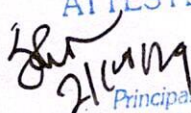
Discussion: Student Feedback has been obtained. Analysis of Student feedback forms reveal that 95 percent students are satisfied with the curricular aspects designed for the students, 70 percent students are satisfied with Teaching Learning and Evaluation adopted by this college, 65 percent students are satisfied with the Infrastructure and Learning Resources provided by the college and 68 percent students are satisfied with Student Support and Progression. Summary of the feedback are as follows-

- Lacking of space in Library/ Library reading room
- Difficulty understanding of the Curriculum
- Less transparency in Evaluation procedure
- More Books in Library
- More classes for completion of Syllabi
- Computer literacy and Wi-Fi facility require
- To enhance Placement facilities

Resolution: IQAC will find out the causes of above and actions will be taken through a meeting of Teacher Council. IQAC will send their recommendations to Governing Body through Principal and to corresponding university authority.

Item No. 4: Remedial classes, Pedagogical techniques.

Discussion: A long discussion on the result of last class test. It was not up to the mark.

ATTESTED

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Resolution: It was discussed and decided to continue remedial coaching classes for slow learners from every department. Mentoring Program will be re-initiated by Department of Zoology.

Proposed by: Dr. S. K. Bose.

Seconded by: Dr. A. K. Maiti.

Item No. 5: Skill development courses.

Discussion: Soft skill development courses like Effective Business Communication, People Management, Communication Skills, Personality Development (public speaking abilities, body language) and Mentoring Program - Leaders as Mentors.

Resolution: IQAC suggested few skill developing courses to the following departments- Effective Business Communication course will be started by Department of Commerce; Spoken English course will be initiated by Department of English; Personality Development (public speaking abilities, body language) will be initiated by Department of Education.


Item No. 6: Misc.

Discussion: Departmental profile preparation.

Resolution: The format of the Departmental Profile will be provided to each department by 31st August, 2018. The last date of submitting the Departmental Profile to the IQAC will be 21st September, 2018.


Meeting ended with a vote of thanks by the Coordinator IQAC to all the members present.

Mr. Rajarshi Mukherjee,
Coordinator IQAC
Shyampur Siddheswari Mahavidyalaya

Approved by


Principal
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

ATTESTED

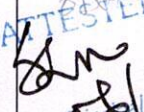

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

IQAC- Action Taken Report (ATR) 2018-2019

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA

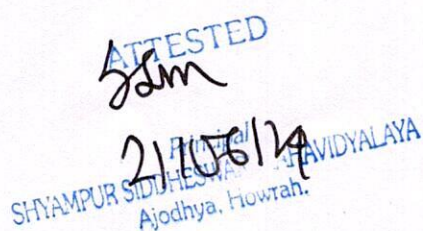
Action Taken Report (ATR) on the resolutions taken in the IQAC Meeting on **14.08.2018**

Agenda with No.	Resolution	Action Taken
1. Curriculum planning	A well-planned curriculum and routine for each of department shall be planned. Principal sir directed academic council to take necessary actions.	In accordance with Routine Subcommittee Academic Council prepared a well-planned routine with fulfilment of Credits for theory and practical and that was circulated among stakeholders.
2. Review of 3rd Year Final Results	The final year results reflect that overall pass percentage has increased. However, the results of B.A./B.SC./B.COM (General) students reflect a downward trend. The IQAC shall meet with the Academic Council to analyse the cause and suggest a remedy.	<ul style="list-style-type: none"> • Assignments were given to students. • Previous year questions were solved.
3. Stakeholder's Feedback & Analysis.	IQAC will find out the causes of above and actions will be taken through a meeting of Teacher Council. IQAC will send their recommendations to Governing Body through Principal and to corresponding university authority.	<ul style="list-style-type: none"> • A new Library and a new Library reading room with AC facilities were constructed to fulfil the demand of the students. • Although the affiliated college has no direct role in framing the Curriculum, IQAC of this college met with each Department and gave them advice to find the weaker Students and carefully handle their difficulties. • IQAC of this college instructed the departments to show the evaluated answer scripts of class tests to their students for transparency and rectification of minor mistakes. • The library of Shyampur Siddheswari Mahavidyalaya has purchased text and reference books of Rs 91,775 as per the requirement of the students and recommendation of the library subcommittee. • As per the recommendations of IQAC of this College, Teachers took extra classes (both offline and online mode) to cover the whole Syllabus. • Responding to the urgent demand for computer courses, literacy programs across diverse disciplines, and the enhancement of our Wi-Fi facility, our institution has undertaken significant measures, resulting in a total expenditure nearing twenty-eight lakhs. • To enhance placement facilities, IQAC of the college recommended the principal to

ATTESTED

 25/08/24
 SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
 Ajodhya, Howrah.

IQAC- Action Taken Report (ATR) 2018-2019

		construct Career Counselling and Placement Cell of this College.
4. Remedial classes, Pedagogical techniques.	It was discussed and decided to continue remedial coaching classes for slow learners from every department. Mentoring Program will be re-initiated by Department of Zoology.	<ul style="list-style-type: none"> • Remedial classes were taken by every department during the of September and October, 2018. • Mentor -mentee programme was initiated by Zoology and other departments also.
5: Skill development courses.	IQAC suggested few skill developing courses to the following departments- Effective Business Communication course will be started by Department of Commerce; Spoken English course will be initiated by Department of English; Personality Development (public speaking abilities, body language) will be initiated by Department of Education.	
6: Misc. - Departmental profile preparation.	The format of the Departmental Profile will be provided to each department by 31 st August, 2018. The last date of submitting the Departmental Profile to the IQAC will be 21 st September, 2018.	Departmental Profile provided to the IQAC within 21 st September, 2018.



 ATTESTED

 21/09/18

 SHYAMPUR SIDDHESWAR VIDYALAYA

 Ajodhya, Howrah.

Shyampur Siddheswari Mahavidyalaya

Ajodhya • Howrah • Pin - 711312

(Affiliated to the University of Calcutta)
(Accredited by NAAC at the 'B' level)



President :

SRI KALIPADA MANDAL

Principal & Secretary :
(Ex officio) Governing Body

DR. SANTU KUMAR BOSE

Ref. No. SSM/IQAC/02/2018-19

Date 23.11.2018

NOTICE

All concern members of the Internal Quality Assurance Cell (IQAC), Shyampur Siddheswari Mahavidyalaya are hereby notified that a meeting will be held on **30.11.2018** at 2.00 p.m. in the Principal Chamber, regarding the following agendas.

AGENDA

1. Stakeholder interactions
2. Organization of Departmental Seminars
3. Review of Internal Assessment Mechanism under CBCS
4. AQAR preparation
5. Review of Admission
6. Misc- Alumni meeting and call for papers of collage journal in next issue.

All the members are cordially requested to attend the meeting.

Principal,
Shyampur Siddheswari Mahavidyalaya
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

Coordinator, IQAC
Shyampur Siddheswari Mahavidyalaya
Co-ordinator
IQAC
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

ATTESTED

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Minutes

IQAC Meeting of 2018 Dt. 30.11.2018

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA

2nd Meeting of the Internal Quality Assurance Cell (IQAC)

Year-2018-2019

Venue: Principal Chamber, Shyampur Siddheswari Mahavidyalaya

Date- 30.11.2018

Time- 2.00 pm

MINUTES

Members Present:

1. Dr. Santu Kumar Bose, Principal and Chairman, IQAC *SK Bose 30-11-18*
2. Mr. Rajarshi Mukherjee, Coordinator IQAC *Rmmukherjee 30/11/18*
3. Ms. Mau Dutta, Member *MDutta 30-11-18*
4. Mr. Kinkar Nath Chatterjee, Member *K Chatterjee 30/11/18*
5. Ms. Chaitali Chakraborty, Member *Chaitali Chakraborty 30/11/18*
6. Dr. Arun Kumar Maiti, Member *AKMaiti 30-11-18*
7. Mr. Susanta Kumar Mandal, Member *SK Mandal 30/11/18*
8. Mr. Gobinda Prasad Barman, Member *G. Barman 30/11/18*
9. Mr. Mafijur Rahaman, Member *M. Rahaman 30.11.18*
10. Ms. Shivani Saha, Member *Saha*
11. Mr. Susanta Mainan, Student representative *SM 30.11.18*

Members Absent:

Mr. Saikat Sundar Manna, Member

Mr. Shahidul Islam Khan, Alumni Representative

Proceedings of the Meeting:

With the permission of Chair, Dr. Santu Kumar Bose, Mr. Rajarshi Mukherjee initiated the discussion with the welcome notes to all members present, followed by the confirmation of last IQAC meeting minutes held on 14. 08. 2018. Mr. Rajarshi Mukherjee presented the action taken report based on the resolutions taken in the last meeting. The same was approved by Principal, Dr. Santu Kumar Bose.

Following major topics have been discussed by IQAC in the meeting:

ATTESTED
[Signature]
Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Item No. 1: Stakeholder interactions.

Discussion: Date and Time of PTM and the students whom will be considered were discussed.

Resolution: For the Third Year Students the PTM will be held on the basis of the result of the class Test. The PTMs must be completed within the third week of January 2019. For the second-year students, the aforesaid PTM will be conducted on the basis of the Mid-Term Exam Result. The PTM of first semester students can only be held after their first semester final exams. All departments are requested to do the necessary in presence of at least two IQAC members.

Item No. 2: Organization of Departmental Seminars

Discussion: Probable time and brochure format regarding seminar were discussed.

Resolution: All the departments of the college are requested to organize at least one state or national or international level seminar every year and one extended lecture for the purpose of NAAC evaluation. The students of respective departments may be encouraged to submit student papers as well.

Item No. 3: Review of Internal Assessment Mechanism under CBCS

Discussion: Timing, mode and controlling of Internal Assessment were discussed.

Resolution: The internal assessment of the first semester students will be conducted centrally at an appropriate date fixed by the Academic Council and Exam cell. Teachers are requested to guide the students regarding submission of Projects and introduce them to Academic Writing.

Item No. 4: AQAR preparation.

Discussion: Student feedback taken last month in hard copy were compiled and analysis.

Resolution: Five AQARs have to be prepared by March 2019 as per the communique of the Governing Body so that IQA can be submitted by April - May 2019. The SSR will be taken up in April and has to be completed by June 2019. Separate teams will be formed to handle the three important components of AQAR namely, Departmental Profile, Students' Feedback from each department and Parent Feedback (to be collected in Departmental PTM)

Item No. 5: Review of Admission

Discussion: A long discussion on online admission and applicants facing different problems.

Resolution: The Online Admission Process is continued this year. However, the applicants are not being able to understand the CBCS system that has replaced the Annual System. The Admission Committee has created an Assistance Cell for the students who have submitted their applications online are not being able to access this assistance provided physically.

Item No. 6: Misc- Alumni meeting and publication of SSM Journal of Science and Humanities.

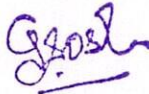
Discussion: Publication regarding SSM Journal of Science and Humanities were discussed.

ATTESTED
Principal
SHYAMPUR SIKSHANIKETAN VIDYALAYA
Ajodhya, Howrah.

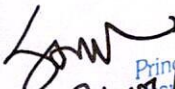
Resolution: Publication of the next issue of the SSM Journal of Science and call for papers from faculty of the college and other institution. Alumni association is not registered. An initiative is taken for registration.

Meeting ended with a vote of thanks by the Coordinator IQAC to all the members present.

Mr. Rajarshi Mukherjee,
Coordinator IQAC
Shyampur Siddheswari Mahavidyalaya

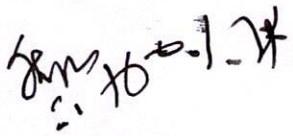
Approved by


Principal
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

ATTESTED

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

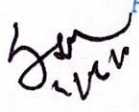
IQAC- Action Taken Report (ATR) 2018-2019

Action Taken Report (ATR) on the resolutions taken in the IQAC Meeting on 30.11.2018

1. Stakeholder interactions	For the Third Year Students the PTM will be held on the basis of the result of the class Test. The PTMs must be completed within the third week of January 2019. For the second-year students, the aforesaid PTM will be conducted on the basis of the Mid-Term Exam Result. The PTM of first semester students can only be held after their first semester final exams. All departments are requested to do the necessary in presence of at least two IQAC members.	All PTMs held on right time.
2. Organization of Departmental Seminars	All the departments of the college are requested to organize at least one state or national or international level seminar every year and one extended lecture for the purpose of NAAC evaluation. The students of respective departments may be encouraged to submit student papers as well.	The following seminar organized- <ul style="list-style-type: none"> • Bee Keeping as Entrepreneurship (14th December 2018) • Issues of Trademarks and Copyrights (10th January 2019) • Overcompensating: An Entrepreneurial Initiative (23rd Feb 2019) • Business Using Flowers (28th March 2019) • Mushroom Cultivation: Techniques and Income Generation (9th April 2019) • An Overview of Research Methodology (22nd May 2019) • Application of Research Methodology in Social Sciences (3rd June 2019)
3. Review of Internal Assessment Mechanism under CBCS	The internal assessment of the first semester students will be conducted centrally at an appropriate date fixed by the Academic Council and Exam cell. Teachers are requested to guide the students regarding submission of Projects and introduce them to Academic Writing.	<ul style="list-style-type: none"> • Principal served notice for IA and mentioning the last date submission of tutorial projects. 
4. AQAR preparation.	Five AQARs have to be prepared by March 2019 as per the communique of the	<ul style="list-style-type: none"> • Separate teams formed to handle the three important components of AQAR

IQAC- Action Taken Report (ATR) 2018-2019

	<p>Governing Body so that IQAC can be submitted by April - May 2019.</p> <p>The SSR will be taken up in April and has to be completed by June 2019. Separate teams will be formed to handle the three important components of AQAR namely, Departmental Profile, Students' Feedback from each department and Parent Feedback (to be collected in Departmental PTM)</p>	<p>[Cr-1- Dr. A K Maiti and C Chakraborty; Cr-2- Mr. R Mukerjee and Mr. S K Mandal; Cr-3-Mr. S Teli and Surajit Mandal; Cr-4- G P Barman and K N Chatterjee; Cr-5-Mrs M Dutta and S Saha; Cr-6- Mr. M Ghosh and A Manna; Cr-7-Mr. P Dawn and S Samanta]</p> <ul style="list-style-type: none"> • AQAR-2013-2014 (submitted on 22/12/2018) • AQAR-2014-2015 (submitted on 22/12/2018) • AQAR-2015-2016 (submitted on 22/12/2018)
5. Review of Admission	<p>The Online Admission Process is continued this year. However, the applicants are not being able to understand the CBCS system that has replaced the Annual System. The Admission Committee has created an Assistance Cell for the students who have submitted their applications online are not being able to access this assistance provided physically.</p>	<ul style="list-style-type: none"> • Teachers attend CBCS syllabus workshop at different college. • Teachers assisted to students understanding CBCS curriculum and syllabus forming a separate team in association with IQAC. • For Semester -I students an Induction Programme arranged during the starting of Session.
Misc- Alumni meeting and publication of SSM Journal of Science and Humanities. 6.	<p>Publication of the next issue of the SSM Journal of Science and Humanities- call for papers from faculty of the college and other institution. Alumni Association is not registered. An initiative is taken for registration.</p>	<ul style="list-style-type: none"> • A notice regarding call for paper was served by the journal convener. • Process of registration was given to Mr. Shahidul Islam khan, President of Alumni Association.


ATTESTED
 Principal
 SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
 Ajodhya, Howrah.

Shyampur Siddheswari Mahavidyalaya

Ajodhya • Howrah • Pin - 711312

(Affiliated to the University of Calcutta)
(Accredited by NAAC at the 'B' level)



President :

SRI KALIPADA MANDAL

Principal & Secretary :
(Ex officio) Governing Body

DR. SANTU KUMAR BOSE

Ref. No. SSM/IQAC/03/2018-19

Date 12.02.2019

NOTICE

All concern members of the Internal Quality Assurance Cell (IQAC), Shyampur Siddheswari Mahavidyalaya are hereby notified that a meeting will be held on **19.02.2019** at 2.30 p.m. in the principal's chamber regarding the following agendas.

AGENDA

1. R & D planning
2. Social Media Communication
3. Extension activity by NSS
4. Memorandum of Understanding (MoU)
5. Extra-curricular activity
6. Academic Budget and Finance.
7. Misc.

All the members are cordially requested to attend the meeting.

Principal,
Shyampur Siddheswari Mahavidyalaya
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

Coordinator, IQAC
Shyampur Siddheswari Mahavidyalaya
IQAC
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

ATTESTED

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Minutes

IQAC Meeting of 2019 Dt. 19. 02. 2019

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA

3rd Meeting of the Internal Quality Assurance Cell (IQAC)

Year-2018-2019

Venue: Principal Chamber, Shyampur Siddheswari Mahavidyalaya

Date- 19. 02. 2019

Time- 2.00 pm

MINUTES

Members Present:

1. Dr. Santu Kumar Bose, Principal and Chairman, IQAC SKBose
2. Mr. Rajarshi Mukherjee, Coordinator IQAC Rmmukherjee 19.2.19
3. Mr. Kinkar Nath Chatterjee, Member KChatterjee 19.2.19
4. Ms. Chaitali Chakraborty, Member Chaitali Chakraborty 19-2-19
5. Dr. Arun Kumar Maiti, Member AKMaiti 19/2/19
6. Mr. Susanta Kumar Mandal, Member SKMandal 19/4/19
7. Mr. Gobinda Prasad Barman, Member GPrasad 19/2/19
8. Mr. Mafijur Rahaman, Member M. Rahaman 19/4/19
9. Ms. Shivani Saha, Member Saha 19.2.19
10. Mr. Susanta Mainan, Student representative SM 19.2.19

Members Absent:

Ms. Mau Dutta, Member

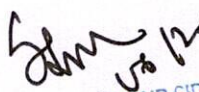
Mr. Saikat Sundar Manna, Member

Mr. Shahidul Islam Khan, Alumni Representative

Proceedings of the Meeting:

With the permission of Chair, Dr. Santu Kumar Bose, Mr. Rajarshi Mukherjee initiated the discussion with the welcome notes to all members present, followed by the confirmation of last IQAC meeting minutes held on 30.11.2018. Mr. Rajarshi Mukherjee presented the action taken report based on the resolutions taken in the last meeting. The same was approved by Principal, Dr. Santu Kumar Bose.

ATTESTED


Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Following major topics have been discussed by IQAC in the meeting:

Item No. 1: R & D planning.

Discussion: Selection of Convenor of Journal and Editor-discussed. Publication in quality journal recognized by UGC.

Resolution: The unexpected demise of Dr. Koushik Das, the Convener and Executive Editor of the SSM Journal of Science and Humanities has resulted in the unforeseen delay in the publication of the 2nd issue of the journal. The ISSN number of the journal has been obtained already. IQAC advised TCS to select a new Executive Editor in the next TC meeting.

Principal requested Research and Development Cell through IQAC that teachers must publish their research papers in UGC recognized journal.

Item No. 2: Social Media Communication

Discussion: Increase of social media coverage- discussed.

Resolution: To help the staff of the college communicate more effectively a Facebook page of the college and a WhatsApp account will be opened. All official communications will be directed through these. An exclusive WhatsApp group for Teachers and Librarians SSM LIBRARY will also be created and the IQAC shall communicate in it regarding NAAC preparations.

Item No. 3: Extension activity through NSS

Discussion: Various collaborative activities with other organization need to be done.

Resolution: Previously our NSS units completed few activities (Safe Drive Save Life, Free Health Check Up Camp, Say No to Plastic, Swachh Bharat Abhiyan, AIDS Awareness Camp and Campaign against Human Trafficking). Further IQAC advise NSS to do the following activities - Pulse Polio Immunization Camp, Clothes Distribution to Nearby Village, Book Donation Camp, Thalassemia Camp, Rally to Protect Dengue, Blood Donation Camp and Consciousness against Dowry.

Item No. 4: Memorandum of Understanding (MoU).

Discussion: Importance of MoU with other institutions or industries.

Resolution: Our institution will make MoUs with other institutions and industry. Teachers' Council and Academic Council is advised to necessary action for the aforesaid.

Item No. 5: Extra-curricular activity.

Discussion: As per UGC guide line every student should carry extra-curricular activities along normal education.

Resolution: IQAC advised TC and Academic Council to initiate the followings -Topic-specific clubs' formation (such as math club, Eco Club, Drama club, Geo club etc.), Band creation, Debate, Drama, Entrepreneurship, Sports, Tutoring, Quiz Bowl, Photography, Animal Rescue etc.

Item No. 6: Academic Budget and Finance.

Discussion: Academic budget is very essential and whole institutional finance budget.

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21/4/16

Handwritten signature and date:
21/05/16
Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Resolution: At the beginning of session departmental budget for coming academic year and whole instruction. Bursar asked from every department along with library. Institutional budget will be provided by bursar himself.

Item No. 7: Misc.

Discussion: Collection of Weather Data, tree plantation by dept of Botany, Re-Purpose Paper, Water Conversation, Reduce plastic use etc.

Resolution: IQAC requested to the Department of Zoology, Geography and Botany to take useful steps for Collection of Weather Data by the Dept. of Geography and Zoology, tree plantation by dept of Botany, Geography and Zoology, Re-Purpose Paper, weigh in on Water Conversation, Reduce plastic use etc.

Meeting ended with a vote of thanks by the Coordinator IQAC to all the members present.

Mr. Rajarshi Mukherjee,
Coordinator IQAC
Shyampur Siddheswari Mahavidyalaya

Approved by

Principal
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

ATTESTED

24/10/24
Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

IQAC- Action Taken Report (ATR) 2018-2019

Action Taken Report (ATR) on the resolutions taken in the IQAC Meeting on 19.02.2019

1. R & D planning.	<ul style="list-style-type: none"> • The unexpected demise of Dr. Koushik Das, the Convener and Executive Editor of the SSM Journal of Science and Humanities has resulted in the unforeseen delay in the publication of the 2nd issue of the journal. The ISSN number of the journal has been obtained already. IQAC advised TCS to select a new Executive Editor in the next TC meeting. • Teachers and Non-teaching staffs will be provided financial support for quality publication, paper presentation, FDP (OP/RC), Life membership of Organization etc. 	<ul style="list-style-type: none"> • Dr. Dhruba Chandra Dhali, Assistant Professor in the Department of Zoology has since taken up the responsibility of convener and executive editor of the journal. • Articles and Research Papers were sought from the faculty members and teachers and research scholars of other institutions to be submitted within 15th April, 2019. • Few published their research paper in UGC recognized journal and in web of science indexed journal. •
2. Social Media Communication	To help the staff of the college communicate more effectively a Facebook page of the college and a WhatsApp account will be opened. All official communications will be directed through these. An exclusive WhatsApp group for Teachers and Librarians SSM LIBRARY will also be created and the IQAC shall communicate in it regarding NAAC preparations.	<ul style="list-style-type: none"> • A SSM Facebook page was created. • TS-NTS WhatsApp group was created. • SSM-Library WhatsApp group was created.
3. Extension activity through NSS	IQAC advise NSS to do the following activities - Pulse Polio Immunization Camp, Clothes Distribution to Nearby Village, Book Donation Camp, Thalassemia Camp, Rally to Protect Dengue, Blood Donation	<ul style="list-style-type: none"> • Pulse Polio Immunization Camp with Dihimondal Ghat Health Center on 06.03.2019 • Clothes Distribution to Nearby Village with S & H Manufacturing & Trading Pvt. Ltd. on 08.04.2019 • Book Donation Camp with Meghna Construction on 23.04.2019

Principal
SHYAMPUR SIDDHESWAR HAVELAYA
Ajodhya, Howrah.

IQAC- Action Taken Report (ATR) 2018-2019

	Camp and Consciousness against Dowry.	<ul style="list-style-type: none"> • Thalassemia Camp with Belpukur Local Panchayat Samiti on 08.05.2019 • Rally to Protect Dengue with Belpukur Nagarik Mancha on 28.05.2019 • Blood Donation Camp with Jhumjhum Rural Hospital on 14.06.2019
4. Memorandum of Understanding (MoU).	Teachers' Council and Academic Council is advised to necessary action for the aforesaid.	<ul style="list-style-type: none"> • Contacted with few colleges • Format of this was ready
5. Extra-curricular activity.	IQAC advised TC and Academic Council to initiate the followings -Topic-specific clubs' formation (such as math club, Eco Club, Drama club, Geo club etc.), Band creation, Debate, Drama, Entrepreneurship, Sports, Tutoring, Quiz Bowl, Photography, Animal Rescue etc.	<ul style="list-style-type: none"> •
6. Academic Budget and Finance.	At the beginning of session departmental budget for coming academic year and whole instruction. Bursar asked from every department along with library. Institutional budget will be provided by bursar himself.	<ul style="list-style-type: none"> • Budget from individual department obtained. • Bursar submitted yearly academic budget.
Misc.- Collection of Weather Data, tree plantation by dept of Botany, Re-Purpose Paper, Water Conversation, Reduce plastic use etc.	IQAC requested to the Department of Zoology, Geography and Botany to take useful steps for Collection of Weather Data by the Dept. of Geography and Zoology, tree plantation by dept of Botany, Geography and Zoology, Re-Purpose Paper, weigh in on Water Conversation, Reduce plastic use etc.	<ul style="list-style-type: none"> • All activities completed.

[Signature]
21/06/19

ATTESTED
[Signature]
21/06/19
Principal
SHYAMPUR SIDDHESHWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Shyampur Siddheswari Mahavidyalaya

Ajodhya • Howrah • Pin - 711312

(Affiliated to the University of Calcutta)
(Accredited by NAAC at the 'B' level)



President :

SRI KALIPADA MANDAL

Principal & Secretary :
(Ex officio) Governing Body

DR. SANTU KUMAR BOSE

Ref. No. SSM/IQAC/04/2018-19

Date 19.05.2019

NOTICE

All concern members of the Internal Quality Assurance Cell (IQAC), Shyampur Siddheswari Mahavidyalaya are hereby notified that a meeting will be held on **26.05.2019** at 2.30 p.m. in the Principal's chamber regarding the following agendas.

AGENDA

1. Infrastructure development, Augmentation, Management Information System.
2. Gender audit
3. Environmental activity and Green Initiatives
4. Library & Learning Resources.
5. Community Developments & Outreach Programme.
6. Misc.

All the members are cordially requested to attend the meeting.

Principal,
Shyampur Siddheswari Mahavidyalaya
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

Co-ordinator
IQAC
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

26/5/19

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya Howrah.

ATTESTED

Minutes

IQAC Meeting of 2019 Dt. 26.05.2019

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA

4th Meeting of the Internal Quality Assurance Cell (IQAC)

Year-2018-2019

Venue: Principal Chamber, Shyampur Siddheswari Mahavidyalaya

Date- 26.05.2019

Time- 2.30 pm

MINUTES

Members Present:

1. Dr. Santu Kumar Bose, Principal and Chairman, IQAC *SK Bose*
2. Mr. Rajarshi Mukherjee, Coordinator IQAC *Rmukherjee 16.5.19*
3. Ms. Mau Dutta, Member *MDutta 16/5/19*
4. Mr. Kinkar Nath Chatterjee, Member *KChatterjee 16.5.19*
5. Ms. Chaitali Chakraborty, Member *Chaitali Chakraborty 16.5.19*
6. Dr. Arun Kumar Maiti, Member *AKMaiti 16/5/19*
7. Mr. Susanta Kumar Mandal, Member *SKMandal 16/5/19*
8. Mr. Gobinda Prasad Barman, Member *G.P. Barman 16/5/19*
9. Mr. Mafijur Rahaman, Member *M. Rahaman 16/5/19*
10. Ms. Shivani Saha, Member *Saha 16.5.19*
11. Mr. Saikat Sundar Manna, Member *SSManna 16/5/19*
12. Mr. Susanta Mainan, Student representative *SM 16.5.19*

Members Absent:

Mr. Shahidul Islam Khan, Alumni Representative

Proceedings of the Meeting:

With the permission of Chair, Dr. Santu Kumar Bose, Mr. Rajarshi Mukherjee initiated the discussion with the welcome notes to all members present, followed by the confirmation of last IQAC meeting minutes held on 19.02.2019. Mr. Rajarshi Mukherjee presented the action taken report based on the resolutions taken in the last meeting. The same was approved by Principal, Dr. Santu Kumar Bose.

Following major topics have been discussed by IQAC in the meeting:

Item No. 1: Infrastructure development, Augmentation, Management Information System.

Discussion: Implementation of management information system in Office, Library and students. Improper laboratory space and few departments has no lab. Number of teachers has increased. But Faculty room is too small. Need a spacious faculty room. Teaching and non-teaching staff's toilets is not enough.

ATTESTED

SKM
26/5/19
SSM
26/5/19

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Resolution: The IQAC of the college reviewed the Management Information System that has been implemented. The Office and Library of the College maintain the database of the students to be used for academics and related activities. Teachers' Council is requested to take necessary action through proper channel in this context.

- For library "KOHA" integrated library management software (ILMS) has to be installed.
- All admissions are online.
- Marks obtained by students at all Internal Assessment examinations would be uploaded into the University Portal by the teachers.
- All Fees will be paid through online banking. Likewise, fees for University Examinations are also remitted online.
- SMS through notification gateway is sent to the students, teachers regarding the admission and important news.
- Ledger records would be maintained electronically using "Fina Ware".
- For Student management the software used is "Student Plus".

Item No. 2: Gender audit

Discussion: This session it was organized by Women's Cell in Collaboration with Department of Political Science on 20th July, 2018. Action taken for last session also discussed. Next session audit time and collaborator.

Resolution: Audit will be organized by Women's Cell and Dept. of Political science in collaboration with IQAC, S.S. Mahavidyalaya on 20/11/2019 through Google form.

Item No. 3: Environmental activity and Green Initiatives.

Discussion: Few activities were done previously (Tree plantation by NSS and plastic free campus by Eco club, SSM). More effective and fruitful green initiatives can be initiated.

Resolution: Department of Zoology and Eco Club, Dept. of Botany, Dept. of Geography, Dept. of Chemistry and NSS units are advised to perform the following activity -tree plantation, No plastic campaign, Save water, save electricity etc. at nearby locality in collaboration with Govt. and Non-Govt. organizations.

Item No. 4: Library & Learning Resources.

Discussion: Strengthening library and maintenance of infrastructure.

Resolution: The principal Dr. S. K. Bose suggested providing additional books and journals in the central library. Further, he also suggested paying special attention for maintenance of infrastructure, equipment and other facilities in the campus.

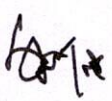
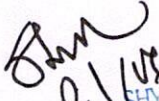
Proposed by: Dr. S. K. Bose

Seconded by: S. K. Mondal.

Item No. 5: Community Developments & Outreach Programme.

Discussion: Socioeconomic status of few villages nearby college discussed. What college can do for the upliftment of it.

ATTESTED

  21/08/19
Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Resolution: Teachers' Council is requested to take necessary action in this context. House suggested the NSS cell of the Mahavidyalaya to go to the villages and undertake cleanliness drive, environmental awareness program, tree plantation etc.

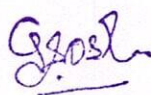
Item No. 6: Misc.

No issue raised.

Meeting ended with a vote of thanks by the Coordinator IQAC to all the members present.

Mr. Rajarshi Mukherjee,
Coordinator IQAC
Shyampur Siddheswari Mahavidyalaya

Approved by



Principal
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

ATTESTED



12/08/14

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

IQAC- Action Taken Report (ATR) 2018-2019

Action Taken Report (ATR) on the resolutions taken in the IQAC Meeting on 26.05.2019

<p>1. Infrastructure development, Augmentation, Management Information System.</p>	<ul style="list-style-type: none"> • For library “KOHA” integrated library management software (ILMS) has to be installed. • All admissions are online. • Marks obtained by students at all Internal Assessment examinations would be uploaded into the University Portal by the teachers. • All Fees will be paid through online banking. Likewise, fees for University Examinations are also remitted online. • SMS through notification gateway is sent to the students, teachers regarding the admission and important news. • Ledger records would be maintained electronically using “Fina Ware”. • For Student management the software used is “Student Plus”. 	<ul style="list-style-type: none"> • For library “KOHA” integrated library management software (ILMS) has to be installed. • All admissions are online. • Marks obtained by students at all Internal Assessment examinations are uploaded into the University Portal by the teachers. • All Fees are paid through online banking. • Likewise, fees for University Examinations are also remitted online. • SMS through notification gateway is sent to the students, teachers regarding the admission and important news. • Ledger records are maintained electronically using “Fina Ware”. • For Student management the software used is “Student Plus”.
<p>2. Gender audit</p>	<p>Audit will be organized by Women's Cell and Dept. of Political science in collaboration with IQAC, S.S. Mahavidyalaya on 20/11/2019 through Google form.</p>	<ul style="list-style-type: none"> • Gender Audit completes within the target time. • According to the last audit recommendation 4 seminars regarding various aspects had been completed.
<p>3. Environmental activity and Green Initiatives.</p>	<p>ATTESTED 12/06/19 Principal SIVANPUR SIDDHESWAR Ajodhya, Ho</p>	<ul style="list-style-type: none"> • Biodiversity Documentation and monitoring of Anantapur Village by Eco-Club and Dept. of Zoology. • Biodiversity Documentation and monitoring of Radhanagar Village by Eco-Club and Dept. of Zoology.

IQAC- Action Taken Report (ATR) 2018-2019

		<ul style="list-style-type: none"> • Awareness Campaign against Wildlife Hunting by Eco-Club, Dept. of Zoology, HEAL, The Fishing Cat Project at Different stations of South Eastern Railway. • Say No to Plastic - Campaign by Eco Club, Deoly Milan Tirtha Club and NSS. • Swachh Bharat Abhiyan by NSS and Belpukur Kirtibus Seven Star Club. • Awareness Campaign against Wildlife Hunting by Eco-Club, Dept. of Zoology, • HEAL, The Fishing Cat Project at Different stations of South Eastern Railway
4. Library & Learning Resources.	<p>The principal Dr. S. K. Bose suggested providing additional books and journals in the central library.</p> <p>Further, he also suggested paying special attention for maintenance of infrastructure, equipment and other facilities in the campus.</p>	<ul style="list-style-type: none"> • Books purchased. • Journals subscribed. • Wi-Fi facility for teachers.
5. Community Developments & Outreach Programme.	<p>Teachers' Council is requested to take necessary action in this context. House suggested the NSS cell of the Mahavidyalaya to go to the villages and undertake cleanliness drive, environmental awareness program, tree plantation etc.</p>	<ul style="list-style-type: none"> • Completed village cleanliness programmes by NSS • Environmental awareness programmes completed by Eco club • Tree plantation done by NSS.
6. Misc.	Nothing	•

Slm
29/10/24

4

Shyampur Siddheswari Mahavidyalaya

Ajodhya • Howrah • Pin - 711312

(Affiliated to the University of Calcutta)
(Accredited by NAAC at the 'B' level)



President :

SRI KALIPADA MANDAL

Principal & Secretary :
(Ex officio) Governing Body

DR. SANTU KUMAR BOSE

Ref. No. SSM/IQAC/01/2019-20

Date 06.08.2019

NOTICE

All concern members of the Internal Quality Assurance Cell (IQAC), Shyampur Siddheswari Mahavidyalaya are hereby notified that a meeting will be held on **13.08.2019** at 2.30 p.m. in the Principal's chamber regarding the following agendas.

AGENDA

1. Curriculum planning
2. Review of 3rd Year Final Results.
3. Stakeholder's Feedback & Analysis.
4. Remedial classes, Pedagogical techniques
5. Certificate/ Skill development courses.
6. Miscellaneous -

All the members are cordially requested to attend the meeting.

Principal,
Shyampur Siddheswari Mahavidyalaya
Principal
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

Coordinator, IQAC
Shyampur Siddheswari Mahavidyalaya
Co-ordinator
IQAC
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

ATTESTED

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Minutes

IQAC Meeting of 2019 Dt. 13.08.2019

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA

1st Meeting of the Internal Quality Assurance Cell (IQAC)

Year-2019-2020

Venue: Principal Chamber, Shyampur Siddheswari Mahavidyalaya

Date- 13.08.2019

Time- 2.30 pm

MINUTES

Members Present:

1. Dr. Santu Kumar Bose, Principal and Chairman, IQAC SK Bose
2. Mr. Rajarshi Mukherjee, Coordinator IQAC Rmukherjee 13.8.19
3. Ms. Mau Dutta, Member MDutta
4. Mr. Kinkar Nath Chatterjee, Member KChatterjee 13/8/2019
5. Ms. Chaitali Chakraborty, Member Chaitali Chakraborty 13/8/19
6. Dr. Arun Kumar Maiti, Member ARMaiti 13/8/19
7. Mr. Susanta Kumar Mandal, Member SKMandal 13.8.19
8. Mr. Gobinda Prasad Barman, Member GPrasad 13/8/19
9. Mr. Mafijur Rahaman, Member MRahaman 13-8-19
10. Ms. Shivani Saha, Member Saha 13/8/19
11. Mr. Saikat Sundar Manna, Member SSanna 13/8/19
12. Mr. Susanta Mainan, Student representative SM 13/8/2019

Members Absent:

Mr. Shahidul Islam Khan, Alumni Representative

Proceedings of the Meeting:

With the permission of Chair, Dr. Santu Kumar Bose, Mr. Rajarshi Mukherjee initiated the discussion with the welcome notes to all members present, followed by the confirmation of last IQAC meeting minutes held on 26.05.2019. Mr. Rajarshi Mukherjee presented the action taken report based on the resolutions taken in the last meeting. The same was approved by Principal, Dr. Santu Kumar Bose.

Following major topics have been discussed by IQAC in the meeting:

Item No. 1: Curriculum planning

Discussion: The follow up of academic calendar was taken with discussions and evaluation. IQAC Coordinator explained about the execution of the academic calendar

Resolution: It was resolved to execute academic calendar strictly. Proposed by: Principal Dr. S. K. Bose and Seconded by: R. Mukerjee, IQAC Coordinator.

Item No. 2: Review of final year results

Discussion: The review of the final year results was satisfactory yet the problem with Pass Course Students continues. Though new faculty members have joined yet the results of some of the Science and Arts departments are causes of concern.

Signature of Principal

Signature of Coordinator

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya Howrah.

Resolution: The IQAC feels that extra Classes must be reintroduced in earnest and few more class tests. Previous year question answer discussion by respective departments.

Item No. 3: Stakeholder's Feedback & Analysis

Discussion: The feedback committee reviewed the analyzed data of feedback report which was collected from students, staffs and alumni. Students are not satisfied with students' canteen, Girls need hygienic common room with sanitary napkin facilities.

More classes for completion of Syllabi; Introduction of certificate courses; More Books in the Library; Facility of fresh drinking water; Difficulties faced by students in administrative work Laboratory Equipment and samples; Poor Canteen facilities.

Resolution: Principal sir directed canteen subcommittee and Teachers' Council to take necessary action. Principal sir also directed women's cell and TCS to take effective action.

Item No. 4: Remedial classes, Pedagogical techniques.

Discussion: Previously taken last years' results and class test of all departments are discussed. It was discussed and decided to continue remedial coaching classes for slow learners from every department.

Resolution: IQAC members directed the head of the departments to find out slow and advanced learners on last year's result and their performance and to take remedial measures for slow learners and give additional activities to advanced learners. The reports are to be submitted accordingly to the IQAC.

Item No. 5: Computer Skill Enhancement Programme for Staff Members

Discussion: About basic computer skill for staff members.

Resolution: The Department of Computer Science in association with IQAC organized a hands-on Computer Skill Enhancement Programme for Staff Members of the college. The response was very positive and such programmed have to be undertaken again to enhance the skill set of the Teaching and Non-Teaching Staff members of the college.

Item No. 6: Miscellaneous

Discussion: Orientation program for students to access digital resources.

Resolution:

It was decided to organize workshop on Assessment and Accreditation Process, Use of ICT in Teaching-learning for teaching staff and Computer Awareness Programme will be held. The same also must be done by the Department of Computer Science for students to access digital resources.

Meeting ended with a vote of thanks by the Coordinator IQAC to all the members present.

Mr. Rajarshi Mukherjee,
Coordinator IQAC
Shyampur Siddheswari Mahavidyalaya

Approved by
G. S. S.

Principal
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

21/06/24

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

ATTESTED

IQAC- Action Taken Report (ATR) 2019-2020

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA

Action Taken Report (ATR) on the resolutions taken in the IQAC Meeting on 13.08.2019


Agenda with No.	Resolution	Action Taken
1. Curriculum planning	It was resolved to execute academic calendar strictly	In accordance with Routine Subcommittee Academic Council prepared a well-planned routine with fulfilment of Credits for theory and practical and that was circulated among stakeholders. Academic calendar was also provided
2. Review of 3rd Year Final Results	The IQAC feels that extra Classes must be reintroduced in earnest and few more class tests. Previous year question answer discussion by respective departments.	<ul style="list-style-type: none"> • Extra classes were given to students. • More class tests taken. • Previous year questions were solved.
3. Stakeholder's Feedback & Analysis.	Principal sir directed canteen subcommittee and Teachers' Council to take necessary action. Principal sir also directed women's cell and TCS to take effective action in the following – students' canteen, Girls need hygienic common room with sanitary napkin facilities. More classes for completion of Syllabi; Introduction of certificate courses; More Books in the Library; Facility of fresh drinking water; Difficulties faced by students in administrative work Laboratory Equipment and samples; Poor Canteen facilities. Difficulty in understanding Curriculum of university.	<ul style="list-style-type: none"> • Teachers took extra classes (in blended mode) to cover the whole Syllabus. • On recommendation of IQAC, 14 certificate courses of at least 30 hours are introduced to improve ICT skills, soft skills, communication skills, etc. • In this session, the library of Shyampur Siddheswari Mahavidyalaya has purchased text and reference books of Rs 47,583 as per the recommendation of the library sub-committee. • As per the recommendation of IQAC of this college, three new water purifiers were installed for the students at separate places in the college. • As per the recommendations of the Grievance and Redressal Cell, the college authority tried to rectify the difficulties faced by the students in administrative work. To recognize the importance of technological advancement in administrative processes, significant investments have been made in office automation software, website development, and library automation software (KOHA), with maintenance charges factored in, amounting to approximately three lakhs thirty-nine thousand rupees. • Laboratory equipment and samples were purchased as per the needs of the students. • As per the demand of the students, the Canteen subsidy is enhanced from 50 thousand to 75 thousand for various items of food and for better quality. • Few feedback forwarded to GB for rectification and few sent to the university.
4. Remedial classes, Pedagogical techniques.	It was discussed and decided to continue remedial coaching classes for slow learners from every department. Mentoring	<ul style="list-style-type: none"> • Remedial classes were taken by every department during the of September and October, 2019. • Mentor -mentee programme was initiated by Zoology and other departments also.

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21/08/19

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

IQAC- Action Taken Report (ATR) 2019-2020

	Program will be re-initiated by Department of Zoology.	
5: Skill development courses.	The Department of Computer Science in association with IQAC organized a hands-on Computer Skill Enhancement Programme for Staff Members of the college. The response was very positive and such programmed have to be undertaken again to enhance the skill set of the Teaching and Non-Teaching Staff members of the college.	15 skill development courses had been completed by various departments.
6: Misc. -.	It was decided to organize workshop on Assessment and Accreditation Process, Use of ICT in Teaching –learning for teaching staff and Computer Awareness Programme will be held.	Basic IT skills workshop completed.


 21/06/24
 ATTESTED
 Principal
 SHYAMPUR SIDDHESWAR MAHAVIDYALAYA
 Ajodhya, Howrah.

Shyampur Siddheswari Mahavidyalaya

Ajodhya • Howrah • Pin - 711312

(Affiliated to the University of Calcutta)
(Accredited by NAAC at the 'B' level)



President :

SRI KALIPADA MANDAL

Principal & Secretary :
(Ex officio) Governing Body

DR. SANTU KUMAR BOSE

Ref. No. SSM/IQAC/02/2019-20

Date 04.11.2019

NOTICE

All concern members of the Internal Quality Assurance Cell (IQAC), Shyampur Siddheswari Mahavidyalaya are hereby notified that a meeting will be held on **11. 11. 2019** at 2.30 p.m. in the Principal's chamber regarding the following agendas.

AGENDA

1. Stakeholder interactions
2. Organization of Departmental Seminars
3. AQAR preparation
4. Review of Admission
5. Miscellaneous

All the members are cordially requested to attend the meeting.

Principal,
Shyampur Siddheswari Mahavidyalaya
Principal
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

Coordinator, IQAC
Shyampur Siddheswari Mahavidyalaya
Co-ordinator
IQAC
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

ATTESTED

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Minutes

IQAC Meeting of 2019 Dt. 11. 11. 2019

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA

2nd Meeting of the Internal Quality Assurance Cell (IQAC)

Year-2019-2020

Venue: Principal Chamber, Shyampur Siddheswari Mahavidyalaya

Date- 11. 11. 2019

Time- 2.30 pm

MINUTES

Members Present:

1. Dr. Santu Kumar Bose, Principal and Chairman, IQAC SK Bose
2. Mr. Rajarshi Mukherjee, Coordinator IQAC Rmukherjee 11.11.19
3. Ms. Mau Dutta, Member MDutta
4. Mr. Kinkar Nath Chatterjee, Member KChatterjee 11/11/19
5. Ms. Chaitali Chakraborty, Member Chaitali Chakraborty 11/11/19
6. Dr. Arun Kumar Maiti, Member AKMaiti 11/11/19
7. Mr. Susanta Kumar Mandal, Member SKMandal 11/11/19
8. Mr. Gobinda Prasad Barman, Member GPrasad 11/11/19
9. Mr. Mafijur Rahaman, Member M. Rahaman
10. Ms. Shivani Saha, Member Saha 11/11/19
11. Mr. Saikat Sundar Manna, Member SSManma 11/11/2019
12. Mr. Susanta Mainan, Student representative SM 11.11.2019

Members Absent:

Mr. Shahidul Islam Khan, Alumni Representative

Proceedings of the Meeting:

With the permission of Chair, Dr. Santu Kumar Bose, Mr. Rajarshi Mukherjee initiated the discussion with the welcome notes to all members present, followed by the confirmation of last IQAC meeting minutes held on 14. 08. 2018. Mr. Rajarshi Mukherjee presented the action taken report based on the resolutions taken in the last meeting. The same was approved by Principal, Dr. Santu Kumar Bose.

Following major topics have been discussed by IQAC in the meeting:

Item No. 1: Stakeholder interactions.

Discussion: Organization of alumni and parent-teacher meeting.

Resolution: It was discussed and decided to organize alumni and parent's-teacher meeting in the month of January.

Item No. 2: Organizing a seminar/workshop.

ATTESTED

SKM
22/11/2019

SKM
21/11/19

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Discussion: a 15 minutes discussion on organizing seminar on: Intellectual Property Rights, Entrepreneurship and Research Methodology.

Resolution: The IQAC of the college plans to organize a state level seminar on CAS for teachers. Every department will arrange seminars/ workshops individually or jointly.

Item No. 3: AQAR preparation.

Discussion: Collection of data for preparation of AQAR.

Resolution: Various issues regarding AQAR were discussed and it was unanimously decided to collect the data for preparation of AQAR.

Item No. 4: Review of Admission.

Discussion: Regarding admission.

Resolution: The review of the admission process and number of admissions till date was taken by the committee.

Item No. 5: Miscellaneous

Discussion: Regarding revised guidelines of NAAC and student centric activities. Inclusion of few members in IQAC.

Resolution: The discussion was held on revised guidelines of NAAC once again and created awareness among all the faculty members.

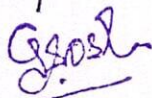
The activities of students were reviewed and decided to conduct more student centric activities at college campus.

Mr. Mridul Ghosh, Department of computer science, Mr. Soumen Teli, Assistant Librarian, Mr. Surajit Mandal, Department of Physics, Mr. Samiran Samanta, Department of Sanskrit, Mr. Prosenjit Dawn, Department of Zoology and Mr. Srikanta Nandi, Department of Education are included in IQAC.

Meeting ended with a vote of thanks by the Coordinator IQAC to all the members present.

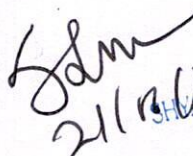
Mr. Rajarshi Mukherjee,
Coordinator IQAC
Shyampur Siddheswari Mahavidyalaya

Approved by



Principal
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

ATTESTED


21/12/14

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

IQAC- Action Taken Report (ATR) 2019-2020

Action Taken Report (ATR) on the resolutions taken in the IQAC Meeting on 11. 11. 2019

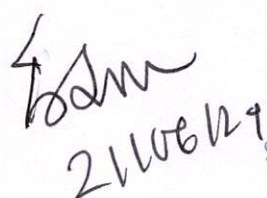
1. Stakeholder interactions	For the Third Year Students the PTM will be held on the basis of the result of the class Test. The PTMs must be completed within the third week of January 2020. The PTM of first semester students can only be held after their first semester final exams. All departments are requested to do the necessary in presence of at least two IQAC members.	All PTMs held on right time.
2. Organization of Departmental Seminars	The IQAC of the college plans to organize a state level seminar on CAS for teachers. Every department will arrange seminars/ workshops individually or jointly.	<p>The following seminar organized-</p> <ul style="list-style-type: none"> • Industrial Design on Intellectual Property Rights • Application of Research Methodology in Nutritional immunology • Social Entrepreneurship • Intellectual Property logos • Data Analysis with Regression • Technological innovation in Entrepreneurship • After Graduation!! Music Therapy • An Entrepreneur for Mental Health Monitoring • Application of Plant Science to Paddy Cultivation
3. AQAR preparation.	Various issues regarding AQAR were discussed and it was unanimously decided to collect the data for preparation of AQAR.	<ul style="list-style-type: none"> • Separate teams formed to handle the three important components of AQAR [Cr-1- Dr. A K Maiti and C Chakraborty; Cr-2- Mr. R Mukerjee and Mr. S K Mandal; Cr-3-Mr. S Teli and Surajit Mandal; Cr-4- G P Barman and K N Chatterjee; Cr-5-Mrs M Dutta and S Saha; Cr-6- Mr. M Ghosh and A Manna; Cr-7-Mr. P Dawn and S Samanta] • AQAR -2016-2017 (submitted on 22/12/2018) • AQAR 2017-2018 (submitted on 22/01/2019)
4. Review of Admission	The review of the admission process and number of	• Teachers attend CBCS syllabus workshop at different college.

21/06/19

Principal
SHYAMPUR SIDDHESWAR MAHAVIDYALAYA
Ajodhya, Howrah.

IQAC- Action Taken Report (ATR) 2019-2020

	admissions till date was taken by the committee.	<ul style="list-style-type: none"> Teachers assisted to students understanding CBCS curriculum and syllabus forming a separate team in association with IQAC. For Semester -I and III students an Induction Programme arranged during the starting of Session.
5. Misc-	<p>The discussion was held on revised guidelines of NAAC once again and created awareness among all the faculty members.</p> <p>The activities of students were reviewed and decided to conduct more student centric activities at college campus.</p> <p>Mr. Mridul Ghosh, Department of computer science, Mr. Soumen Teli, Assistant Librarian, Mr. Surajit Mandal, Department of Physics, Mr. Samiran Samanta, Department of Sanskrit, Mr. Prosenjit Dawn, Department of Zoology and Mr. Srikanta Nandi, Department of Education are included in IQAC.</p>	<ul style="list-style-type: none"> A workshop was organized. Student centric activities at college campus completed. TC meeting resolution were placed to GB meeting and approved.


 21/06/21
 ATTESTED
 Principal
 SHYAMPUR SIDDHESWAR MAHAVIDYALAYA
 Ajodhya, Howrah.

Shyampur Siddheswari Mahavidyalaya

Ajodhya • Howrah • Pin - 711312

(Affiliated to the University of Calcutta)
(Accredited by NAAC at the 'B' level)



President :

SRI KALIPADA MANDAL

Principal & Secretary :
(Ex officio) Governing Body

DR. SANTU KUMAR BOSE

Ref. No. SSM/IQAC/03/2019-20

Date 17.02.2020

NOTICE

All concern members of the Internal Quality Assurance Cell (IQAC), Shyampur Siddheswari Mahavidyalaya are hereby notified that a meeting will be held on **24.02.2020** at 2.30 p.m. in the Principal's chamber regarding the following agendas.

AGENDA

1. R & D planning
2. Extension activity by NSS
3. Memorandum of Understanding (MoU)
4. Academic Budget and Finance
5. Misc.

All the members are cordially requested to attend the meeting.

Principal,
Shyampur Siddheswari Mahavidyalaya
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

Co-ordinator
IQAC
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

ATTESTED

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Minutes

IQAC Meeting of 2020 Dt. 24.02.2020

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA

3rd Meeting of the Internal Quality Assurance Cell (IQAC)
Year-2019-2020

Venue: Principal's Chamber

Date- 24.02.2020

Time- 2.30 pm

MINUTES

Members Present:

1. Dr. Santu Kumar Bose, Principal and Chairman, IQAC SK Bose
2. Mr. Rajarshi Mukherjee, Coordinator IQAC Rajarshi Mukherjee
3. Ms. Chaitali Chakraborty, Member Chaitali Chakraborty 24/2/20
4. Dr. Arun Kumar Maiti, Member AK Maiti 24.2.20
5. Mr. Susanta Kumar Mandal, Member SK Mandal 24-2-20
6. Mr. Gobinda Prasad Barman, Member G Prasad Barman 24/2/20
7. Mr. Mafijur Rahaman, Member M Rahaman 24/2/20
8. Ms. Mau Dutta, Member M Dutta
9. Mr. Kinkar Nath Chatterjee, Member K Chatterjee 24/2/20
10. Ms. Shivani Saha, Member Saha
11. Mr. Saikat Sundar Manna, Member S Manna 24/2/20
12. Mr. Mridul Ghosh, Member M Ghosh
13. Mr. Soumen Teli, Member S Teli 24/2/20
14. Mr. Surajit Mandal, Member S Mandal
15. Mr. Prosenjit Dawn, Member P Dawn
16. Mr. Srikanta Nandi, Member S Nandi 24/2/20
17. Mr. Samiran Samanta, Member Samiran Samanta 24.2.24
18. Mr. Susanta Mainan, Student representative SM 24/2/20
19. Mr. Shahidul Islam Khan, Alumni Representative S Khan 24-2-20

Members Absent: Nill

Proceedings of the Meeting:

With the permission of Chair, Dr. Santu Kumar Bose, Mr. Rajarshi Mukherjee initiated the discussion with the welcome notes to all members present, followed by the confirmation of last IQAC meeting minutes held on 11. 11. 2019. Mr. Rajarshi Mukherjee presented the action taken report based on the resolutions taken in the last meeting. The same was approved by Principal, Dr. Santu Kumar Bose.

Following major topics have been discussed by IQAC in the meeting:

Item No. 1: R & D planning.

Discussion: It was discussed and decided to submit teaching plan, departmental action plan to IQAC within a week.

Resolution: It was decided that the college should submit proposals for Faculty Development Programme (FDP) and Head of the departments should submit proposals for International, National, State level and University level conferences, workshops and seminars to different

John
21/08/24

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

funding agencies. The faculty members shall submit proposals for Major-Minor research projects to different funding Agencies during academic year.

IQAC placed a list of faculty and non-teaching staffs to aid financially for their contribution in research, presenting papers and attending conferences.

Item No. 2: Extension activity by NSS.

Discussion: Role of National Service Scheme in community development.

Resolution: The meeting was held to discuss about initiating co-curricular and extension activities, value added and skill-based programmes and it was decided to introduce various programs for the students.

Item No. 3: Memorandum of Understanding (MoU).

Discussion: IQAC discussed and decided to form MOUs/collaborations/linkages.

Resolution: Dr. S. K. Bose, Principal, urged about the functional MOUs/collaborations/linkages with industries and other institutions. It was supported by Mr. G. P. Barman.

Item No. 4: Academic Budget and Finance.

Discussion: Academic budget for each department and whole institutional finance budget.

Resolution: At the beginning of session departmental budget for coming academic year and whole instruction. Bursar asked from every department along with library. Institutional budget will be provided by bursar himself.

Item No. 5: Misc.

Discussion: Grievance and redressal cell activities, Career Counseling & Placement Cell.

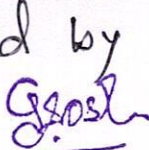
Resolution: IQAC members suggested providing additional suggestion boxes on campus for Grievance redressal cell.

It was discussed and decided to organize soft skills and personality development programme, mock interviews, group discussions for students. It was decided to provide more opportunities of the placements for the students by inviting private companies for campus interviews.

Seminar on Industrial Design on Intellectual Property Rights will be arranged shortly. The IQAC congratulated Dr. Satarupa Dey, Asst. Professor, Department of Botany for winning the Second-Best Oral Presentation Award at Advancement in Plant Sciences: An Insight, held on September 30th, 2019.

Meeting ended with a vote of thanks by the Coordinator IQAC to all the members present.

Mr. Rajarshi Mukherjee,
Coordinator IQAC
Shyampur Siddheswari Mahavidyalaya

Approved by


Principal
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.


21/10/19

ATTESTED

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

IQAC- Action Taken Report (ATR) 2019-2020

Action Taken Report (ATR) on the resolutions taken in the IQAC Meeting on 24.02.2020


1. R & D planning.	It was decided that the college should submit proposals for Faculty Development Programme (FDP) and Head of the departments should submit proposals for International, National, State level and University level conferences, workshops and seminars to different funding agencies. The faculty members shall submit proposals for Major-Minor research projects to different funding Agencies during academic year. IQAC placed a list of faculty and non-teaching staffs to aid financially for their contribution in research, presenting papers and attending conferences	<ul style="list-style-type: none"> • Few teacher were sent to FDP. • IQAC provide a list of teachers to Principal sir to be presented in GB meeting for approval • Later, Principal sir conveyed this good news through notice.
2. Extension activity by NSS.	The meeting was held to discuss about initiating co-curricular and extension activities, value added and skill-based programmes and it was decided to introduce various programs for the students.	<p>Co-curricular and extension activities completed-</p> <ul style="list-style-type: none"> • AIDS Awareness Camp • Rally to Protect Dengue • Pulse Polio Immunization Camp • Clothes Distribution to Nearby Village • Safe Drive Save Life <p>Value added and skill-based programmes completed-</p> <ul style="list-style-type: none"> • Basic IT skills • Plankton culture • Know Latex: scientific writing tool • Basic course on ornithology • Yoga and healthy living
3. Memorandum of Understanding (MoU).	Dr. S. K, Bose, Principal, urged about the functional MOUs/collaborations/linkages with industries and other institutions. It was supported by Mr. G. P. Barman.	Discussion completed and sign will be completed by May 2020.
4. Academic Budget and Finance.	At the beginning of session departmental budget for coming academic year and whole instruction. Bursar	All done before 30 th March 2020

Principal
SHYAMPUR SIDDHESWAR MAHAVIDYALAYA
Ayodhya, Howrah.

IQAC- Action Taken Report (ATR) 2019-2020

	asked from every department along with library. Institutional budget will be provided by bursar himself.	
5. Misc.- Collection of Weather Data, tree plantation by dept of Botany, Re-Purpose Paper, Water Conversation, Reduce plastic use etc.	<p>IQAC members suggested providing additional suggestion boxes on campus for Grievance redressal cell.</p> <p>It was discussed and decided to organize soft skills and personality development programme, mock interviews, group discussions for students.</p> <p>It was decided to provide more opportunities of the placements for the students by inviting private companies for campus interviews. □ Seminar on Industrial Design on Intellectual Property Rights will be arranged shortly. The IQAC congratulated Dr. Satarupa Dey, Asst. Professor, Department of Botany for winning the Second-Best Oral Presentation Award at Advancement in Plant Sciences: An Insight, held on September 30th, 2019.</p>	<ul style="list-style-type: none"> • All activities completed. • Dr. Satarupa Dey, Asst. Professor, Department of Botany awarded financial aid permitted by GB.

ATTESTED


 21/05/19

Principal
 SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
 Ajodhya, Howrah.

Shyampur Siddheswari Mahavidyalaya

Ajodhya • Howrah • Pin - 711312

(Affiliated to the University of Calcutta)
(Accredited by NAAC at the 'B' level)



President :

SRI KALIPADA MANDAL

Principal & Secretary :
(Ex officio) Governing Body

DR. SANTU KUMAR BOSE

Ref. No. SSM/IQAC/04/2019-20

Date 17.05.2020

NOTICE

All concern members of the Internal Quality Assurance Cell (IQAC), Shyampur Siddheswari Mahavidyalaya are hereby notified that a meeting will be held on **24.05.2020** at 2.30 p.m. in the ZOOM platform regarding the following agendas.

AGENDA

1. Infrastructure development, Augmentation, Management Information System.
2. Gender audit
3. Environmental activity and Green Initiatives
4. Library & Learning Resources.
5. Community Developments & Outreach Programme.
6. Misc.

All the members are cordially requested to attend the meeting.

Principal,
Shyampur Siddheswari Mahavidyalaya
Principal
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

Coordinator, IQAC
Shyampur Siddheswari Mahavidyalaya
Coordinator
IQAC
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

ATTESTED

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Minutes

IQAC Meeting of 2020 Dt. 24.05.2020

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA

3rd Meeting of the Internal Quality Assurance Cell (IQAC)

Year-2019-2020

Venue: Virtual mode through ZOOM platform

Date- 24.05.2020

Time- 2.30 pm

MINUTES

Members Present:

1. Dr. Santu Kumar Bose, Principal and Chairman, IQAC SK Bose
2. Mr. Rajarshi Mukherjee, Coordinator IQAC R. Mukherjee 24-5-20
3. Ms. Chaitali Chakraborty, Member Chaitali Chakraborty 24-5-20
4. Dr. Arun Kumar Maiti, Member A.K. Maiti 24-5-20
5. Mr. Susanta Kumar Mandal, Member SK Mandal
6. Mr. Gobinda Prasad Barman, Member G. Barman 24/5/20
7. Mr. Mafijur Rahaman, Member M. Rahaman 24/5/20
8. Ms. Mau Dutta, Member M. Dutta 24/5/20
9. Mr. Kinkar Nath Chatterjee, Member K. Chatterjee 24/5/20
10. Ms. Shivani Saha, Member S. Saha 24/5/20
11. Mr. Saikat Sundar Manna, Member S. Manna
12. Mr. Mridul Ghosh, Member M. Ghosh
13. Mr. Soumen Teli, Member S. Teli
14. Mr. Surajit Mandal, Member S. Mandal 24/5/20
15. Mr. Prosenjit Dawn, Member P. Dawn 24/5/20
16. Mr. Srikanta Nandi, Member S. Nandi
17. Mr. Samiran Samanta, Member S. Samanta 24/5/20
18. Mr. Susanta Mainan, Student representative S. Mainan
19. Mr. Shahidul Islam Khan, Alumni Representative S. Khan 24/5/20

Members Absent: Nill

Proceedings of the Meeting:

With the permission of Chair, Dr. Santu Kumar Bose, Mr. Rajarshi Mukherjee initiated the discussion with the welcome notes to all members present, followed by the confirmation of last IQAC meeting minutes held on 24.02.2020. Mr. Rajarshi Mukherjee presented the action taken report based on the resolutions taken in the last meeting. The same was approved by Principal, Dr. Santu Kumar Bose.

Following major topics have been discussed by IQAC in the meeting:

Item No. 1: Infrastructure development, Augmentation, Management Information System.

Discussion: Increasing the ICT infrastructure and Strengthening library and maintenance of infrastructure.

Resolution: Due to COVID-19 pandemic, the need of ICT infrastructure for the effective teaching learning was taken in to consideration and it was decided to increase the ICT infrastructure in the

ATTESTED

[Signature]
21/06/24

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

college. Further, Principal sir also suggested paying special attention for maintenance of infrastructure, equipment and other facilities in the campus.

Item No. 2: Gender audit

Discussion: This session it was organized by Women's Cell in Collaboration with Department of Political Science on July, 2019. Action taken for last session also discussed. Next session audit time and collaborator.

Resolution: The discussion took place in the meeting regarding gender-based activities and decided to conduct more activities this academic year in online mode. Audit will be organized by Women's Cell in collaboration with IQAC, S.S. Mahavidyalaya on 20/11/2020 through Google form.

Item No. 3: Environmental activity and Green Initiatives.

Discussion: To conduct green audit.

Resolution: As the part of environment consciousness, the president of SSM Hon. Mr. K. Mondal pointed out the need of green audit and asked to conduct the same by external agency.

Item No. 4: Library & Learning Resources.

Discussion: To organize one day workshop online on Library Management.

Resolution: It was discussed and decided to organize one day workshop online on Library Management for library staff members and students also.

Item No. 5: Community Developments & Outreach Programme.

Discussion: college can do for the upliftment of it.

Resolution: Various programmes would be organized by NSS unit during COVID-19 pandemic.


Item No. 6: Misc.

Discussion: Covid-19 pandemic awareness.

Resolution: Every department as well whole college will organize online awareness programmes on COVID-19 pandemic. Government took a portion of our college as "safe home". Our NSS team will work jointly with government.


Meeting ended with a vote of thanks by the Coordinator IQAC to all the members present.

Mr. Rajarshi Mukherjee,
Coordinator IQAC
Shyampur Siddheswari Mahavidyalaya

Approved by


Principal
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.


ATTESTED


21/11/20

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

IQAC- Action Taken Report (ATR) 2019-2020

Action Taken Report (ATR) on the resolutions taken in the IQAC Meeting on 24.05.2020

1. Infrastructure development, Augmentation, Management Information System.	<ul style="list-style-type: none"> • Due to COVID-19 pandemic, the need of ICT infrastructure for the effective teaching learning was taken in to consideration and it was decided to increase the ICT infrastructure in the college. • Principal sir also suggested paying special attention for maintenance of infrastructure, equipment and other facilities in the campus. 	<ul style="list-style-type: none"> • For online class G-suite purchased. • During pandemic and lockdown more ICT-oriented and digital learning system is focused. • Teachers are requested to take as much as classes possible through online mode with flexibility of time. • Teachers have been asked to update themselves regularly with respect to digital teaching-learning system. • Study materials are uploaded in LMS and academic resource bank of each department for easy access of students
2. Gender audit	The discussion took place in the meeting regarding gender-based activities and decided to conduct more activities this academic year in online mode. Audit will be organized by Women's Cell in collaboration with IQAC, S.S. Mahavidyalaya on 20/11/2020 through Google form.	<ul style="list-style-type: none"> • Gender Audit completes within the target time. • According to the last audit recommendation 4 seminars regarding various aspects had been completed.
3. Environmental activity and Green Initiatives.	As the part of environment consciousness, the president of SSM Hon. Mr. K. Mondal pointed out the need of green audit and asked to conduct the same by external agency.	<ul style="list-style-type: none"> • Due Covid-19 pandemic no offline programmes were arranged. • Virtual awareness programmes were arranged.
4. Library & Learning Resources.	It was discussed and decided to organize one day workshop online on Library Management for library staff members and students also.	<ul style="list-style-type: none"> • E-Books purchased. • E-Journals subscribed increased. • Wi-Fi facility for teachers.
5. Community Developments & Outreach Programme.	Various programmes would be organized by NSS unit during COVID-19 pandemic. 	<ul style="list-style-type: none"> • Completed village cleanliness programmes by NSS • Tree plantation done by NSS. • Covid-19 safe home in college campus. • Rally to Protect Dengue • Free Food and Blanket Distribution • Anti-Drug Campaign

ATTESTED
Principal, S.S. Mahavidyalaya
Ajodhya, Howrah.

IQAC- Action Taken Report (ATR) 2019-2020

		<ul style="list-style-type: none">• Swachh Bharat Abhiyan• Awareness of Literacy
6. Misc.	Every department as well whole college will organize online awareness programmes on COVID-19 pandemic. Government took a portion of our college as "safe home". Our NSS team will work jointly with government.	<ul style="list-style-type: none">• All completed.

21/11/2020

ATTESTED

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

San

Shyampur Siddheswari Mahavidyalaya

Ajodhya • Howrah • Pin - 711312

(Affiliated to the University of Calcutta)
(Accredited by NAAC at the 'B' level)



President :

SRI KALIPADA MANDAL

Principal & Secretary :
(Ex officio) Governing Body

DR. SANTU KUMAR BOSE

Ref. No. SSM/IQAC/G1/2020-21

Date 04.08.2020

NOTICE

All concern members of the Internal Quality Assurance Cell (IQAC), Shyampur Siddheswari Mahavidyalaya are hereby notified that a meeting will be held on **11.08.2020** at 1.30 p.m. in the ZOOM platform regarding the following agendas.

AGENDA

1. Curriculum planning
2. Review of 3rd Year Final Results.
3. Stakeholder's Feedback & Analysis.
4. Remedial classes, Pedagogical techniques
5. Certificate/ Skill development courses.
6. Misc.

All the members are cordially requested to attend the meeting.

Principal,
Shyampur Siddheswari Mahavidyalaya
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

Coordinator, IQAC
Shyampur Siddheswari Mahavidyalaya
Co-ordinator
IQAC
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

ATTESTED

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Minutes

IQAC Meeting of 2020 Dt. 11.08.2020

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA

1st Meeting of the Internal Quality Assurance Cell (IQAC)

Year-2020-2021

Venue: Work from (through ZOOM platform)

Date- 11.08.2020

Time- 1.30 pm

MINUTES

Members Present:

1. Dr. Santu Kumar Bose, Principal and Chairman, IQAC *SK Bose*
2. Mr. Rajarshi Mukherjee, Coordinator IQAC *Rajarshi Mukherjee 11/8/20*
3. Ms. Chaitali Chakraborty, Member *Chaitali Chakraborty 11/8/20*
4. Dr. Arun Kumar Maiti, Member *AKMaiti 11/8/20*
5. Mr. Susanta Kumar Mandal, Member *SK Mandal 11-8-20*
6. Mr. Gobinda Prasad Barman, Member *Gobinda Barman 11/8/20*
7. Mr. Mafijur Rahaman, Member *M. Rahaman 11/8/20*
8. Ms. Mau Dutta, Member *MDutta 11/8/20*
9. Mr. Kinkar Nath Chatterjee, Member *KChatterjee*
10. Ms. Shivani Saha, Member *Saha*
11. Mr. Saikat Sundar Manna, Member *SS Manna 11/8/20*
12. Mr. Mridul Ghosh, Member *M Ghosh*
13. Mr. Soumen Teli, Member *Soumen Teli*
14. Mr. Surajit Mandal, Member *Surajit Mandal*
15. Mr. Prosenjit Dawn, Member *Prosenjit Dawn 11/8/20*
16. Mr. Srikanta Nandi, Member *Srikanta Nandi 11/8/20*
17. Mr. Samiran Samanta, Member *Samiran Samanta 11/8/20*
18. Mr. Susanta Mainan, Student representative *Susanta Mainan*
19. Mr. Shahidul Islam Khan, Alumni Representative *SI Khan 11/8/20*

Members Absent:

1. Nil

Proceedings of the Meeting:

With the permission of Chair, Dr. Santu Kumar Bose, Mr. Rajarshi Mukherjee initiated the discussion with the welcome notes to all members present, followed by the confirmation of last IQAC meeting minutes held on 24. 05. 2020. Mr. Rajarshi Mukherjee presented the action taken report based on the resolutions taken in the last meeting. The same was approved by Principal, Dr. Santu Kumar Bose.

The minutes of the proceedings of the last meeting, held on 24. 05. 2020, were read and confirmed with the following observations:

3 g) Regarding the University results the principal informed the house that the office was directed to update all records and upload the same on the college website and the work was expected to be done very soon.

SK Bose
21/08/20

ATTESTED

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

i) It was decided that the notices of the IQAC meetings, minutes & action taken reports should be uploaded at the earliest.

Following major topics have been discussed by IQAC in the meeting:

Item No. 1: Curriculum planning.

Discussion: Choice Based Credit System -is very much planning based curriculum. The world is going through the COVID-19 pandemic. Due to govt. regulation, offline college (in campus) is not possible.

Resolution: A well-planned curriculum and routine for each of department shall be planned. Principal sir directed academic council and routine sub-committee to take necessary actions so that virtual classes can be taken properly.

Item No. 2: Review of 3rd Year Final Results.

Discussion: Overall result.

Resolution: The final year results reflect that overall pass percentage has increased. However, the results of B.A./B.SC./B.COM (General) students was satisfactory.

Item No. 3: Stakeholder's Feedback & Analysis.

Discussion: Student Feedback has been obtained. Analysis of Student feedback forms reveal that

- More classes for completion of Syllabi
- Introduction of certificate courses
- More Books in the Library
- Increase in Broadband speed
- Implementation of stringent health and safety measures

Resolution: Why only 72 percent students are satisfied with Teaching Learning and Evaluation adopted by this college; 69 percent students are satisfied with the Infrastructure and Learning Resources provided by the college and 68 percent students are satisfied with Student Support and Progression. We have to find out the causes of above and actions to be taken by the Teacher Council.

Item No. 4: Remedial classes, Pedagogical techniques.

Discussion: A long discussion on the result of last class test. It was up to the mark.

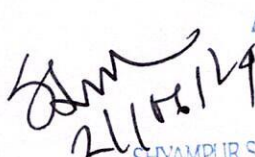
Resolution: It was discussed and decided to continue remedial coaching classes for slow learners from every department.

Proposed by: Dr. S. K. Bose.

Seconded by: Mrs. Mau Dutta.

Item No. 5: Skill development courses.

Discussion: Soft skill development courses like google class room, Effective Business Communication, People Management, Communication Skills, Personality Development (public speaking abilities, body language) and Mentoring Program - Leaders as Mentors.

ATTESTED

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Resolution: Effective Business Communication course will be started by Department of Commerce; Spoken English course will be initiated by Department of English; Mentoring Program will be re-initiated by Department of Zoology and Personality Development (public speaking abilities, body language) will be initiated by Department of Education.

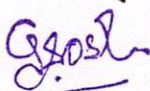
Item No. 6: Misc.

Discussion: Departmental profile preparation.

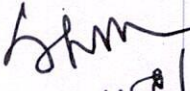
Resolution: The format of the Departmental Profile will be provided to each department by 31st August. The last date of submitting the Departmental Profile to the IQAC will be 21st September.

Meeting ended with a vote of thanks by the Coordinator IQAC to all the members present.

Mr. Rajarshi Mukherjee,
Coordinator IQAC
Shyampur Siddheswari Mahavidyalaya

Approved by


Principal
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.


21/09/24

ATTESTED

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

IQAC- Action Taken Report (ATR) 2020-2021

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA

Action Taken Report (ATR) on the resolutions taken in the IQAC Meeting on **11.08.2020**

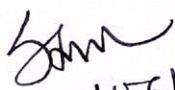
Agenda with No.	Resolution	Action Taken
1. Curriculum planning	A well-planned curriculum and routine for each of department shall be planned. Principal sir directed academic council and routine sub-committee to take necessary actions so that virtual classes can be taken properly.	Well-developed curriculum planning was published by academic council and well-planned routine published by routine sub-committee.
2. Review of 3rd Year Final Results	The final year results reflect that overall pass percentage has increased. However, the results of B.A./B.SC./B.COM (General) students was satisfactory.	<ul style="list-style-type: none"> No action taken.
3. Stakeholder's Feedback & Analysis.	<p>Why only 72 percent students are satisfied with Teaching Learning and Evaluation adopted by this college; 69 percent students are satisfied with the Infrastructure and Learning Resources provided by the college and 68 percent students are satisfied with Student Support and Progression. We have to find out the causes of above and actions to be taken by the Teacher Council against the followings-</p> <ul style="list-style-type: none"> More classes for completion of Syllabi Introduction of certificate courses More Books in the Library Difficulties in understanding syllabi and no books are available in market 	<ul style="list-style-type: none"> As per the recommendations of IQAC of this College, Teachers took extra classes (in online mode) to cover the whole Syllabus. On recommendation of IQAC, 12 certificate courses (at least 30 hours) are introduced for the betterment of their students. <p>Principal sir placed it in GB meeting as an agenda.</p> <ul style="list-style-type: none"> In this session, the library of Shyampur Siddheswari Mahavidyalaya has purchased text and reference books for Rs 12,725 as per the recommendation of the library sub-committee. Mailed to university authority and UG BOS for study materials.
4. Remedial classes, Pedagogical techniques.	<p>It was discussed and decided to continue remedial coaching classes for slow learners from every department.</p> <p>Proposed by: Dr. S. K. Bose. Seconded by: Mrs. Mau Dutta.</p>	<ul style="list-style-type: none"> Remedial classes were taken for slow learners and advanced courses like swayam and NPTEL were suggested to advanced learners.
5: Skill development courses.	Effective Business Communication course will be started by Department of	<p>The following courses were completed or would be completed-</p> <ul style="list-style-type: none"> Rural banking

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21/8/20

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Ho.

IQAC- Action Taken Report (ATR) 2020-2021

	Commerce; Spoken English course will be initiated by Department of English; Mentoring Program will be re-initiated by Department of Zoology and Personality Development (public speaking abilities, body language) will be initiated by Department of Education.	<ul style="list-style-type: none"> • Good governance • Functional Sanskrit • Communicative Language and Spoken English course • Basic computer operations • Teaching aptitude • বাংলা সাহিত্যে অনুগল্প • Baul in Indian perspective • Application of agricultural model in rural West Bengal • Biofertilizers and Biopesticides
6: Misc. -.	The format of the Departmental Profile will be provided to each department by 31 st August. The last date of submitting the Departmental Profile to the IQAC will be 21 st September.	Departmental Profile completed by each department by 31 st August, 2020


21/06/20

Shyampur Siddheswari Mahavidyalaya

Ajodhya • Howrah • Pin - 711312

(Affiliated to the University of Calcutta)
(Accredited by NAAC at the 'B' level)



President :

SRI KALIPADA MANDAL

Principal & Secretary :
(Ex officio) Governing Body

DR. SANTU KUMAR BOSE

Ref. No. SSM/IQAC/02/2020-21

Date 10.11.2020

NOTICE

All concern members of the Internal Quality Assurance Cell (IQAC), Shyampur Siddheswari Mahavidyalaya are hereby notified that a meeting will be held on **17.11.2020** at 2.00 p.m. in the Google platform, regarding the following agendas.

AGENDA

1. Stakeholder interactions
2. Organization of Departmental Seminars
3. Review of Internal Assessment Mechanism under CBCS
4. AQAR preparation
5. Review of Admission
6. Misc- Alumni meeting and call for papers of collage journal in next issue.

All the members are cordially requested to attend the meeting.

Principal,
Shyampur Siddheswari Mahavidyalaya
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

Co-ordinator
IQAC

Shyampur Siddheswari Mahavidyalaya
Co-ordinator, IQAC.

Shyampur Siddheswari Mahavidyalaya

ATTESTED

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Minutes

IQAC Meeting of 2020 Dt. 17.11.2020

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA

2nd Meeting of the Internal Quality Assurance Cell (IQAC)

Year-2020-2021

Venue: Work from (through GOOGLE platform)

Date- 17.11.2020

Time- 2.00 pm

MINUTES

Members Present:

1. Dr. Santu Kumar Bose, Principal and Chairman, IQAC *SK Bose*
2. Mr. Rajarshi Mukherjee, Coordinator IQAC *Rmukherjee 17.11.20*
3. Ms. Chaitali Chakraborty, Member *Chaitali Chakraborty 17/11/20*
4. Dr. Arun Kumar Maiti, Member *AK Maiti 17/11/20*
5. Mr. Susanta Kumar Mandal, Member *SK Mandal*
6. Mr. Gobinda Prasad Barman, Member *G.P. Barman 17/11/20*
7. Mr. Mafijur Rahaman, Member *M. Rahaman 17/11/20*
8. Ms. Mau Dutta, Member *MDutta*
9. Mr. Kinkar Nath Chatterjee, Member *KChatterjee 17/11/20*
10. Ms. Shivani Saha, Member *Saha 17/11/20*
11. Mr. Saikat Sundar Manna, Member *SSManna*
12. Mr. Mridul Ghosh, Member *M. Ghosh*
13. Mr. Soumen Teli, Member *S. Teli*
14. Mr. Surajit Mandal, Member *S. Mandal*
15. Mr. Prosenjit Dawn, Member *P. Dawn 17/11/20*
16. Mr. Srikanta Nandi, Member *S. Nandi 17/11/20*
17. Mr. Samiran Samanta, Member *Samiran Samanta*
18. Mr. Susanta Mainan, Student representative *SM 17-11-20*

Members Absent:

Mr. Shahidul Islam Khan, Alumni Representative

Proceedings of the Meeting:

With the permission of Chair, Dr. Santu Kumar Bose, Mr. Rajarshi Mukherjee initiated the discussion with the welcome notes to all members present, followed by the confirmation of last IQAC meeting minutes held on 11.08.20. Mr. Rajarshi Mukherjee presented the action taken report based on the resolutions taken in the last meeting. The same was approved by Principal, Dr. Santu Kumar Bose.

Following major topics have been discussed by IQAC in the meeting:

Item No. 1: Stakeholder interactions

Discussion: Date and Time of PTM and the students whom will be considered are discussed.

Resolution: For the Third Year Students the PTM will be held on the basis of the result of the class Test. The PTMs must be completed within the third week of January 2021. For the second-year students, the aforesaid PTM will be conducted on the basis of the Mid-Term Exam Result. The PTM of first semester students can only be held after their first semester final exams. All departments are requested to do the necessary in presence of at least two IQAC members. All those meeting will be on virtual mode.

ATTESTED

[Signature]
21/11/20

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Item No. 2: Organization of Departmental Seminars

Discussion: Probable time and brochure format regarding seminar were discussed.

Resolution: All the departments of the college are requested to organize at least one state or national or international level webinar every year and one extended lecture for the purpose of NAAC evaluation. The students of respective departments may be encouraged to submit student papers as well.

Item No. 3: Review of Internal Assessment Mechanism under CBCS

Discussion: Timing, mode and controlling of Internal Assessment were discussed.

Resolution: The internal assessment of the first semester students will be conducted centrally at an appropriate date fixed by the Academic Council and Exam cell. Teachers are requested to guide the students regarding submission of Projects and introduce them to Academic Writing.

Item No. 4: AQAR preparation.

Discussion: Student feedback taken last month in hard copy were compiled and analysis.

Resolution: Five AQARs have to be prepared by March 2021 as per the communique of the Governing Body so that IQA can be submitted by April - May 2021. The SSR will be taken up in April and has to be completed by June 2021. Separate teams will be formed to handle the three important components of AQAR namely, Departmental Profile, Students' Feedback from each department and Parent Feedback.

Item No. 5: Review of Admission

Discussion: A long discussion on online admission and applicants facing different problems.

Resolution: The Online Admission Process is continuing well. However, the applicants are not being able to understand the CBCS system that has replaced the Annual System. Though the Admission Committee has created an Assistance Cell yet the students who have submitted their applications online are not being able to access this assistance provided physically.

Item No. 6: Misc- Alumni meeting and publication of SSM Journal of Science and Humanities.

Discussion: Publication regarding SSM Journal of Science and Humanities were discussed.

Resolution: Publication of the next issue of the SSM Journal of Science and call for papers from faculty of the college and other institution. Alumni is not registered. An initiative is taken for registration.

Meeting ended with a vote of thanks by the Coordinator IQAC to all the members present.

Mr. Rajarshi Mukherjee,
Coordinator IQAC
Shyampur Siddheswari Mahavidyalaya

Appraised by
SSS
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

Sam
21/05/24

ATTESTED

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

IQAC- Action Taken Report (ATR) 2020-2021

Action Taken Report (ATR) on the resolutions taken in the IQAC Meeting on 17.11.2020

1. Stakeholder interactions	For the Third Year Students the PTM will be held on the basis of the result of the class Test. The PTMs must be completed within the third week of January 2021. For the second-year students, the aforesaid PTM will be conducted on the basis of the Mid-Term Exam Result. The PTM of first semester students can only be held after their first semester final exams. All departments are requested to do the necessary in presence of at least two IQAC members. All those meeting will be on virtual mode.	PTM were conducted on right time.
2. Organization of Departmental Seminars	All the departments of the college are requested to organize at least one state or national or international level webinar every year and one extended lecture for the purpose of NAAC evaluation. The students of respective departments may be encouraged to submit student papers as well.	<ul style="list-style-type: none"> • Intellectual Property Rights : Awareness Drive • Data Analysis Techniques in Research Methodology • Effective Presenting Research • Intellectual Property Rights for Service Mark • Scaling and Growth Strategies of Entrepreneurship • Introduction To Research Methodology • Business Planning and Strategy • Ideation and Opportunity Recognition of Entrepreneurship • Building a Team and Managing Human Resources • Financing Entrepreneurial Ventures
3. Review of Internal Assessment Mechanism under CBCS	The internal assessment of the first semester students will be conducted centrally at an appropriate date fixed by the Academic Council and Exam cell. Teachers are requested to guide the students regarding submission of Projects and introduce them to Academic Writing.	<ul style="list-style-type: none"> • IA test notification served by Principal. • Students Projects and Tutorial projects/ Academic Writing accepted from students centrally.

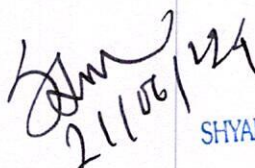
ATTESTED

[Handwritten Signature]
21/11/20

Principal
SHYAMPOUR SIDDHESHWARI MAHAVIDYALAYA
A. P. H. Howrah.

IQAC- Action Taken Report (ATR) 2020-2021

4. AQAR preparation.	Five AQARs have to be prepared by March 2021 as per the communique of the Governing Body so that IIQA can be submitted by April - May 2021. The SSR will be taken up in April and has to be completed by June 2021. Separate teams will be formed to handle the three important components of AQAR namely, Departmental Profile, Students' Feedback from each department and Parent Feedback.	<ul style="list-style-type: none"> • AQAR submitted and other assignments completed.
5. Review of Admission	The Online Admission Process is continuing well. However, the applicants are not being able to understand the CBCS system that has replaced the Annual System. Though the Admission Committee has created an Assistance Cell yet the students who have submitted their applications online are not being able to access this assistance provided physically.	<ul style="list-style-type: none"> • Assistance Cell did their functions • Covid-19 protocol followed properly. • NSS and Students Union helped students in admission process.
6. Misc-	Publication of the next issue of the SSM Journal of Science and call for papers from faculty of the college and other institution. Alumni is not registered. An initiative is taken for registration.	<ul style="list-style-type: none"> • Collected articles processed and forwarded to Principal for further processing.


 21/06/21

ATTESTED

Principal
 SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
 Ajodhya, Howrah.

Shyampur Siddheswari Mahavidyalaya

Ajodhya • Howrah • Pin - 711312

(Affiliated to the University of Calcutta)
(Accredited by NAAC at the 'B' level)



President :

SRI KALIPADA MANDAL

Principal & Secretary :
(Ex officio) Governing Body

DR. SANTU KUMAR BOSE

Ref. No. SSM/IQAC/03/2020-21

Date 16.02.2021

NOTICE

All concern members of the Internal Quality Assurance Cell (IQAC), Shyampur Siddheswari Mahavidyalaya are hereby notified that a meeting will be held on **23.02.2021** at 2.30 p.m. in the principal's chamber regarding the following agendas.

AGENDA

1. R & D planning
2. Social Media Communication
3. Extension activity by NSS
4. Memorandum of Understanding (MoU)
5. Extra-curricular activity
6. Academic Budget and Finance.
7. Misc.

All the members are cordially requested to attend the meeting. The meeting will be organized by obeying COVID-19 protocol.

Principal,
Shyampur Siddheswari Mahavidyalaya
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

Co-ordinator
IQAC
Coordinator, IQAC
Shyampur Siddheswari Mahavidyalaya
Shyampur Siddheswari Mahavidyalaya, Howrah.

ATTESTED

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Minutes

IQAC Meeting of 2021 Dt. 23. 02. 2021

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA

3rd Meeting of the Internal Quality Assurance Cell (IQAC)

Year-2020-2021

Venue: Work from (through GOOGLE platform)

Date- 23. 02. 2021

Time- 2.00 pm

MINUTES

Members Present:

1. Dr. Santu Kumar Bose, Principal and Chairman, IQAC *SK Bose*
2. Mr. Rajarshi Mukherjee, Coordinator IQAC *Ramukherjee 23/2/21*
3. Ms. Chaitali Chakraborty, Member *Chaitali Chakraborty 23-2-21*
4. Dr. Arun Kumar Maiti, Member *AK Maiti 23/2/21*
5. Mr. Susanta Kumar Mandal, Member *SK Mandal*
6. Mr. Gobinda Prasad Barman, Member *G. Prasad 23/2/21*
7. Mr. Mafijur Rahaman, Member *M. Rahaman 23-2-21*
8. Mr. Kinkar Nath Chatterjee, Member *K. Chatterjee 23/2/21*
9. Ms. Shivani Saha, Member *Saha 23/2/21*
10. Mr. Mridul Ghosh, Member *M. Ghosh*
11. Mr. Soumen Teli, Member *Teli 23-2-21*
12. Mr. Surajit Mandal, Member *Surajit*
13. Mr. Prosenjit Dawn, Member *P. Dawn 23/2/21*
14. Mr. Srikanta Nandi, Member *S. Nandi 23/2/21*
15. Mr. Samiran Samanta, Member *Samiran Samanta*
16. Mr. Susanta Mainan, Student representative *SM 23/2/21*

Members Absent:

1. Ms. Mau Dutta, Member
2. Mr. Saikat Sundar Manna, Member
3. Mr. Shahidul Islam Khan, Alumni Representative

Proceedings of the Meeting:

With the permission of Chair, Dr. Santu Kumar Bose, Mr. Rajarshi Mukherjee initiated the discussion with the welcome notes to all members present, followed by the confirmation of last IQAC meeting minutes held on 17.11.2020. Mr. Rajarshi Mukherjee presented the action taken report based on the resolutions taken in the last meeting. The same was approved by Principal, Dr. Santu Kumar Bose.

Following major topics have been discussed by IQAC in the meeting:

Item No. 1: R & D planning.

Discussion: Selection of Editor for SSM Journal-discussed. Publication in quality journal recognized by UGC.

Resolution: Principal requested Research and Development Cell through IQAC that teachers must publish their research papers in UGC recognized journal. To encourage teaching faculty and non-teaching staff financial aids were provided with the permission of GB.

ATTESTED

Signature 22/06/14

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Item No. 2: Social Media Communication

Discussion: Increase of social media coverage- discussed.

Resolution: To help the staff of the college communicate more effectively a Facebook page of the college and a WhatsApp account will be opened. All official communications will be directed through these. An exclusive WhatsApp group for Teachers and Librarians SSM LIBRARY will also be created and the IQAC shall communicate in it regarding NAAC preparations. Increase in Broadband speed.

Item No. 3: Extension activity through NSS

Discussion: Various collaborative activities with other organization need to be done.

Resolution: Previously our NSS units completed few activities (Safe Drive Save Life, Free Health Check Up Camp, Say No to Plastic, Swachh Bharat Abhiyan, AIDS Awareness Camp and Campaign against Human Trafficking). Further IQAC advise NSS to do the following activities - Pulse Polio Immunization Camp, Clothes Distribution to Nearby Village, Book Donation Camp, Thalassemia Camp, Rally to Protect Dengue, Blood Donation Camp and Consciousness against Dowry.

Item No. 4: Memorandum of Understanding (MoU).

Discussion: Importance of MoU with other institutions or industries.

Resolution: Our institution will make MoUs with other institutions and industry. Teachers' Council and Academic Council is advised to necessary action for the aforesaid.

Item No. 5: Extra-curricular activity.

Discussion: As per UGC guide line every student should carry extra-curricular activities along normal education but in virtual mode.

Resolution: IQAC advised TC and Academic Council to initiate the followings -Topic-specific clubs' formation (such as math club, Eco Club, Drama club, Geo club etc.), Band creation, Debate, Drama, Entrepreneurship, Sports, Tutoring, Quiz Bowl, Photography, Animal Rescue etc.

Item No. 6: Academic Budget and Finance.

Discussion: Academic budget is very essential and whole institutional finance budget.

Resolution: At the beginning of session departmental budget for coming academic year and whole instruction. Bursar asked from every department along with library. Institutional budget will be provided by bursar himself.

Item No. 7: Misc.

IQAC requested to the Department of Zoology, Geography and Botany to take useful steps for Collection of Weather Data by the Dept. of Geography and Zoology, tree plantation by dept of Botany, Geography and Zoology, Re-Purpose Paper, weigh in on Water Conversation, Reduce plastic use etc.

Meeting ended with a vote of thanks by the Coordinator IQAC to all the members present.

ATTESTED

Approved by

Prepared by
Rajarshi Mukerjee
Co-ordinator, IQAC

21/06/24

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Principal
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

IQAC- Action Taken Report (ATR) 2020-2021

Action Taken Report (ATR) on the resolutions taken in the IQAC Meeting on 23. 02. 2021

1. R & D planning.	Principal requested Research and Development Cell through IQAC that teachers must publish their research papers in UGC recognized journal. To encourage teaching faculty and non-teaching staff financial aids were provided with the permission of GB.	List was published by Principal to whom this year financial assistance would be provided.
2. Social Media Communication	To help the staff of the college communicate more effectively a Facebook page of the college and a WhatsApp account will be opened. All official communications will be directed through these. An exclusive WhatsApp group for Teachers and Librarians SSM LIBRARY will also be created and the IQAC shall communicate in it regarding NAAC preparations. Increase in Broadband speed.	<ul style="list-style-type: none"> Principal sir placed it in GB meeting as an agenda. Amidst the unprecedented challenges of the COVID-19 pandemic during the 2020-2021 academic year, our institution swiftly adapted to the new normal by prioritizing ICT-based education. Understanding the crucial role of technology in ensuring uninterrupted learning, the college upgraded the broadband speed to 500 MBPS, facilitating seamless connectivity for students and faculty. All groups were formed and classes and messages to students were sent through these.
3. Extension activity by NSS.	Previously our NSS units completed few activities (Safe Drive Save Life, Free Health Check Up Camp, Say No to Plastic, Swachh Bharat Abhiyan, AIDS Awareness Camp and Campaign against Human Trafficking). Further IQAC advise NSS to do the following activities - Pulse Polio Immunization Camp, Clothes Distribution to Nearby Village, Book Donation Camp, Thalassemia Camp, Rally to Protect Dengue, Blood Donation Camp and Consciousness against Dowry.	<p>NSS did successfully the following events by obeying covid-19 protocol by published by Govt. of India.</p> <ul style="list-style-type: none"> Free Food and Blanket Distribution Anti Drug Campaign Swachh Bharat Abhiyan Awareness of Literacy AIDS Awareness Camp Pulse Polio Immunization Camp Consciousness against Dowry Free Mask Distribution Thalassemia Camp Campaign against Human Trafficking

ATTESTED

[Signature]

Principal
SHYAMPUR SIDDHESHWARI MAHAVIDYALAYA
Ajodhya, Howrah.

IQAC- Action Taken Report (ATR) 2020-2021

4. Memorandum of Understanding (MoU).	Our institution will make MoUs with other institutions and industry. Teachers' Council and Academic Council is advised to necessary action for the aforesaid.	Due to Covid-19 pandemic nothing is possible in the regards.
5. Extra-curricular activity.	As per UGC guide line every student should carry extra-curricular activities along normal education but in virtual mode.	<ul style="list-style-type: none"> • Webinar Series on Gender Studies: A Multidisciplinary Perspective • Online Creative Writing Competition on "Education Has no Gender" • International Women's Day (Online)
6. Academic Budget and Finance.	At the beginning of session departmental budget for coming academic year and whole instruction. Bursar asked from every department along with library. Institutional budget will be provided by bursar himself.	<ul style="list-style-type: none"> • Done successfully with low budget. • According Govt. order, college authority also waved tuition fees, excursion fees, students Union fees ect.
7. Misc.- Collection of Weather Data, tree plantation by dept of Botany, Re-Purpose Paper, Water Conversation, Reduce plastic use etc.	IQAC requested to the Department of Zoology, Geography and Botany to take useful steps for Collection of Weather Data by the Dept. of Geography and Zoology, tree plantation by dept of Botany, Geography and Zoology, Re-Purpose Paper, weigh in on Water Conversation, Reduce plastic use etc.	Due to Covid-19 pandemic nothing is possible in the regards.

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ATTESTED

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21/05/24

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Shyampur Siddheswari Mahavidyalaya

Ajodhya • Howrah • Pin - 711312

(Affiliated to the University of Calcutta)
(Accredited by NAAC at the 'B' level)



President :

SRI KALIPADA MANDAL

Principal & Secretary :
(Ex officio) Governing Body

DR. SANTU KUMAR BOSE

Ref. No. SSM/IQAC/04/2020-21

Date 06.04.2021

NOTICE

All concern members of the Internal Quality Assurance Cell (IQAC), Shyampur Siddheswari Mahavidyalaya are hereby notified that a meeting will be held on **13.04.2021** at 2.30 p.m. in the Principal's chamber regarding the following agendas.

AGENDA

1. Infrastructure development, Augmentation, Management Information System.
2. Gender audit
3. Environmental activity and Green Initiatives
4. Library & Learning Resources.
5. Community Developments & Outreach Programme.
6. Misc.

All the members are cordially requested to attend the meeting.

Principal,

Shyampur Siddheswari Mahavidyalaya

Principal

Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

Coordinator, IQAC

Shyampur Siddheswari Mahavidyalaya

Co-ordinator
IQAC

Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

ATTESTED

Principal

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Mr. Rajarshi Mukherjee,
Coordinator IQAC
Shyampur Siddheswari Mahavidyalaya
Minutes

IQAC Meeting of 2021 Dt. 13.04.2021

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA

4th Meeting of the Internal Quality Assurance Cell (IQAC)
Year-2020-2021

Venue: Principal Chamber, Shyampur Siddheswari Mahavidyalaya

Date- 13.04.2021

Time- 2.30 pm

MINUTES

Members Present:

1. Dr. Santu Kumar Bose, Principal and Chairman, IQAC *SK Bose*
2. Mr. Rajarshi Mukherjee, Coordinator IQAC *R Mukherjee 13/4/21*
3. Ms. Chaitali Chakraborty, Member *Chaitali Chakraborty 13-4-21*
4. Dr. Arun Kumar Maiti, Member *AK Maiti 13/4/21*
5. Mr. Susanta Kumar Mandal, Member *SK Mandal 13/4/21*
6. Mr. Gobinda Prasad Barman, Member *G Barman 13/4/21*
7. Mr. Mafijur Rahaman, Member *M Rahaman 13-4-21*
8. Ms. Mau Dutta, Member *M Dutta 13-4-21*
9. Mr. Kinkar Nath Chatterjee, Member *K Chatterjee 13-4-21*
10. Ms. Shivani Saha, Member *Saha*
11. Mr. Saikat Sundar Manna, Member *S Sanna 13/4/21*
12. Mr. Mridul Ghosh, Member *M Ghosh*
13. Mr. Soumen Teli, Member *Teli 13/4/21*
14. Mr. Surajit Mandal, Member *S Mandal 13/4/21*
15. Mr. Prosenjit Dawn, Member *P Dawn 13/4/21*
16. Mr. Srikanta Nandi, Member *S Nandi 13/4/21*
17. Mr. Samiran Samanta, Member *Samiran Samanta 13/4/21*
18. Mr. Susanta Mainan, Student representative *SM 13/4/21*

Members Absent:

Mr. Shahidul Islam Khan, Alumni Representative

Proceedings of the Meeting:

With the permission of Chair, Dr. Santu Kumar Bose, Mr. Rajarshi Mukherjee initiated the discussion with the welcome notes to all members present, followed by the confirmation of last IQAC meeting minutes held on 23.02.2021. Mr. Rajarshi Mukherjee presented the action taken report based on the resolutions taken in the last meeting. The same was approved by Principal, Dr. Santu Kumar Bose.

Following major topics have been discussed by IQAC in the meeting:

Item No. 1: Infrastructure development, Augmentation, Management Information System.

Discussion: Implementation of management information system in Office, Library and students. Improper laboratory space and few departments has no lab. Number of teachers has increased. But

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24/06/21

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Faculty room is too small. Need a spacious faculty room. Teaching and non-teaching staff's toilets is not enough. Wi-Fi facility will be increased for teacher and students.

Resolution: The IQAC of the college reviewed the Management Information System that has been implemented. The Office and Library of the College maintain the database of the students to be used for academics and related activities. For library “**koha**” integrated library management software (ILMS) has been installed. All admissions are online. Marks obtained by students at all Internal Assessment examinations are uploaded into the University Portal by the teachers. All Fees are paid through online banking. Likewise, fees for University Examinations and Add-on courses are also remitted online. SMS through notification gateway is sent to the students, teachers regarding the admission and important news. Also, a WhatsApp group has been created for college staff to communicate with the latest news and information. Ledger records are maintained electronically using “Fina Ware”. For Student management the software used is “Sudent Plus”. Teachers’ Council is requested to take necessary action through proper channel in this context.

Item No. 2: Gender audit

Discussion: Next session audit time and collaborator.

Resolution: Audit will be organized by Women's Cell in collaboration with IQAC, S.S. Mahavidyalaya on 20/11/2021 through Google form.

Item No. 3: Environmental activity and Green Initiatives.

Discussion: Few activities were done previously (Tree plantation by NSS and plastic free campus by Eco club, SSM). More effective and fruitful green initiatives can be initiated.

Resolution: Department of Zoology and Eco Club, Dept. of Botany, Dept. of Geography, Dept. of Chemistry and NSS units are advised to perform the following activity -tree plantation, No plastic campaign, Save water, save electricity etc. at nearby locality in collaboration with Govt. and Non-Govt. organizations.

Item No. 4: Library & Learning Resources.

Discussion: Strengthening library and maintenance of infrastructure.

Resolution: The principal Dr. S. K. Bose suggested providing additional books and journals in the central library. Further, he also suggested paying special attention for maintenance of infrastructure, equipment and other facilities in the campus.

Proposed by: Dr. S. K. Bose

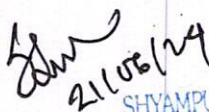
Seconded by: S. K. Mondal.

Item No. 5: Community Developments & Outreach Programme.

Discussion: Socioeconomic status of few villages nearby college discussed. What college can do for the upliftment of it. Adoption of a village.

Resolution: Teachers’ Council is requested to take necessary action in this context. House suggested the NSS cell of the Mahavidyalaya to go to the villages and undertake cleanliness drive,

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21/06/24

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

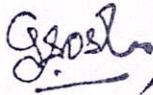
environmental awareness program, tree plantation etc. Nauripara village will be adopted by our college.

Item No. 6: No issue raised.

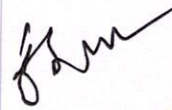
Meeting ended with a vote of thanks by the Coordinator IQAC to all the members present.

Mr. Rajarshi Mukherjee,
Coordinator IQAC
Shyampur Siddheswari Mahavidyalaya

Approved by



Principal
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.



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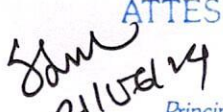
21/06/24

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

IQAC- Action Taken Report (ATR) 2020-2021

Action Taken Report (ATR) on the resolutions taken in the IQAC Meeting on 13.04.2021

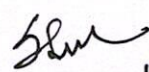
<p>1. Infrastructure development, Augmentation, Management Information System.</p>	<p>The IQAC of the college reviewed the Management Information System that has been implemented. The Office and Library of the College maintain the database of the students to be used for academics and related activities. For library “koha” integrated library management software (ILMS) has been installed. All admissions are online. Marks obtained by students at all Internal Assessment examinations are uploaded into the University Portal by the teachers. All Fees are paid through online banking. Likewise, fees for University Examinations and Add-on courses are also remitted online. SMS through notification gateway is sent to the students, teachers regarding the admission and important news. Also, a WhatsApp group has been created for college staff to communicate with the latest news and information. Ledger records are maintained electronically using “Fina Ware”. For Student management the software used is “Sudent Plus”. Teachers’ Council is requested to take necessary action through proper channel in this context.</p>	<ul style="list-style-type: none"> Principal sir placed it in GB meeting as an agenda. Amidst the unprecedented challenges of the COVID-19 pandemic during the 2020-2021 academic year, our institution swiftly adapted to the new normal by prioritizing ICT-based education. Understanding the crucial role of technology in ensuring uninterrupted learning, the college upgraded the broadband speed to 500 MBPS, facilitating seamless connectivity for students and faculty. G-suite class record recording facility subscribed.
<p>2. Gender audit</p>	<p>Audit will be organized by Women's Cell in collaboration with IQAC, S.S. Mahavidyalaya on 20/11/2021 through Google form.</p>	<ul style="list-style-type: none"> Completed .
<p>3. Environmental activity and Green Initiatives.</p>	<p>Department of Zoology and Eco Club, Dept. of Botany, Dept. of Geography, Dept. of</p>	<ul style="list-style-type: none"> Snake Bite Management and Conservation Awareness Camp (Online)


 21/10/21
 Principal
 SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
 Ajodhya, Howrah.

IQAC- Action Taken Report (ATR) 2020-2021

	Chemistry and NSS units are advised to perform the following activity -tree plantation, No plastic campaign, Save water, save electricity etc. at nearby locality in collaboration with Govt. and Non-Govt. organizations.	<ul style="list-style-type: none"> • Webinar on Primate Diversity of India • Webinar on Dragonfly Photography • Swachh Bharat Abhiyan • Snake Bite Management and Conservation Awareness Camp second part. • World Environment Day celebrated (online) • World Biodiversity Day celebrated (online) • Plastic awareness between students (online)
4. Library & Learning Resources.	The principal Dr. S. K. Bose suggested providing additional books and journals in the central library. Further, he also suggested paying special attention for maintenance of infrastructure, equipment and other facilities in the campus. Proposed by: Dr. S. K. Bose Seconded by: S. K. Mondal.	<p>Principal sir placed it in GB meeting as an agenda.</p> <ul style="list-style-type: none"> • In this session, the library of Shyampur Siddheswari Mahavidyalaya has purchased text and reference books for Rs 12,725 as per the recommendation of the library sub-committee. • E-resources increased • Well planed lectures by reputed faculties were achieved in library sites of our college for stakeholders.
5. Community Developments & Outreach Programme.	Teachers' Council is requested to take necessary action in this context. House suggested the NSS cell of the Mahavidyalaya to go to the villages and undertake cleanliness drive, environmental awareness program, tree plantation etc. Nauripara village will be adopted by our college.	<ul style="list-style-type: none"> • Due to Covid-19 pandemic adoption is not possible now. • NSS units of the Mahavidyalaya went to the villages and undertaken cleanliness drive, environmental awareness program, tree plantation etc.
6. Misc.	No issue raised	• No action taken

ATTESTED


 21/06/21
 Principal
 SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
 Ajodhya, Howrah.

Shyampur Siddheswari Mahavidyalaya

Ajodhya • Howrah • Pin - 711312

(Affiliated to the University of Calcutta)

(Accredited by NAAC at the 'B' level)



President :

SRI KALIPADA MANDAL

Principal & Secretary :
(Ex officio) Governing Body

DR. SANTU KUMAR BOSE

Ref. No. SSM/IQAC/O/2021-22

Date 25.08.2021

NOTICE

All concern members of the Internal Quality Assurance Cell (IQAC), Shyampur Siddheswari Mahavidyalaya are hereby notified that a meeting will be held on **02.09.2021** at 1.30 p.m. in the Principal Chamber regarding the following agendas.

AGENDA

1. Skill development courses/ Certificate courses.
2. Remedial classes, Pedagogical techniques.
3. Inclusion of teachers and industrialist in IQAC.
4. Curriculum planning.
5. Stakeholder's Feedback & Analysis.
6. Entrepreneurship training programme.
7. Misc.

All the members are cordially requested to attend the meeting.

Principal,
Shyampur Siddheswari Mahavidyalaya
Principal
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

Co-ordinator
IQAC

Shyampur Siddheswari Mahavidyalaya
Co-ordinator IQAC.

Shyampur Siddheswari Mahavidyalaya

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Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Minutes

IQAC Meeting of 2021 Dt. 02.09.2021

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA

1st Meeting of the Internal Quality Assurance Cell (IQAC)

Year-2021-2022

Venue: Principal Chamber, Shyampur Siddheswari Mahavidyalaya

Date- 02.09.2021

Time- 2.30 pm

MINUTES

Members Present:

1. Dr. Santu Kumar Bose, Principal and Chairman, IQAC *SKBose*
2. Mr. Rajarshi Mukherjee, Coordinator IQAC *Rmukherjee*
3. Ms. Chaitali Chakraborty, Member *Chaitali Chakraborty 2/9/21*
4. Dr. Arun Kumar Maiti, Member *AKMaiti 2/9/21*
5. Mr. Susanta Kumar Mandal, Member *SKMandal 2/9/21*
6. Mr. Gobinda Prasad Barman, Member *Gobinda Prasad Barman 2/9/21*
7. Mr. Mafijur Rahaman, Member *Mafijur Rahaman 2/9/21*
8. Ms. Mau Dutta, Member *Mau Dutta 2/9/21*
9. Mr. Kinkar Nath Chatterjee, Member *Kinkar Nath Chatterjee 2-9-21*
10. Ms. Shivani Saha, Member *Shivani Saha 2/9/21*
11. Mr. Saikat Sundar Manna, Member *SSM 2/9/21*
12. Mr. Mridul Ghosh, Member *Mridul Ghosh 2/9/21*
13. Mr. Soumen Teli, Member *Soumen Teli 2/9/21*
14. Mr. Surajit Mandal, Member *Surajit Mandal 2/9/21*
15. Mr. Prosenjit Dawn, Member *Prosenjit Dawn 2/9/21*
16. Mr. Srikanta Nandi, Member *Srikanta Nandi 2/9/21*
17. Mr. Samiran Samanta, Member *Samiran Samanta 2/9/21*
18. Mr. Susanta Mainan, Student representative *Susanta Mainan 2-9-21*
19. Mr. Shahidul Islam Khan, Alumni Representative *Shahidul Islam Khan 2/9/21*

Members Absent:

Proceedings of the Meeting:

With the permission of Chair, Mr. Gobinda Prasad Barman, Mr. Rajarshi Mukherjee initiated the discussion with the welcome notes to all members present, followed by the confirmation of last IQAC meeting minutes held on 02.09.2021. Mr. Rajarshi Mukherjee presented the action taken report based on the resolutions taken in the last meeting. The same was approved by Teacher-In-Charge, Mr. Gobinda Prasad Barman.

Following major topics have been discussed by IQAC in the meeting:

Item No. 1: Skill development courses/ Certificate courses.

Discussion: There was a discussion about the necessity of the self-financed certificate courses for students.

Resolution: It was decided to start the certificate course 'Tally with GST' on behalf of the department of commerce. The IQAC coordinator also suggested to introduce additional skill oriented, value-added certificate courses for the students and to conduct faculty development programs.

Item No. 2: Remedial classes and Pedagogical techniques.

Discussion: Allotment of time slots for remedial classes, panel discussion and group discussion.

ATTESTED

Signature
21/08/21
Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Resolution: After identifying the slow learners, it was decided to provide extra time slots for remedial classes after college hours. It was decided to enhance slow learners through group discussion and panel discussion for advanced learners.

Item No. 3: Inclusion of teachers and industrialist in IQAC.

Discussion: The existing IQAC proposed to include six teachers.

Resolution: Dr. Dhruba Chandra Dhali and Dr. Anup Maji, Dr. Manish Baidya & Mr. Islamuddin Khan are included. The institution shall benefit from their expertise and experience. Dr. Sanjoy De and Dr. Deepsikha who has joined the college as Asst. Professors of Economics and Mathematics respectively are also included in the IQAC.

Shri Namit Pujari, the owner of Siddheswari Cotton Mill, is included in the IQAC as an Industrialist and Employer.

Item No. 4: Curriculum planning.

Discussion: To discuss the holding of Offline Classes after Covid-19 Pandemic situation.

Resolution: Offline Classes be held for the students of 2021 - 2022 as the severity of Covid-19 Pandemic situation has subsided. Heads of different departments be asked to prepare and arrange accordingly for holding the above classes. The Laboratories of Science Departments be equipped in every matter and pending practical classes be done to compensate the loss of such classes in previous semester. Resolved also that requisitions be made by the Departments before the College Authority for purchase and repairing of instruments and Chemicals immediately.

The IQAC entrusted Mr. G. P. Barman, Dr. Anup Maji and Dr. D. C. Dhali to prepare the Academic Callender of the college for the session 2020-21 in consultation with the HODs of all the departments and the Student Body.

All the Departmental Heads were requested to convene meetings with their departmental colleagues and prepare their Lesson Plan and their schedule of Departmental activities.

Item No. 5: Stakeholder's Feedback & Analysis.

Discussion: The feedback committee under the aegis of IQAC prepared a google form for feedback process. IQAC analyzed data of feedback report collected from students, staffs and alumni. Summary of the feedback from students are –

- Commencement of offline Classes after covid-19 pandemic.
- Difficulty in understanding the Curriculum
- More Books in the Library
- More classes for completion of Syllabi

Summary of the feedback from teachers are –

- Enhancement of research opportunities
- High-speed internet connection for conducting research-related activities

Summary of the feedback from alumni are –

- Equipment for improvements of Sports
- Upgradation of Canteen

Summary of the feedback from employer are –

- Introduction of certificate courses to improve soft skills of the students
- Introduction of certificate courses to improve communication skills of students

Resolution: All suggestions would be placed in front of right authorities. After that these will be sent to GB through proper channel and University authority for further actions.

ATTESTED
21/06/21
Principal
SHYAMPUR SIDDHESWARI MAH
Ajodhya, Howrah

Item No. 6: Entrepreneurship training programme.

Discussion: Advanced Entrepreneurship course will be currently offered to students of final year students. The faculty members Dr. M. Baidya, Assistant Professor, Commerce and Mr. P. Dawn, Assistant Professor, Zoology attended the one-week training programme on various modules of "Advanced Entrepreneurship".

Resolution: IQAC noted and appreciated the efforts taken by the Institution to promote Entrepreneurship among student community.

Item No. 7: Misc.

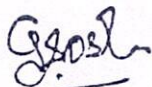
Discussion: Seminars, conferences and workshops.

Resolution: The IQAC discussed the scope of holding seminars, conferences and workshops by various departments and decided to plan a schedule in consultation with the TIC, Bursar and the Faculty Members of various departments.

Meeting ended with a vote of thanks by the Coordinator IQAC to all the members present.

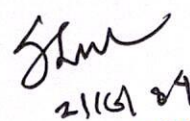
Mr. Rajarshi Mukherjee,
Coordinator IQAC
Shyampur Siddheswari Mahavidyalaya

Approved by



Principal
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

ATTESTED

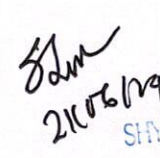

21/6/24

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

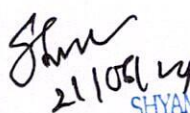
IQAC- Action Taken Report (ATR) 2021-2022

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA

Action Taken Report (ATR) on the resolutions taken in the IQAC Meeting on 02.09.2021

Agenda with No.	Resolution	Action Taken
1. Skill development courses.	It was decided to start the certificate course 'Tally with GST' on behalf of the department of commerce. The IQAC coordinator also suggested to introduce additional skill oriented, value-added certificate courses for the students and to conduct faculty development programs.	The following courses completed throughout the year --- <ul style="list-style-type: none"> • Effective communication skill development • Know your Plants • রাজপুতের রাজস্ব ও বাংলা সাহিত্য • Scientific Documentation by LaTeX • Introduction to Data Science • Financial planning and portfolio management • Fundamental of MS Word, MS Excel and MS PowerPoint • Psychological Counselling • Understanding and analyzing annual reports of a company • Spoken and communicative English • Remote sensing and its applications in land use management • Different Indian folk-art forms
2. Remedial classes, Pedagogical techniques.	After identifying the slow learners, it was decided to provide extra time slots for remedial classes after college hours. It was decided to enhance slow learners through group discussion and panel discussion for advanced learners.	<ul style="list-style-type: none"> • Remedial classes and advanced courses were provided to students.
3. Inclusion of teachers and industrialist in IQAC.	<ul style="list-style-type: none"> • Dr. Dhruba Chandra Dhali and Dr. Anup Maji, Dr. Manish Baidya & Mr. Islamuddin Khan are included. • The institution shall benefit from their expertise and experience. Dr. Sanjoy De and Dr. Deepsikha who has joined the college as Asst. Professors of Economics and Mathematics respectively are also included in the IQAC. • Shri Namit Pujari, the owner of Siddheswari Cotton Mill, is included in the IQAC as an Industrialist and Employer. 	<ul style="list-style-type: none"> • These names were placed in G B meeting and approved. <p style="text-align: right;">  ATTESTED Principal SHYAMPUR SIDDHESWARI MAHAVIDYALAYA Ajodhya, Howrah. </p>
4. Curriculum planning	Offline Classes be held for the students of 2021 - 2022 as the severity of Covid-19 Pandemic	<ul style="list-style-type: none"> • Mr. G. P. Barman, Dr. Anup Maji and Dr. D. C. Dhali prepared the

IQAC- Action Taken Report (ATR) 2021-2022

	<p>situation has subsided. Heads of different departments be asked to prepare and arrange accordingly for holding the above classes. The Laboratories of Science Departments be equipped in every matter and pending practical classes be done to compensate the loss of such classes in previous semester. Resolved also that requisitions be made by the Departments before the College Authority for purchase' and repairing of instruments and Chemicals immediately.</p> <p>The IQAC entrusted Mr. G. P. Barman, Dr. Anup Maji and Dr. D. C. Dhali to prepare the Academic Callender of the college for the session 2020-21 in consultation with the HODs of all the departments and the Student Body. All the Departmental Heads were requested to convene meetings with their departmental colleagues and prepare their Lesson Plan and their schedule of Departmental activities.</p>	<p>Academic Callender for rest of the session.</p> <ul style="list-style-type: none"> • Routine also provided to students for offline classes by Routine sub-committee. • Departmental meetings were completed by each of the department. <p style="text-align: right;">ATTESTED</p> <p style="text-align: right;">  21/06/21 Principal SHYAMPUR SIDDHESWARI MAHAVIDYALAY Ajodhya, Howrah. </p>
5. Stakeholder's Feedback & Analysis.	<p>All suggestions would be placed in front of right authorities. After that these will be sent to GB through proper channel and University authority for further actions.</p>	<ul style="list-style-type: none"> • As per the West Bengal Government order and the instruction of the affiliated University (CU) regular offline classes commenced on and from 16th November 2021. • Although the affiliated college has no direct role in framing the Curriculum, IQAC of this college met with the Departments and advised them to seek out the weaker learners and solve their problems with care. • A few months after this session college was closed due to Covid-19, 135 number of text/reference books were purchased to fulfil the demand of the students. • To encourage the Teachers in the Research college to give leave on duty and a minimum amount of travel

IQAC- Action Taken Report (ATR) 2021-2022

		grants to attend the Seminars /Conferences.
6. Entrepreneurship training / Intellectual Property Right programme.	IQAC noted and appreciated the efforts taken by the Institution to promote Entrepreneurship among student community.	<p>Completed these programmes -</p> <ul style="list-style-type: none"> • Intellectual Property Rights on Work of Authorship • Entrepreneurial Ecosystems and Resources • Intellectual Property Rights on Software Development: Protection of Copyright • Research Presentation's Skills • Entrepreneurship Marketing and Sales • Intellectual Property for Database Rights • In Research Methods Mixed Method's Research • Entrepreneurial Mindset and Leadership • Research Methodology for Political Misinformation • Quantitative Research Methods
7. Misc. -.	The IQAC discussed the scope of holding seminars, conferences and workshops by various departments and decided to plan a schedule in consultation with the TIC, Bursar and the Faculty Members of various departments.	Seminars, conferences and workshops by various departments were completed.

ATTESTED

SLM
24/06/24

Principal
SHYAMPUR SIDDHESWAR MAHAVIDYALAYA
Ajodhya, Howrah.

Shyampur Siddheswari Mahavidyalaya

Ajodhya • Howrah • Pin - 711312

(Affiliated to the University of Calcutta)
(Accredited by NAAC at the 'B' level)



President :

SRI KALIPADA MANDAL

Principal & Secretary :
(Ex officio) Governing Body

DR. SANTU KUMAR BOSE

NOTICE

Ref. No. SSM/IQAC/02/2021-22

Date 16.11.2021

All concern members of the Internal Quality Assurance Cell (IQAC), Shyampur Siddheswari Mahavidyalaya are hereby notified that a meeting will be held on **23.11.2021** at 1.30 p.m. in the Principal Chamber regarding the following agendas.

AGENDA

1. Stakeholder interactions.
2. Internal Assessment.
3. Class conduction in hybrid mode.
4. Seminars, conferences and workshops.
5. Review of Admission.
6. Misc.

All the members are cordially requested to attend the meeting.

Principal,
Shyampur Siddheswari Mahavidyalaya
Principal
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

Coordinator IQAC
Shyampur Siddheswari Mahavidyalaya
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

ATTESTED

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Minutes

IQAC Meeting of 2021 Dt. 23.11.2021

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA

2nd Meeting of the Internal Quality Assurance Cell (IQAC)

Year-2021-2022

Venue: Principal Chamber, Shyampur Siddheswari Mahavidyalaya

Date- 23.11.2021

Time- 2.30 pm

MINUTES

Members Present:

1. Dr. Santu Kumar Bose, Principal and Chairman, IQAC *SK Bose* 23.11.21
2. Mr. Rajarshi Mukherjee, Coordinator IQAC *Ramukherjee* 23.11.21
3. Ms. Chaitali Chakraborty, Member *Chaitali Chakraborty* 23.11.21
4. Dr. Arun Kumar Maiti, Member *AK Maiti* 23.11.21
5. Mr. Susanta Kumar Mandal, Member *SK Mandal*
6. Mr. Gobinda Prasad Barman, Member *Gobinda Prasad Barman* 23.11.21
7. Mr. Mafijur Rahaman, Member *M Rafijur Rahman* 23.11.21
8. Ms. Mau Dutta, Member *M Dutta*
9. Mr. Kinkar Nath Chatterjee, Member *K Nath Chatterjee* 23.11.21
10. Ms. Shivani Saha, Member *Saha* 23.11.21
11. Mr. Saikat Sundar Manna, Member *SM*
12. Mr. Mridul Ghosh, Member *M*
13. Mr. Soumen Teli, Member *STeli* 23-11-21
14. Mr. Surajit Mandal, Member *SM*
15. Mr. Prosenjit Dawn, Member *P Dawn* 23.11.21
16. Mr. Srikanta Nandi, Member *S Nandi*
17. Mr. Samiran Samanta, Member *Samanta* 23.11.21
18. Dr. Dhruba Chandra Dhali, Member *Dhal* 23.11.21
19. Dr. Anup Maji, Member *Anup Maji* 23-11-21
20. Dr. Manish Baidya, Member *MB* 23.11.21
21. Mr. Islamuddin Khan, Member *IS Khan* 23.11.21
22. Dr. Sanjoy De, Member *SD*
23. Dr. Deepsikha, Member *Deepsikha*
24. Mr. Shahidul Islam Khan, Alumni Representative *Shahidul*

Members Absent:

Mr. Susanta Mainan, Student representative

Proceedings of the Meeting:

With the permission of Chair, Dr. Santu Kumar Bose, Principal, Mr. Rajarshi Mukherjee initiated the discussion with the welcome notes to all members present, followed by the confirmation of last IQAC meeting minutes held on 02.09.2021. Mr. Rajarshi Mukherjee presented the action taken report based on the resolutions taken in the last meeting. The same was approved by Dr. Santu Kumar Bose, Principal.

Following major topics have been discussed by IQAC in the meeting:

Item No. 1: Stakeholder interactions

Discussion: Date and Time of PTM and the students whom will be considered are discussed.

Resolution: For the Third Year Students the PTM will be held on the basis of the result of the class Test. The PTMs must be completed within the third week of January 2021. For the second-year students, the aforesaid PTM will be conducted on the basis of the Mid-Term Exam Result. The PTM of first semester students can only be held after their first semester final exams. All

SKM
21/06/24
Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

departments are requested to do the necessary in presence of at least two IQAC members. All those meeting will be under the COVID-19 protocol.

Item No. 2: Review of Internal Assessment Mechanism under CBCS

Discussion: Timing, mode and controlling of Internal Assessment were discussed.

Resolution: The internal assessment of the first semester students will be conducted centrally at an appropriate date fixed by the Academic Council and Exam cell. Teachers are requested to guide the students regarding submission of Projects and introduce them to Academic Writing. Tutorial project should be collected offline from students.

Item No. 3: Class conduction.

Discussion: online classes are not very much effective for students. Here, students are so attentive.

Resolution: Principal sir requested head of Academic council and TCS to conduct offline classes more and more than from virtual. Laboratory classes must be taken in offline mode.

Item No. 4: Organization of Departmental Seminars/webinar.

Discussion: Probable time and brochure format regarding seminar were discussed.

Resolution: All the departments of the college are requested to organize at least one state or national or international level webinar every year and one extended lecture for the purpose of NAAC evaluation. The students of respective departments may be encouraged to submit student papers as well.

Item No. 5: Review of Admission

Discussion: A long discussion on online admission and applicants facing different problems. The IQAC discussed the mechanism of recording the EWS category of students as required in the AISHE Report. During admissions of Freshers, no such data segregation is required by the Govt. of West Bengal and the data is not maintained.

Resolution: The Online Admission Process is continuing well. However, the applicants are not being able to understand the CBCS system that has replaced the Annual System. Though the Admission Committee has created an Assistance Cell yet the students who have submitted their applications online are not being able to access this assistance provided physically. Admission sub-committee are requested to record EWS category of students during the process.

Item No. 6: Misc- Alumni meeting and publication of SSM Journal of Science and Humanities.

Discussion: Publication regarding SSM Journal of Science and Humanities were discussed.

Resolution:

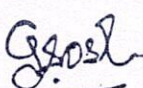
The IQAC discussed the proposal submitted by Edubridge for Professional Skill Development of pass out students under the DDUGKY. The Training and Placement Cell of the college was given the responsibility to facilitate the signing of a MOU with them.

The applications for promotion under CAS of the itemized teaching staff namely, Mr. Gobinda Prasad Barman (from Stage 2 to 3), Dr. Dhruba Chandra Dhali (from Stage 1 to 2), Dr. Deepshikha (from Stage 1 to 2), Mrs. Gita Sarkar (from Stage 1 to 2), Dr. Srikanta Nandi (from Stage 1 to 2), Mrs. Suparna Dey (from Stage 1 to 2) were found satisfactory for the eligibility conditions of the respective stages and are forwarded to the Principal for GB approval.

Next year 31st January Dr. S. K. Bose, principal and chairman of IQAC will be retired from the college. IQAC coordinator Mr. Rajarshi Mukerjee wishes for his retired life. All members did the same.

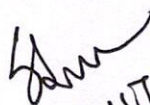
Meeting ended with a vote of thanks by the Coordinator IQAC to all the members present.

Mr. Rajarshi Mukherjee,
Coordinator IQAC
Shyampur Siddheswari Mahavidyalaya

Approved by 

Principal
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

ATTESTED


21/06/24

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

IQAC- Action Taken Report (ATR) 2021-2022

Action Taken Report (ATR) on the resolutions taken in the IQAC Meeting on 23.11.2021

1. Stakeholder interactions	For the Third Year Students the PTM will be held on the basis of the result of the class Test. The PTMs must be completed within the third week of January 2021. For the second-year students, the aforesaid PTM will be conducted on the basis of the Mid-Term Exam Result. The PTM of first semester students can only be held after their first semester final exams. All departments are requested to do the necessary in presence of at least two IQAC members. All those meeting will be under the COVID-19 protocol. Alumni meet to conduct by departments.	<ul style="list-style-type: none"> • Parent Teacher Meeting were conducted by each of the departments by obeying covid-19 protocol. • Alumni meeting were completed by most of the departments.
2. Review of Internal Assessment Mechanism under CBCS	The internal assessment of the first semester students will be conducted centrally at an appropriate date fixed by the Academic Council and Exam cell. Teachers are requested to guide the students regarding submission of Projects and introduce them to Academic Writing. Tutorial project should be collected offline from students.	<ul style="list-style-type: none"> • Internal Assessment of students conducted centrally at an appropriate date fixed by the Academic Council and Exam cell. • Tutorial project collected offline from students.
3. Class conduction.	Principal sir requested head of Academic council and TCS to conduct offline classes more and more than from virtual. Laboratory classes must be taken in offline mode.	<ul style="list-style-type: none"> • Offline classes in theory and practical successfully initiated after covid-19 pandemic.
4. Organization of Departmental Seminars/webinar.	All the departments of the college are requested to organize at least one state or national or international level webinar every year and one extended lecture for the purpose of NAAC evaluation. The students of respective departments may be encouraged to submit student papers as well.	<ul style="list-style-type: none"> •
5. Review of Admission	The Online Admission Process is continuing well. Though the	<ul style="list-style-type: none"> • Help line contact number from college end was given in college website.

ATTESTED
Principal
SHYAMPUR SIDDHESWAR MAHAVIDY
Ajodhya, Howrah.

IQAC- Action Taken Report (ATR) 2021-2022

	<p>Admission Committee has created an Assistance Cell to help the students who have submitted their applications online are not being able to access this assistance provided physically. Admission sub-committee are requested to record EWS category of students during the process.</p>	<ul style="list-style-type: none"> • Help desk was set up by students' representative of college. • Record of EWS category of students during the process was maintained.
6. Misc-	<ul style="list-style-type: none"> • The IQAC discussed the proposal submitted by Edubridge for Professional Skill Development of pass out students under the DDUGKY. The Training and Placement Cell of the college was given the responsibility to facilitate the signing of a MOU with them. • The applications for promotion under CAS of the itemized teaching staff namely, Mr. Gobinda Prasad Barman (from Stage 2 to 3), Dr. Dhruba Chandra Dhali (from Stage 1 to 2), Dr. Deepshikha (from Stage 1 to 2), Mrs. Gita Sarkar (from Stage 1 to 2), Dr. Srikanta Nandi (from Stage 1 to 2), Mrs. Suparna Dey (from Stage 1 to 2) were found satisfactory for the eligibility conditions of the respective stages and are forwarded to the Principal for GB approval. • Next year 31st January Dr. S. K. Bose, principal and chairman of IQAC will be retired from the college. IQAC coordinator Mr. Rajarshi Mukerjee wishes for his retired life. All members did the same. 	<ul style="list-style-type: none"> • MoU was signed with Edubridge for Professional Skill Development under the DDUGKY on 08-12-2021. • The Training and Placement Cell of the college was given the responsibility for placement activity. • GB approved all applications for CAS process. • College prepared a farewell programme in favour of Dr. S. K. Bose.

ATTESTED

[Signature]

21/06/24

Principal
SIDDHESWARI MA
Ajodhya, Howrah

Shyampur Siddheswari Mahavidyalaya

Ajodhya • Howrah • Pin - 711312

(Affiliated to the University of Calcutta)
(Accredited by NAAC at the 'B' level)

President :
SRI KALIPADA MANDAL



Teacher-in-Charge & Secretary :
GOBINDA PRASAD BARMAN

Ref. No. SSM/IQAC/03/2021-22

Date 8/2/22

NOTICE

All concern members of the Internal Quality Assurance Cell (IQAC), Shyampur Siddheswari Mahavidyalaya are hereby notified that a meeting will be held on **15.02.2022** at 2.30 p.m. in the principal's chamber regarding the following agendas.

AGENDA

1. R & D planning.
2. Social Media Communication
3. Extension activity by NSS
4. Memorandum of Understanding (MoU)
5. Extra-curricular activity
6. Academic Budget and Finance.
7. Preparation of AQAR 2018-19 and 2020-21
8. Misc.

All the members are cordially requested to attend the meeting.


8/2/22

Teacher-In-Charge,
Shyampur Siddheswari Mahavidyalaya
Teacher In-Charge
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.



Coordinator, IQAC
Shyampur Siddheswari Mahavidyalaya
Co-ordinator
IQAC
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

ATTESTED


Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.
21/02/22

Minutes

IQAC Meeting of 2021 Dt. 15.02.2022

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA

3rd Meeting of the Internal Quality Assurance Cell (IQAC)

Year-2021-2022

Venue: Principal Chamber, Shyampur Siddheswari Mahavidyalaya

Date- 15.02.2022

Time- 2.30 pm

MINUTES

Members Present:

1. Mr. Gobinda Prasad Barman, Teacher-In-Charge and Chairman, IQAC
2. Mr. Rajarshi Mukherjee, Coordinator IQAC
3. Ms. Chaitali Chakraborty, Member
4. Dr. Arun Kumar Maiti, Member
5. Mr. Susanta Kumar Mandal, Member
6. Mr. Mafijur Rahaman, Member
7. Ms. Mau Dutta, Member
8. Mr. Kinkar Nath Chatterjee, Member
9. Ms. Shivani Saha, Member
10. Mr. Saikat Sundar Manna, Member
11. Mr. Mridul Ghosh, Member
12. Mr. Soumen Teli, Member
13. Mr. Surajit Mandal, Member
14. Mr. Prosenjit Dawn, Member
15. Mr. Srikanta Nandi, Member
16. Mr. Samiran Samanta, Member
17. Dr. Dhruba Chandra Dhali, Member
18. Dr. Anup Maji, Member
19. Dr. Manish Baidya, Member
20. Mr. Islamuddin Khan, Member
21. Dr. Sanjoy De, Member
22. Dr. Deepsikha, Member
23. Mr. Susanta Mainan, Student representative
24. Mr. Shahidul Islam Khan, Alumni Representative

Members Absent:

Proceedings of the Meeting:

With the superannuation of Dr. Santu Kumar Bose, Principal, on 31st January, 2022, college Governing Body appointed Mr. Gobinda Prasad Barman, Department of Bengali as Teacher-In-Charge. By default, TIC is the chairman of IQAC. All IQAC members congratulates our new TIC. So, with permission of Chair, Mr. Gobinda Prasad Barman, Teacher-In-Charge, Mr. Rajarshi Mukherjee initiated the discussion with the welcome notes to all members present, followed by the

ATTESTED

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

confirmation of last IQAC meeting minutes held on 23.11.2021. Mr. Rajarshi Mukherjee presented the action taken report based on the resolutions taken in the last meeting. The same was approved by Mr. Gobinda Prasad Barman, Teacher-In-Charge.

Following major topics have been discussed by IQAC in the meeting:

Item No. 1: R & D planning.

Discussion: Research collaboration and high impact factor articles publication.

Resolution: To promote good quality paper publication, Mr. Gobinda Prasad Barman, Teacher-In-Charge requested Research and Development Cell through IQAC that teachers must publish their research papers in Scopus indexed as well as UGC recognized journal. TIC promised to felicitate authors by the college. TIC also encouraged writing of books or book chapters.

Item No. 2: Social Media Communication.

Discussion: Increase of social media coverage- discussed.

Resolution: To help the staff of the college communicate more effectively a Facebook page of the college and a WhatsApp account will be opened. A new app is required for students group formation. SMS to students from is required to convey. A necessary action to take by authority.

Item No. 3: Extension activity.

Discussion: Various collaborative activities with other organization need to be done.

Resolution: Previously our NSS units completed few activities (Safe Drive Save Life, Free Health Check Up Camp, Say No to Plastic, Swachh Bharat Abhiyan, AIDS Awareness Camp and Campaign against Human Trafficking). Further IQAC advise NSS to do the following activities - Pulse Polio Immunization Camp, Clothes Distribution to Nearby Village, Book Donation Camp, Thalassemia Camp, Rally to Protect Dengue, Blood Donation Camp and Consciousness against Dowry. Eco club will carry out Environment and wild life & Biodiversity related programmes.

Item No. 4: Memorandum of Understanding (MoU).

Discussion: On the basis of the proposal submitted by Hulladek for recycling of E-Waste, the IQAC discussed its necessity and urged the coordinator to discuss the issue with the [TIC and do the needful]. Discussion on the proposal submitted by the Department of Zoology of the college. The IQAC of the college discussed in detail the Proposal submitted by George Telegraph Institute, Bagnan to conduct a Spoken English Course in association with the Department of English of the college.

Resolution: Considering the merits of MoU, TIC agreed to sign the MoU. The IQAC welcomed and consented to the signing of a MOU with Department of Zoology, City College Kolkata for exchange of students and faculty. The members welcomed the proposal and forwarded the same to the TIC to sign a MOU with the aforesaid Institute.

Item No.5: Extra-curricular activity.

Discussion: The meeting was held to discuss about initiating extra-curricular and extension activities.

Resolution: It was decided to introduce various programs for the students. Proposed by: Teacher-In-Charge, Mr. Gobinda Prasad Barman and seconded by: Dr. Arun Kumar Maiti, Member.

Item No. 6: Academic Budget and Finance.

Resolution: At the beginning of session departmental budget for coming academic year and whole instruction. Bursar asked from every department along with library. Institutional budget will be provided by bursar himself.

Item No.7: Preparation of AQARs of 2018-19 and 2019-20.

Discussion: Criteria Wise job load distribution of NAAC Steering Committee for the preparation of AQARs of 2018-19 and 2019-20. Inclusion of Bursar in IQAC.

Resolution: Job load distribution are as follows:

- a. Mr. R. Mukherjee - 1,6 and 7
- b. Dr. S. De - 2, 6 and 7

ATTESTED
Principal
SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

- c. Dr. A. K. Maiti - 1,6 and 7
- d. Mr. S. K. Mondal - 2 and 6
- e. Dr. S. Nandi - 2
- f. Mr. C. Chakroborty - 1 and 6
- g. Mr. P. Dawn- 3 and 6
- h. Mr. S. Mandal - 5
- i. Mr. S. Teli - 4 and 5
- j. Dr. D. C. Dhali- 3, 2, and 7
- k. Mr. A. Manna -3
- l. Mr. S. Samanta -5
- m. Mr. M. Ghosh - 2 and 3
- n. Dr. Deepshikha - 1 and 7
- o. Dr. A. Maji - 4 and 7
- p. Prof. I. Khan - 4
- q. Dr. M. Baidya - 4 and 5
- r. Prof. P. Sarkar - 7

Item No.8: Misc.

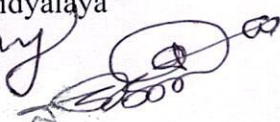
Discussion: Inclusion of Bursar in IQAC, KANYASHREE Scholarship data, more Digital Classrooms and Waste Disposal Mechanism including Solid, Liquid and E-waste.

Resolution:

1. Dr. Manish Baidya is appointed as Bursar by the authority (GB) and he also included. In the same meeting Mr. S. S. Manna is excluded from IQAC. There is some discrepancy noted in the data related to results of the students. This is due to the post-publication scrutiny and review of the results of certain students. The team in charge of Teaching, Learning and Evaluation are requested to verify and check.
2. Similarly, there are certain inaccuracies in the data related to scholarships received by the students. This is because the college is not informed about the details of the girl students receiving the KANYASHREE Scholarship provided by the Govt. of West Bengal as the money is directly remitted to the account of the beneficiaries. This in turn will impact the AISHE Report as well. Thus, this data needs to be rechecked by the team in charge of Student Support and Progression.
3. The IQAC discussed in detail the necessity for more Digital Classrooms and requested the authorities to ensure the conversion of at least three more classrooms to Digital Classrooms.
4. The IQAC welcomed the proposal of the Department of Zoology and the Eco Club of the college to set up a comprehensive Waste Disposal Mechanism including Solid, Liquid and E-waste. The IQAC requested the college authorities to grant the requisite seed money for the project.

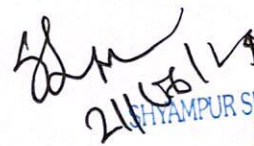
Meeting ended with a vote of thanks by the Coordinator IQAC to all the members present.

Mr. Rajarshi Mukherjee,
Coordinator IQAC
Shyampur Siddheswari Mahavidyalaya

Approved by 

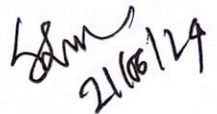
Teacher in Charge
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

ATTESTED

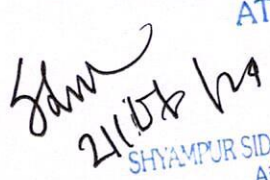
 21/06/19
Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

IQAC- Action Taken Report (ATR) 2021-2022

Action Taken Report (ATR) on the resolutions taken in the IQAC Meeting on 15.02.2022

1. R & D planning.	To promote good quality paper publication, Mr. Gobinda Prasad Barman, Teacher-In-Charge requested Research and Development Cell through IQAC that teachers must publish their research papers in Scopus indexed as well as UGC recognized journal. TIC promised to felicitate authors by the college. TIC also encouraged writing of books or book chapters.	<ul style="list-style-type: none"> Teachers published their research papers in Scopus indexed as well as UGC recognized journal. Books or book chapters also published by teachers. Students under Dr. D. C. Dhali and Mr. Prosenjit Dawn completed the PG dissertation affiliated to RKMVCC. A list of teachers and non-teaching staffs were approved by GB for financial assistance. Later, TIC felicitated them on teachers' day.
2. Social Media Communication	To help the staff of the college communicate more effectively a Facebook page of the college and a WhatsApp account will be opened. A new app is required for students group formation. SMS to students from is required to convey. A necessary action to take by authority.	<ul style="list-style-type: none"> All aspect done
3. Extension activity by NSS.	NSS units completed few activities (Safe Drive Save Life, Free Health Check Up Camp, Say No to Plastic, Swachh Bharat Abhiyan, AIDS Awareness Camp and Campaign against Human Trafficking). Further IQAC advise NSS to do the following activities - Pulse Polio Immunization Camp, Clothes Distribution to Nearby Village, Book Donation Camp, Thalassemia Camp, Rally to Protect Dengue, Blood Donation Camp and Consciousness against Dowry. Eco club will carry out Environment and wild life & Biodiversity related programmes.	<ul style="list-style-type: none"> Campaign against Human Trafficking Book Donation Camp Say No to Plastic Clothes Distribution to Nearby Village <p>Completed programmes are -</p> <ul style="list-style-type: none"> Pulse Polio Immunization Camp Swachh Bharat Abhiyan Blood Donation Camp Awareness of Energy Conservation Safe Drive Save Life Rally to Protect Dengue Consciousness against Dowry Awareness of Literacy Anti-Drug Campaign
4. Memorandum of Understanding (MoU).	Considering the merits of MoU, TIC agreed to sign the MoU. The IQAC welcomed and consented to the signing of a MOU with Department of Zoology, City College Kolkata for exchange of students and faculty. The members welcomed the proposal and forwarded the same to the TIC to sign a MOU with the	<p>MoUs were signed with those institutions.</p> <p style="text-align: right;">  ATTESTED Principal SHYAMPUR SIDDHESWAR MAHAVIDYALAYA Ajodhya, Howrah. </p>

IQAC- Action Taken Report (ATR) 2021-2022

	aforesaid Institute.	
5. Extra-curricular activity.	It was decided to introduce various programs for the students. Proposed by: Teacher-In-Charge, Mr. Gobinda Prasad Barman and seconded by: Dr. Arun Kumar Maiti, Member.	<p>Done-successfully -</p> <ul style="list-style-type: none"> • Online survey on "Gender Sensitivity among Students" • Personal level Psychological Counselling to prevent Early Age Marriage • International Women's Day • Awareness Camp for Fishing Cat Conservation • Nature Study Camp at Sunderban National Park • Observation of Earth Day • Awareness Campaign against Wildlife Hunting • Participated extempore and recitation.
6. Academic Budget and Finance.	At the beginning of session departmental budget for coming academic year and whole instruction. Bursar asked from every department along with library. Institutional budget will be provided by bursar himself.	All were approved by GB.
7. Preparation of AQARs of 2018-19 and 2019-20.	<p>Job load distribution are as follows:</p> <ul style="list-style-type: none"> a. Mr. R. Mukherjee - 1,6 and 7 b. Dr. S. De - 2, 6 and 7 c. Dr. A. K. Maiti - 1,6 and 7 d. Mr. S. K. Mondal - 2 and 6 e. Dr. S. Nandi - 2 f. Mr. C. Chakroborty - 1 and 6 g. Mr. P. Dawn- 3 and 6 h. Mr. S. Mandal - 5 i. Mr. S. Teli - 4 and 5 j. Dr. D. C. Dhali- 3, 2, and 7 k. Mr. A. Manna -3 l. Mr. S. Samanta -5 m. Mr. M. Ghosh - 2 and 3 n. Dr. Deepsikha - 1 and 7 o. Dr. A. Maji - 4 and 7 p. Prof. I. Khan - 4 q. Dr. M. Baidya - 4 and 5 r. Prof. P. Sarkar - 7 	These proposal was approved by GB
8. Misc.- Criteria Wise job load distribution of NAAC Steering Committee	9. Dr. Manish Baidya is appointed as Bursar by the authority (GB) and he also included. In the same meeting Mr. S. S. Manna is excluded from IQAC. There is some discrepancy noted in the data related to results of the students. This is due to the post-publication scrutiny and review of the results of certain students. The team in charge of Teaching,	<p style="text-align: right;">ATTESTED</p> <p style="text-align: right;">  Principal SHYAMPUR SIDDHESWARI MAHAVI Ajodhya, Howrah. </p>

IQAC- Action Taken Report (ATR) 2021-2022

	<p>Learning and Evaluation are requested to verify and check.</p> <p>10. Similarly, there are certain inaccuracies in the data related to scholarships received by the students. This is because the college is not informed about the details of the girl students receiving the KANYASHREE Scholarship provided by the Govt. of West Bengal as the money is directly remitted to the account of the beneficiaries. This in turn will impact the AISHE Report as well. Thus, this data needs to be rechecked by the team in charge of Student Support and Progression.</p> <p>11. The IQAC discussed in detail the necessity for more Digital Classrooms and requested the authorities to ensure the conversion of at least three more classrooms to Digital Classrooms.</p> <p>12. The IQAC welcomed the proposal of the Department of Zoology and the Eco Club of the college to set up a comprehensive Waste Disposal Mechanism including Solid, Liquid and E-waste. The IQAC requested the college authorities to grant the requisite seed money for the project.</p>	
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ATTESTED

[Signature]
24/12/2022

Principal
SUNYAMPUR SIDDHESWARI MAHAVIDYA
Ajodhya, Howrah.

Shyampur Siddheswari Mahavidyalaya

Ajodhya • Howrah • Pin - 711312

(Affiliated to the University of Calcutta)
(Accredited by NAAC at the 'B' level)

President :
SRI KALIPADA MANDAL



Teacher-in-Charge & Secretary :
GOBINDA PRASAD BARMAN

Ref. No. SSM/IQAC/03/2021-22

Date 12/4/22

NOTICE

All concern members of the Internal Quality Assurance Cell (IQAC), Shyampur Siddheswari Mahavidyalaya are hereby notified that a meeting will be held on **19.04.2022** at 2.30 p.m. in the Principal's chamber regarding the following agendas.

AGENDA

1. Infrastructure development, Augmentation, Management Information System.
2. Gender audit
3. Environmental activity and Green Initiatives
4. Library & Learning Resources.
5. Community Developments & Outreach Programme.
6. Misc.

All the members are cordially requested to attend the meeting.


12/4/22

Teacher-In-Charge,
Shyampur Siddheswari Mahavidyalaya
Teacher In-Charge
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.



Coordinator, IQAC
Shyampur Siddheswari Mahavidyalaya
IQAC
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

ATTESTED


Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Minutes

IQAC Meeting of 2021 Dt. 19.04.2022

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA

4th Meeting of the Internal Quality Assurance Cell (IQAC)

Year-2021-2022

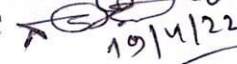
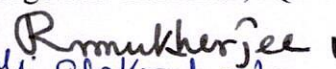
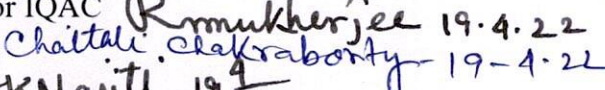
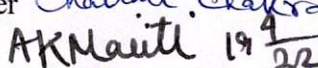
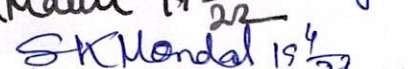
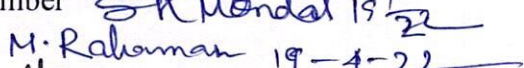
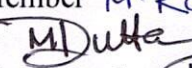
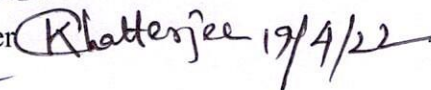
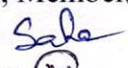

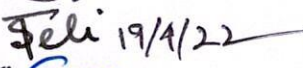


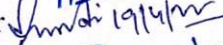
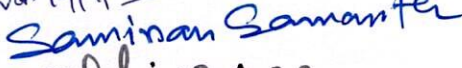
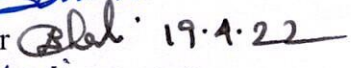
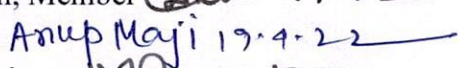
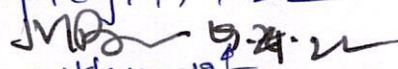
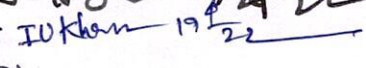
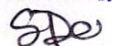
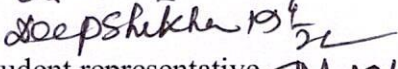
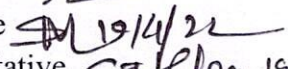
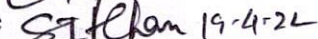
Venue: Principal Chamber, Shyampur Siddheswari Mahavidyalaya

Date- 19.04.2022

Time- 2.30 pm

MINUTES

Members Present:

1. Mr. Gobinda Prasad Barman, Teacher-In-Charge and Chairman, IQAC 
2. Mr. Rajarshi Mukherjee, Coordinator IQAC 
3. Ms. Chaitali Chakraborty, Member 
4. Dr. Arun Kumar Maiti, Member 
5. Mr. Susanta Kumar Mandal, Member 
6. Mr. Mafijur Rahaman, Member 
7. Ms. Mau Dutta, Member 
8. Mr. Kinkar Nath Chatterjee, Member 
9. Ms. Shivani Saha, Member 
10. Mr. Mridul Ghosh, Member 
11. Mr. Soumen Teli, Member 
12. Mr. Surajit Mandal, Member 
13. Mr. Prosenjit Dawn, Member 
14. Mr. Srikanta Nandi, Member 
15. Mr. Samiran Samanta, Member 
16. Dr. Dhruva Chandra Dhali, Member 
17. Dr. Anup Maji, Member 
18. Dr. Manish Baidya, Member 
19. Mr. Islamuddin Khan, Member 
20. Dr. Sanjoy De, Member 
21. Dr. Deepsikha, Member 
22. Mr. Susanta Mainan, Student representative 
23. Mr. Shahidul Islam Khan, Alumni Representative 

Members Absent:

Proceedings of the Meeting:

Mr. Rajarshi Mukherjee initiated the discussion with the welcome notes to all members present, followed by the confirmation of last IQAC meeting minutes held on 15.02.2022. Mr. Rajarshi Mukherjee presented the action taken report based on the resolutions taken in the last meeting. The same was approved by Mr. Gobinda Prasad Barman, Teacher-In-Charge.

Following major topics have been discussed by IQAC in the meeting:

Item No. 1: Infrastructure development, Augmentation, Management Information System.

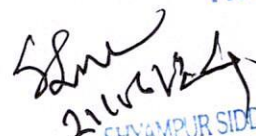
Discussion: Feedbacks obtained by the IQAC has brought certain important issues to the limelight some of which need long and some short time solutions.

Resolution: The IQAC proposed to build certain important issues regarding the followings-

a. Ramps and special toilets for Divyang students and arrangements to be made for sick beds, stretchers and wheelchairs in a dedicated Restroom.

Enhanced and improved Drinking Water facility.

ATTEST


Principal
SHYAMPUR SIDDHESWARI
Ajodhya, H

- b. Clean and more toilets for Students
- c. Availability of quality food within and outside the college campus.
- d. Computers with Internet for students
- e. Professional Training for Placement cell.
- f. Subsidized local transport coupons for students
- g. More Classrooms.
- h. The students during numerous discussions have expressed their desire for an on- campus cheap academic store with a photocopier. The IQAC strongly advocated their demand and requested the college authority to look into it.

Item No. 2: Gender audit.

Discussion: Gender Equity are discussed.

Resolution: The members opined in favour of continuation of the Self Defense Course for Girl Students.

Similarly, members discussed the possibility of initiating vocational courses like Beautician Course for girl students in collaboration with other organizations.

Item No. 3: Environmental activity and Green Initiatives.

Discussion: Biodiversity Register of SSM campus and Medicinal Plant Garden rejuvenation.

Resolution: The Department of Zoology along with the Eco Club of the college was requested to prepare a Biodiversity Register.

The IQAC noted that the Medicinal Plant has been ill- maintained due to the Pandemic Lockdown. The Departments of Botany and Zoology along with the Eco Club of the college was requested to revive the same at the earliest.

The IQAC has earlier proposed systematic rain-water harvesting to aid water conservation. Though rain water is being harvested, the institute needs to have a filtration mechanism in place to enhance its usability.

Item No. 4: Library & Learning Resources.

Discussion: CBCS books shortage.

Resolution: In view of the huge requirements of books under CBCS syllabus for the library of the college, the Librarians of the college are requested to systematically enhance the procurement of fresh titles.

Item No. 5: Community Developments & Outreach Programme.

Discussion: Revive the village of Nauripara.

Resolution: The IQAC as a part of the Social Outreach Programme of the college sought to revive the ties with the village of Nauripara that it had adopted before. Dr. Manish Baidya will lead the team that will prepare a schedule of activities and programmes to be organized by the college within a time frame of next six months involving the residents of all age groups.

Item No. 6: Misc.

Discussion: IQAC thought to arrange for on-campus twice a month free Psychological Counselling for the stakeholders in the aftermath of the Covid lockdown. The Teachers have noticed a significant rise in stress levels among students reflecting upon their academic performance. A necessity was felt by the IQAC to request the college administration to arrange for an on-campus Doctor who would be there for free consultation for all the stakeholders for at least once a week.

Resolution: The TIC was requested to take it up with the authorities. A room in the vacant Boy's or Girl's hostel can be set up for consultation purpose for medical doctor.

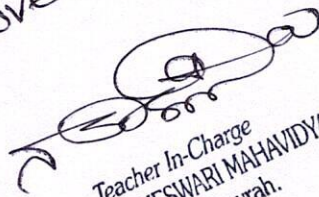
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Principal
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Ajodhya, I

The IQAC strongly recommended the introduction of Yoga and Meditation add-on classes for the physical and mental wellbeing of all the stakeholders and to improve performance.

Meeting ended with a vote of thanks by the Coordinator IQAC to all the members present.

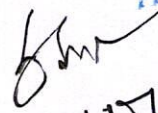
Mr. Rajarshi Mukherjee,
Coordinator IQAC
Shyampur Siddheswari Mahavidyalaya

Approved by



Teacher In-Charge
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

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Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

IQAC- Action Taken Report (ATR) 2021-2022

Action Taken Report (ATR) on the resolutions taken in the IQAC Meeting on 19.04.2022

<p>1. Infrastructure development, Augmentation, Management Information System.</p>	<p>The IQAC proposed to build certain important issues regarding the followings-</p> <p>a. Ramps and special toilets for Divyang students and arrangements to be made for sick beds, stretchers and wheelchairs in a dedicated Restroom.</p> <p>Enhanced and improved Drinking Water facility.</p> <p>b. Clean and more toilets for Students</p> <p>c. Availability of quality food within and outside the college campus.</p> <p>d. Computers with Internet for students</p> <p>e. Professional Training for Placement cell.</p> <p>f. Subsidized local transport coupons for students</p> <p>g. More Classrooms.</p> <p>h. The students during numerous discussions have expressed their desire for an on- campus cheap academic store with a photocopier. The IQAC strongly advocated their demand and requested the college authority to look into it.</p>	<ul style="list-style-type: none"> • All done with GB approval. <div style="text-align: right;"> <p>ATTESTED</p> <p><i>[Signature]</i> Principal SRIKANTH SIDDHESWARI MAHAVIDYALAYA Ajodhya, Howrah.</p> </div>
<p>2. Gender audit</p>	<p>The members opined in favour of continuation of the Self Defense Course for Girl Students.</p> <p>Similarly, members discussed the possibility of initiating vocational courses like Beautician Course for girl students in collaboration with other organizations.</p>	<ul style="list-style-type: none"> • Self-defence course for Girl Students was done in association with Salukpara Karate Society. • Beautician Course for girl students in collaboration with Gorgeous make over Institute.
<p>3. Environmental activity and Green Initiatives.</p>	<ul style="list-style-type: none"> • The Department of Zoology along with the Eco Club of the college was requested to prepare a Biodiversity Register. • The IQAC noted that the Medicinal Plant has been ill- 	<ul style="list-style-type: none"> • Biodiversity Register published • Medicinal Plants Garden revived • Rain water harvesting project completed under the supervision of Mr. Prosenjit Dawn.

IQAC- Action Taken Report (ATR) 2021-2022

	<p>maintained due to the Pandemic Lockdown. The Departments of Botany and Zoology along with the Eco Club of the college was requested to revive the same at the earliest.</p> <ul style="list-style-type: none"> • The IQAC has earlier proposed systematic rain-water harvesting to aid water conservation. Though rain water is being harvested, the institute needs to have a filtration mechanism in place to enhance its usability. 	
4. Library & Learning Resources.	<p>In view of the huge requirements of books under CBCS syllabus for the library of the college, the Librarians of the college are requested to systematically enhance the procurement of fresh titles.</p> <ul style="list-style-type: none"> • Books issue and return system upgradation 	<ul style="list-style-type: none"> • More books CBCS syllabus were purchased. • Books issue and return system upgraded.
5. Community Developments & Outreach Programme.	<ul style="list-style-type: none"> • The IQAC as a part of the Social Outreach Programme of the college sought to revive the ties with the village of Nauripara that it had adopted before. • Dr. Manish Baidya will lead the team that will prepare a schedule of activities and programmes to be organized by the college within a time frame of next six months involving the residents of all age groups. 	<ul style="list-style-type: none"> • Done
6. Misc.	<p>The TIC was requested to take it up with the authorities. A room in the vacant Boy's or Girl's hostel can be set up for consultation purpose for medical doctor.</p> <p>The IQAC strongly recommended the introduction of Yoga and Meditation add-on classes for the physical and mental wellbeing of all the stakeholders and to improve performance.</p>	<ul style="list-style-type: none"> • All these done

ATTESTED

[Signature]
21/06/22

Principal
SIDDHESWARI MAHARAJ
Ajodhya, Howrah

Shyampur Siddheswari Mahavidyalaya

Ajodhya • Howrah • Pin - 711312

(Affiliated to the University of Calcutta)

(Accredited by NAAC at the 'B' level)

President :

SRI KALIPADA MANDAL



Teacher-in-Charge & Secretary :

GOBINDA PRASAD BARMAN

Ref. No. SSM/IQAC/22A/2022-23
NOTICE

Date 28/06/2022

All concern members of the Internal Quality Assurance Cell (IQAC), Shyampur Siddheswari Mahavidyalaya are hereby notified that a meeting will be held on 05-07-2022 at 2.30 p.m. in the IQAC office regarding the following agendas.

AGENDA

1. Curriculum planning.
2. Review of Final semester Result
3. Stakeholder's Feedback & Analysis
4. Pedagogical techniques
5. Certificate/ Skill development courses
6. Planning for training/FDP/SDP
7. Miscellaneous

All the members are cordially requested to attend the meeting.

Teacher-In-Charge,
Shyampur Siddheswari Mahavidyalaya
Teacher In-Charge
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Coordinator, IQAC, SSM
Co-ordinator
IQAC
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

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Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Minutes

IQAC Meeting of 2022 Dt. 05.07.2022

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA

1st Meeting of the Internal Quality Assurance Cell (IQAC)

Year-2022-2023

Venue: IQAC office, Shyampur Siddheswari Mahavidyalaya

Date- 05. 07. 2022

Time- 2.30 pm

MINUTES

Members Present:

1. Mr. Gobinda Prasad Barman, Teacher-In-Charge and Chairman, IQAC
2. Mr. Rajarshi Mukherjee, Coordinator IQAC
3. Ms. Chaitali Chakraborty, Member
4. Dr. Arun Kumar Maiti, Member
5. Mr. Susanta Kumar Mandal, Member
6. Mr. Mafijur Rahaman, Member
7. Ms. Mau Dutta, Member
8. Mr. Kinkar Nath Chatterjee, Member
9. Ms. Shivani Saha, Member
10. Mr. Mridul Ghosh, Member
11. Mr. Soumen Teli, Member
12. Mr. Surajit Mandal, Member
13. Mr. Prosenjit Dawn, Member
14. Mr. Srikanta Nandi, Member
15. Mr. Samiran Samanta, Member
16. Dr. Dhruva Chandra Dhali, Member
17. Dr. Anup Maji, Member
18. Dr. Manish Baidya, Member
19. Mr. Islamuddin Khan, Member
20. Dr. Sanjoy De, Member
21. Dr. Deepsikha, Member
22. Mr. Susanta Mainan, Student representative
23. Mr. Shahidul Islam Khan, Alumni Representative

Members Present: Nil

Proceedings of the Meeting:

With the permission of Chair, Mr. Gobinda Prasad Barman, Mr. Rajarshi Mukherjee initiated the discussion with the welcome notes to all members present, followed by the confirmation of last IQAC meeting minutes held on 06.06.2022. Mr. Rajarshi Mukherjee presented the action taken report based on the resolutions taken in the last meeting. The same was approved by TIC, Mr. Gobinda Prasad Barman.

Following major topics have been discussed by IQAC in the meeting:

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Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Item No. 1: Curriculum planning.

Discussion: Academic calendar, Teaching & learning, evaluation etc.

Resolution:

- i. Continuous Academic calendar for odd and even semester.
- ii. Conduction of class test (CIE) during the last week of each month.
- iii. Develop a methodology for PO, CO attainment
- iv. Introduction of new format for self- appraisal from the academic session 2022-23
- v. Continuous assessment in form of assignment/Quiz to be introduced for all.
- vi. Program on module development
- vii. Guidelines for resource sharing with other institutions
- viii. Sharing of online Swayam courses
- ix. Result Analysis of 2021-22
- x. Feedback on teaching and Learning

Item No. 2: Review of 3rd Year Final Result

Discussion: The members suggested that HoD of individual departments shall perform a holistic analysis of result and come out with suggestions for improvement. Coordinator of IQAC mentioned that root cause analysis report was obtained from faculty members in the courses with less percentage of results. The causes and the remedial measures were also identified. The suggested remedial measures shall be implemented in the subsequent semester for improvement.

Resolution: The IQAC reviewed results of all the departments. Few suggestions were made to increase the percentage of the results like more remedial classes, class assignments, previous year questions solve and mentor-mentee measure for weaker students.

Item No. 3: Stakeholder's Feedback & Analysis.

Discussion: The feedback committee reviewed the analyzed data of feedback report which were collected from students, staffs and alumni.

Feedback of students are summarized as-

- Difficulty understanding of the Curriculum
- To introduce Interdisciplinary courses
- To enhance Placement facilities

Feedback of teachers are summarized as-

- More updated Books and Journals in Library
- Laboratories equipment and Chemicals

Feedback of alumni are summarized as-

- Encourage the students to explore books along with digital resources
- Extension of computer Labs for students
- Expansion of physical facilities for students

Feedback of employer are summarized as-

- Improvement technical skills of the students
- Enhancement communication skills and soft skills of student

Resolution: For further enrichment of all stakeholders of the institution viz. students, faculty members, non-teaching staff members and alumni actions will be discussed by Academic

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Ajodhya, Howrah.

Council, Teachers' Council and Financial sub-committee. Then, these will be forwarded to Governing body and university authority or BOS.

Item No. 4: Pedagogical techniques.

Discussion: Inclusivity, Lesson planning, Leadership, Research and Organization.

Resolution: Workshops or seminar on the above topics for teachers and students will be organized. TIC requested all HoDs to conduct class through smart way using PPT, smart board, mentoring, flip leering in smart class room.

Item No. 5: Certificate/ Skill development courses.

Discussion: Regarding new and value-added certificate courses.

Resolution: The IQAC proposed to the TIC introduction of such Professional Courses such as Hospital Management, Travel and Tourism Management, Food Processing, Software and Hardware Training, Pisciculture, Poultry Farming and Animal Husbandry with the help of other institutes that will bolster the rural economy.

Item No. 6: Planning for training/FDP/SDP.

Discussion: To enhance quality of teaching and learning, faculties and other staffs must go through special training, faculty development program. Session Description Protocol / session plan is much important for delivering a lecture.

Resolution:

- i. Teaching faculty and other staffs will be permitted for PDF and financial assistance will be given for this as our policy.
- ii. All HoDs are requested to develop session plan for their part of syllabus and others colloquies too.

Item No. 7: Miscellaneous.

Discussion:

- i. A short time discussion on formation of separate teams for different data templates and its necessity.
- ii. Teacher should have institutional mail i. d. and it is helpful to them.
- iii. AQAR would be completed within a short span.
- iv. Data team functioning mechanism.
- v. Along with AQAR how to prepare SSR document- also discussed.

Resolution:

- i. Separate data collection teams are to be created from amongst the members of the IQAC to facilitate the timely preparation of the AQAR and the SSR.
- ii. It has become imperative to create new institutional mail id for teachers since the old mail ids have become deactivated on account of the old website being hacked and, thereby becoming non-functional.
- iii. The IQAC shall attempt to submit the AQAR at the end of the Puja Vacation, by the end of November 2022.
- iv. One member from the team associated with each criterion shall collect the data pertaining to that particular criteria and upload it in Google Docs. The accumulated data will then be processed by the IQAC before submitting them for the AQAR and SSR.

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Ajodhya, Howrah.

- v. The SSR must be prepared and submitted in the new format prescribed by NAAC and the deadline for submission of the SSR is 31st March 2023. If this deadline is to be fulfilled, preparation of additional supporting documents must be initiated.

Meeting ended with a vote of thanks by the Coordinator IQAC to all the members present.

Prepared by
Mr. Rajarshi Mukherjee,
Coordinator IQAC
Shyampur Siddheswari Mahavidyalaya

Approved by

Mr. Gobinda Prasad Barman,
Teacher-In-Charge and Chairman, IQAC
Teacher In-Charge
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

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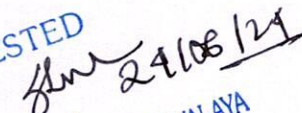
Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

IQAC- Action Taken Report (ATR) 2022-2023

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA

Action Taken Report (ATR) on the resolutions taken in the IQAC Meeting on **05.07.2022**

Agenda with No.	Resolution	Action Taken
1. Curriculum planning	<ul style="list-style-type: none"> Continuous Academic calendar for odd and even semester. Conduction of class test (CIE) during the last week of each month. Develop a methodology for PO, CO attainment Introduction of new format for self-appraisal from the academic session 2022-23 Continuous assessment in form of assignment/Quiz to be introduced for all. Program on module development Guidelines for resource sharing with other institutions Sharing of online Swayam courses Result Analysis of 2021-22 Feedback on teaching and Learning 	<p>Academic calendar prepared and shared.</p> <p>Class test taken within stipulated time</p> <p>PO, CO, and attainment calculated by each department</p>
2. Review of 3rd Year Final Results	The IQAC reviewed results of all the departments. Few suggestions were made to increase the percentage of the results like more remedial classes, class assignments, previous year questions solve and mentor-mentee measure for weaker students	<ul style="list-style-type: none"> All done
3. Stakeholder's Feedback & Analysis.	For further enrichment of all stakeholders of the institution viz. students, faculty members, non-teaching staff members and alumni actions will be discussed by Academic Council, Teachers' Council and Financial sub-committee. Then, these will be forwarded to Governing body and university authority or BOS.	<ul style="list-style-type: none"> Curriculum designing is outside the scope of an affiliated college. Yet, some departments, in consultation with the IQAC segregated the weaker learners and organized special classes for them. A mail was sent to Pro VC academic and IC of University. After GB approved, library of Shyampur Siddheswari Mahavidyalaya has procured 548 text and reference books as per the requirement of the students and recommendation of the library sub-committee. few departments introduced After GB approved, interdisciplinary courses for their students by inviting faculty members from other departments as resource persons. After GB approved, to enhance the research culture of the college, the college authorities sanctioned on

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Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

IQAC- Action Taken Report (ATR) 2022-2023

		<p>duty leave and travelling allowances for faculty members to attend seminars, conferences and workshops.</p> <ul style="list-style-type: none"> • After GB approved, to facilitate the laboratories, the college authority mapped their necessities and channelized funds for procurement of laboratory equipment, chemicals and specimens. • After GB approved, The TIC has undertaken initiatives to establish a new computer Lab at Room No.-5. • Certificate courses were introduced for the improvement of technical skills of the students. The college introduced and provided certificate courses in Scientific Writing Tool: Latex and Computer Skill development in order to enhance technical abilities. • College conducts classes regularly to help students enhance their communication skills. In this direction, some certificate courses like Spoken English are jointly organized by the college and George Telegraph.
4. Remedial classes, Pedagogical techniques.	Workshops or seminar on the above topics for teachers and students will be organized.	Seminar on organized or attended Inclusivity, Lesson planning, Leadership, Research and Organization.
5: Skill development courses.	The IQAC proposed to the TIC introduction of such Professional Courses such as Hospital Management, Travel and Tourism Management, Food Processing, Software and Hardware Training, Pisciculture, Poultry Farming and Animal Husbandry with the help of other institutes that will bolster the rural economy.	<ul style="list-style-type: none"> • These courses were conducted- Soft skill development • Scientific writing tool: Latex • GIS and its application on environmental management • Spoken English course • Capacity Building for Wildlife Research and Wildlife Tourism
6: Planning for training/FDP/SDP.	<p>Resolution:</p> <p>i. Teaching faculty and other staffs will be permitted for PDF and financial assistance will be given for this as our policy.</p> <p>ii. All HoDs are requested to develop session plan for their part of syllabus and others colloquies too.</p>	<p>Financial assistance givento Satarupa Dey, Gita Sarkar, Dinesh Achariya, Shibani Saha, Chaitali Chakraborty, Srikanta Nandi, Prosenjit Dawn, Dhruba Chandra Dhali, Mridul Ghosh, Rajarshi Mukherjee, Animesh Manna, Mohua Das, Sushanta Kumar Mandal,</p> <ul style="list-style-type: none"> • Session plan along with lesson plan was prepared.

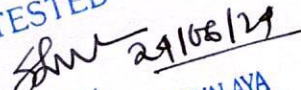
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Ajudhya, Howrah.

IQAC- Action Taken Report (ATR) 2022-2023

7: Misc. -.	<p>i. Separate data collection teams are to be created from amongst the members of the IQAC to facilitate the timely preparation of the AQAR and the SSR.</p> <p>ii. It has become imperative to create new institutional mail id for teachers since the old mail ids have become deactivated on account of the old website being hacked and, thereby becoming non-functional.</p> <p>iii. The IQAC shall attempt to submit the AQAR at the end of the Puja Vacation, by the end of November 2022.</p> <p>iv. One member from the team associated with each criterion shall collect the data pertaining to that particular criteria and upload it in Google Docs. The accumulated data will then be processed by the IQAC before submitting them for the AQAR and SSR.</p> <p>v. The SSR must be prepared and submitted in the new format prescribed by NAAC and the deadline for submission of the SSR is 31st March 2023. If this deadline is to be fulfilled, preparation of additional supporting documents must be initiated.</p>	<p>Done</p> <p>Done</p> <p>Done</p> <p>Yet to be done</p>
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Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Shyampur Siddheswari Mahavidyalaya

Ajodhya • Howrah • Pin - 711312

(Affiliated to the University of Calcutta)
(Accredited by NAAC at the 'B' level)

President :

SRI KALIPADA MANDAL



Teacher-in-Charge & Secretary :

GOBINDA PRASAD BARMAN

Ref. No. SSM/IQAC/228/2022-23

Date 19/09/2022

NOTICE

All concern members of the Internal Quality Assurance Cell (IQAC), Shyampur Siddheswari Mahavidyalaya are hereby notified that a meeting will be held on 26-09-2022 at 2.30 p.m. in the IQAC room regarding the following agendas.

AGENDA

1. R & D planning.
2. Admission status of 1st year students
3. Memorandum of Understanding
4. Financial discussion
5. Social Media Communication
6. Extra-curricular activity
7. Miscellaneous

All the members are cordially requested to attend the meeting.



19/9/22

Teacher-In-Charge,
Shyampur Siddheswari Mahavidyalaya
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.



Coordinator, IQAC, SSM
Co-ordinator
IQAC
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

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24/08/24
Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Minutes

IQAC Meeting of 2022 Dt. 26.09.2022

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA

2nd Meeting of the Internal Quality Assurance Cell (IQAC)

Year-2022-2023

Venue: IQAC office, Shyampur Siddheswari Mahavidyalaya

Date- 26. 09. 2022

Time- 2.30 pm

MINUTES

Members Present:

1. Mr. Gobinda Prasad Barman, Teacher-In-Charge and Chairman, IQAC
2. Mr. Rajarshi Mukherjee, Coordinator IQAC
3. Ms. Chaitali Chakraborty, Member
4. Dr. Arun Kumar Maiti, Member
5. Mr. Susanta Kumar Mandal, Member
6. Mr. Mafijur Rahaman, Member
7. Ms. Mau Dutta, Member
8. Mr. Kinkar Nath Chatterjee, Member
9. Ms. Shivani Saha, Member
10. Mr. Saikat Sundar Manna, Member
11. Mr. Mridul Ghosh, Member
12. Mr. Soumen Teli, Member
13. Mr. Surajit Mandal, Member
14. Mr. Prosenjit Dawn, Member
15. Mr. Srikanta Nandi, Member
16. Mr. Samiran Samanta, Member
17. Dr. Dhruva Chandra Dhali, Member
18. Dr. Anup Maji, Member
19. Dr. Manish Baidya, Member
20. Mr. Islamuddin Khan, Member
21. Dr. Sanjoy De, Member
22. Dr. Deepsikha, Member
23. Mr. Susanta Mainan, Student representative
24. Mr. Shahidul Islam Khan, Alumni Representative

Members Present: Nil

Proceedings of the Meeting:

With the permission of Chair, Mr. Gobinda Prasad Barman, Mr. Rajarshi Mukherjee initiated the discussion with the welcome notes to all members present, followed by the confirmation of last IQAC meeting minutes held on 16-07-2022 Mr. Rajarshi Mukherjee presented the action taken report based on the resolutions taken in the last meeting. The same was approved by TIC, Mr. Gobinda Prasad Barman.

Following major topics have been discussed by IQAC in the meeting:

Item No. 1: R & D planning.

Discussion: Project proposal by the teachers; Publication of college journal; Research

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collaboration with other institutions. Pursuing Ph. D.

Resolution:

- TIC forced on Publication of college journal. IQAC will always support for Research collaboration with other institutions.
- As usual teachers will be recognized for their good quality publication in UGC care, web of science, Scopus and other reputed journals. A list of faculties was provided to TIC to published for financial assistance after approval of Governing Body.
- IPR and Research methodology seminar; and Workshop on Life skills.
- Faculty members are requested to pursue for Ph. D.
- Institution's Innovation Council (IIC) are appraised for their jobs and are directed the Conveners for further schedule. The council also requested to file up patenting for students and faculty members' innovative ideas and initiation of creation of startup for business.

Item No. 2: Memorandum of Understanding.

Discussion: Plan for academic exchange with institutions with whom MoU has Been signed.

Resolution: IQAC will take initiatives in signing MoUs within December, 2022.

Item No. 3: Financial discussion.

Discussion: Bursar, Dr. Manish Baidya discussed how to make a departmental budget and income tax return file submission.

Resolution: TIC along with Bursar and other members agreed to ask departmental budget and each teacher will submit their file.

Item No. 4: Social Media Communication.

Discussion: Arranging for media coverage (both TV and Newspaper) of important events and students' achievements;

Involvement of Alumni network in branding and creating visibility of the Institution.

Resolution: IQAC agreed for media coverage (both TV and Newspaper) of important events and students' achievements.

Alumni association advised to do so.

Item No. 5: Extra-curricular activity.

Discussion: Sports and Athletic Participation; Participating in academic clubs; Activities like debate, chess club; Volunteer work and community service through NSS and Eco club. campaign on Vector borne diseases, AIDS awareness, environment conservation, Adult Education etc.; Promotion of club activities; IPR and Research methodology seminar;

Resolution: Ensure of every student participation at least one of the above. campaign on AIDS awareness, environment conservation, Adult Education etc.

Item No. 6: Miscellaneous.

Discussion: The IQAC felt the necessity to form a dedicated Committee to arrange for observation of important days like the Independence Day, the Republic Day or Earth Day and the

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like.

The IQAC of the college reassessed the necessity to open a NCC Unit at the college besides the NSS units that are already operational.

To frame the schedule for Internal AAA for the session 2020-21; To consider the applications of following Teaching Staff for promotion under CAS- Mr. Rajarshi Mukerjee (from Stage 3 to 4), Mrs. Chaitali Chakraborty (from Stage 3 to 4), Mr. Prosenjit Dawn (from Stage 1 to 2) and Mr. Prasenjit Sarkar (Stage 1 to 2), Mr. Mridul Ghosh (from Stage 1 to 2), Mr. Animesh Manna (from Stage 1 to 2), Mr. Soumen Teli (from Stage 1 to 2), Mr. Samiran Samonta (from Stage 1 to 2), Mr. Surajit Mandal (from Stage 1 to 2)

Resolution: A committee was formed for observing Commemorative Days under the leadership of Prof. G. P. Barman, the TIC of the college.

It was decided that Prof. Tapas Pramanick of the Department of Physical Education was requested to contact the concerned authorities for initiation of NCC.

It was decided unanimously that the Internal Academic and Administrative Audit session 2020-21 will be completed before the start of the new session.

The applications for promotion under CAS of the itemized teaching staff namely, Mr. Rajarshi Mukerjee (from Stage 3 to 4), Mrs. Chaitali Chakraborty (from Stage 3 to 4), Mr. Prosenjit Dawn (from Stage 1 to 2) and Mr. Prasenjit Sarkar (Stage 1 to 2), Mr. Mridul Ghosh (from Stage 1 to 2), Mr. Animesh Manna (from Stage 1 to 2), Mr. Soumen Teli (from Stage 1 to 2), Mr. Samiran Samanta (from Stage 1 to 2), Mr. Surajit Mandal (from Stage 1 to 2) were found to satisfy the eligibility conditions of the respective stages and are forwarded to the TIC for necessary action.

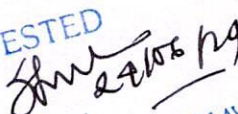
Meeting ended with a vote of thanks by the Coordinator IQAC to all the members present.

Prepared by
Mr. Rajarshi Mukherjee,
Coordinator IQAC
Shyampur Siddheswari Mahavidyalaya

Approved by




Mr. Gobinda Prasad Barman,
Teacher-In-Charge and Chairman, IQAC
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
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IQAC- Action Taken Report (ATR) 2022-2023

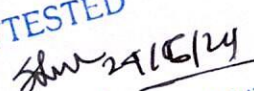
Action Taken Report (ATR) on the resolutions taken in the IQAC Meeting on 26.09.2022

1. R & D planning.	<ul style="list-style-type: none"> TIC forced on Publication of college journal. IQAC will always support for Research collaboration with other institutions. As usual teachers will be recognized for their good quality publication in UGC care, web of science, Scopus and other reputed journals. A list of faculties was provided to TIC to published for financial assistance after approval of Governing Body. IPR and Research methodology seminar; and Workshop on Life skills. Faculty members are requested to pursue for Ph. D. Institution's Innovation Council (IIC) are appraised for their jobs and are directed the Conveners for further schedule. The council also requested to file up patenting for students and faculty members' innovative ideas and initiation of creation of startup for business 	<ul style="list-style-type: none"> All ms are checked for plagiarism. Collaborative papers published. UGC care listed papers published by teachers and financial assistance after approval of Governing Body for the following teachers- Sanjoy De, Soumen Teli, Saurav Nayak, Soumita Chatterjee, Deepshikha, Arun Kumar Maity, Nurul Alam, Surajit Mandal, Dr. Sukumar Guchhait, Sukumar Guchait, Bedhas Ujjal Mandal 16 such seminar workshop completed. No objections are given by college. No objections are given by college. 5 patents are filed, one Udyam Adhar registration completed.
2. Memorandum of Understanding (MoU).	IQAC will take initiatives in signing MoUs within December, 2022.	<ul style="list-style-type: none"> Several MoUs were signed by TIC
3. Financial discussion.	TIC along with Bursar and other members agreed to ask departmental budget and each teacher will submit their file.	Done
4. Social Media Communication	IQAC agreed for media coverage (both TV and Newspaper) of important events and students' achievements. Alumni association advised to do so.	<ul style="list-style-type: none"> Important events and students' achievements were circulated in Facebook page of college; published in local newspapers. Alumni association did the job.
5. Extra-curricular activity.	Ensure of every student participation at least one of the above. campaign on AIDS awareness, environment conservation, Adult Education etc.	<p>Students participated in the following events and seminars</p> <ul style="list-style-type: none"> International Coastal Cleanup Day Marine Biodiversity Camp at Frasergunj

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 Ajodhya, Howrah.

IQAC- Action Taken Report (ATR) 2022-2023

		<ul style="list-style-type: none"> • Extempore competition in Garhchumbak mini zoo • Online Quiz on "Gender Sensitization" • Essay competition • Poster competition • Poster Presentation on Adolescent girls' health and nutrition and Seminar on Reproductive Health and Sex Education
6. Misc.- Collection of Weather Data, tree plantation by dept of Botany, Re-Purpose Paper, Water Conversation, Reduce plastic use etc.	<ul style="list-style-type: none"> • A committee was formed for observing Commemorative Days under the leadership of Prof. G. P. Barman, the TIC of the college. • It was decided that Mr. Tapas Pramanick of the Department of Physical Education was requested to contact the concerned authorities for initiation of NCC. • The applications for promotion under CAS of the itemized teaching staff namely, Mr. Rajarshi Mukerjee (from Stage 3 to 4), Mrs. Chaitali Chakraborty (from Stage 3 to 4), Mr. Prosenjit Dawn (from Stage 1 to 2) and Mr. Prasenjit Sarkar (Stage 1 to 2), Mr. Mridul Ghosh (from Stage 1 to 2), Mr. Animesh Manna (from Stage 1 to 2), Mr. Soumen Teli (from Stage 1 to 2), Mr. Samiran Samanta (from Stage 1 to 2), Mr. Surajit Mandal (from Stage 1 to 2) were found to satisfy the eligibility conditions of the respective stages and are forwarded to the TIC for necessary action. 	<ul style="list-style-type: none"> • All the days were observed. • Mr. Tapas Pramanick of the Department of Physical Education enquired to suitable authority. • G.B. approved.

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IQAC- Action Taken Report (ATR) 2022-2023

Action Taken Report (ATR) on the resolutions taken in the IQAC Meeting on 22-01-23 30.04.23

1. Infrastructure development, Augmentation, Management Information System.	<ul style="list-style-type: none"> Books for CBCS syllabus required. The no. of journal subscribed by the college library should be increased. Science building establishment from the Government of West Bengal fund and further extension is to occur SSM Sports ground in the front as well as east side maintained regularly. Few rooms require LCD projectors. 	<ul style="list-style-type: none"> Books purchased. Few science journals subscribed. PWD took primary measurement. Sports ground in front of college and Kho-Kho ground prepared. LCD projectors purchased.
2. Student Satisfaction Survey.	<ul style="list-style-type: none"> Student Satisfaction Survey has to be conducted again like the previous years. The institution must ensure the participation of maximum number of students in this exercise. The newly admitted students must be sensitized about the importance of this survey as well as the survey mechanism by the faculty members. IQAC will analyse data collected from students and necessary actions will be taken. Also, IQAC will send recommendations to GB and University of Calcutta 	<ul style="list-style-type: none"> Survey conducted. Institution sent mail, WhatsApp messages and alumni was involved. Newly admitted students sensitized about the importance of this survey. IQAC analysed data collected from students and summarized as a list of suggestions. IQAC sent recommendations to TIC to place in GB meeting and to mail University of Calcutta
3. Environmental activity and Green Initiatives.	<p>Biodiversity Register of outside of college campus, Medicinal Plant Garden enlargement, tree plantation, plastic free campus by NSS and Eco club, Bicycle rally against plastic on World Environment Day, battery empowered vehicle purchase, maintenance of Biogas production, waste recycle management system, azolla culture.</p> <p>All the above-mentioned programmes will be carried out by Eco club, Dept. of Zoology, NSS, Dept. of Botany under the collaboration of IQAC.</p>	<p>NSS and Eco club in collaboration with panchayet, local NGO and club did the followings -</p> <ul style="list-style-type: none"> Say No to Plastic - Campaign International Coastal Cleanup Day Marine Biodiversity Camp at Frasergunj Swachh Bharat Abhijan Workshop on "Natural Colour preparation and conservation of Traditional Knowledge" Environmental Awareness and Science and Biodiversity Exhibition Bird watching Camp at Santragachhi Jheel Great Backyard Bird Count and Migratory Bird Watch

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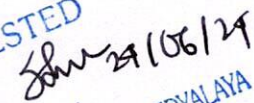
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Principal

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

IQAC- Action Taken Report (ATR) 2022-2023

		<ul style="list-style-type: none"> • City Nature Challenge at Indian Botanical Garden • Awareness Campaign against Wildlife Hunting • Observation of World Environment Day 2023 • World Bi-Cycle Day 2023 • Awareness of Energy Conservation
4. Submission of AISHE Report 2021, NIRF 2023 and AQAR 2020-21.	IQAC advised the nodal officer that AISHE 2021 to submit it by May 2023. The AISHE Nodal Officer is advised to prepare for report submission. NIRF convener also is directed for the same.	<ul style="list-style-type: none"> • Submitted on time
5. Gender audit.	Data collection and analysis will be done jointly by IQAC, women cell and Pol. Science department. ISO-certification and other certifications will be collected by Mr. Prosenjit Dawn.	<p>Completed and analysis revealed few suggestions which was rectified by organizing the following events –</p> <ul style="list-style-type: none"> • One day Workshop on Menstrual Hygiene and Tackling taboos about Menstruation • Poster Presentation on Adolescent girls' health and nutrition and Seminar on Reproductive Health and Sex Education • Awareness Camp on Anti-Child Marriage and Early Union and Prevention of Women Trafficking • One Day Workshop on Gender based Violence • Faculty Development Program on Gender Sensitization and Women Empowerment • Mr. Prosenjit Dawn collected.
6. Misc.	Canteen subcommittee and Food and Nutrition Department of the college are requested to conduct a sample survey and submit a report to IQAC, which will then be sent to the TIC for necessary action.	<ul style="list-style-type: none"> • Survey conducted and submit a report to IQAC with some rectifications • An awareness programme was conducted for Food security and safety.

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 Principal
 SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
 Ajodhya, Howrah.

Shyampur Siddheswari Mahavidyalaya

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(Affiliated to the University of Calcutta)
(Accredited by NAAC at the 'B' level)



President :
SRI KALIPADA MANDAL

Teacher-in-Charge & Secretary :
GOBINDA PRASAD BARMAN

Ref. No. SSM/IQAC/229/2022-23

Date 15/01/2023

NOTICE

All concern members of the Internal Quality Assurance Cell (IQAC), Shyampur Siddheswari Mahavidyalaya are hereby notified that a meeting will be held on 22-01-2023 at 2.30 p.m. in the IQAC room regarding the following agendas.

AGENDA

1. Infrastructure development.
2. Student Satisfaction Survey
3. Environmental activity, Green Initiatives
4. Submission of AISHE, AQAR and NIRF report
5. Review of standard operating procedures.
6. Various audits/ISO-certification
7. Miscellaneous

All the members are cordially requested to attend the meeting.

Teacher-In-Charge,
Shyampur Siddheswari Mahavidyalaya
Teacher In-Charge
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Coordinator, IQAC, SSM
Co-ordinator
IQAC
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

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Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Minutes

IQAC Meeting of 2023 Dt. 30.04.23

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA

3rd Meeting of the Internal Quality Assurance Cell (IQAC)

Year-2022-2023

Venue: IQAC office, Shyampur Siddheswari Mahavidyalaya

Date- 30.04.2023

Time- 2.30 pm

MINUTES

Members Present:

1. Mr. Gobinda Prasad Barman, Teacher-In-Charge and Chairman, IQAC
2. Mr. Rajarshi Mukherjee, Coordinator IQAC
3. Ms. Chaitali Chakraborty, Member
4. Dr. Arun Kumar Maiti, Member
5. Mr. Susanta Kumar Mandal, Member
6. Mr. Mafijur Rahaman, Member
7. Ms. Mau Dutta, Member
8. Ms. Shivani Saha, Member
9. Mr. Saikat Sundar Manna, Member
10. Mr. Mridul Ghosh, Member
11. Mr. Soumen Teli, Member
12. Mr. Surajit Mandal, Member
13. Mr. Prosenjit Dawn, Member
14. Mr. Srikanta Nandi, Member
15. Mr. Samiran Samanta, Member
16. Dr. Dhruba Chandra Dhali, Member
17. Dr. Anup Maji, Member
18. Dr. Manish Baidya, Member
19. Mr. Islamuddin Khan, Member
20. Dr. Sanjoy De, Member
21. Dr. Deepshikha, Member
22. Mr. Susanta Mainan, Student representative
23. Mr. Shahidul Islam Khan, Alumni Representative

Members Present: Nil

Proceedings of the Meeting:

With the permission of Chair, Mr. Gobinda Prasad Barman, Mr. Rajarshi Mukherjee initiated the discussion with the welcome notes to all members present, followed by the confirmation of last IQAC meeting minutes held on 26-09-2022 Mr. Rajarshi Mukherjee presented the action taken report based on the resolutions taken in the last meeting. The same was approved by TIC, Mr. Gobinda Prasad Barman.

Following major topics have been discussed by IQAC in the meeting:

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Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Item No. 1: Infrastructure development.

Discussion: Books and journals. Requirement class rooms and scientific labs. As a rural college most students are poor. So, all cannot afford higher studies in regular PG courses. Some wish to peruse higher education in part time or distance learning mode.

Resolution: Books for CBCS syllabus required. The no. of e-journal subscribed by the college library should be increased. Science building establishment from the Government of West Bengal fund and further extension is to occur SS Mahavidyalaya Sports ground in the front as well as east side maintained regularly. 'More than 50% of the rooms will be furnished ICT facilities and 4 LCD projectors. IQAC unanimously decided to apply for the approval of PG courses run by Rabindra Bharati University and Netaji Subhash Open University.

Item No. 2: Student Satisfaction Survey.

Discussion: Will be taken through Google form.

Resolution: Student Satisfaction Survey has to be conducted again like the previous years. The institution must ensure the participation of maximum number of students in this exercise. The newly admitted students must be sensitized about the importance of this survey as well as the survey mechanism by the faculty members. IQAC will analyze data collected from students and necessary actions will be taken. Also, IQAC will send recommendations to GB and University of Calcutta.

Item No. 3: Environmental activity, Green Initiatives.

Discussion: Biodiversity Register of outside of college campus, Medicinal Plant Garden enlargement, tree plantation, plastic free campus by NSS and Eco club, Bicycle rally against plastic on World Environment Day, battery empowered vehicle purchase, maintenance of Biogas production, waste recycle management system, azolla culture.

Resolution: All the above-mentioned programmes will be carried out by Eco club, Dept. of Zoology, NSS, Dept. of Botany under the collaboration of IQAC.

Item No. 4: Submission of AISHE Report 2021, NIRF 2023 and AQAR 2020-21.

Discussion: Collected data checked and analyzed. The AISHE Nodal Officer reported that the data submitted in the survey must tally with the data submitted in the AQAR. Therefore, the data has to be rechecked before submission.

Resolution: IQAC advised the nodal officer that AISHE 2021 to submit it by May 2023. The AISHE Nodal Officer is advised to prepare for report submission. NIRF convener also is directed for the same.

Item No. 5: Review of standard operating procedures.

Discussion: The SOPs we have is to be change in few points.

Resolution: Mr. G. P. Barman, TIC formed a team of 2 members for modifications of the SOPs.

Item No. 6: Gender audit.

Discussion: Preparation of questions for Gender Audit by Women cell and Political science department. ISO-certification and other certifications are recognitions our college in making green campus, energy conservation and waste managements.

Resolution: Data collection and analysis will be done jointly by IQAC, women cell and Pol.

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Ajodhya, Hooghly.

Science department. ISO-certification and other certifications will be collected by Mr. Prosenjit Dawn.

Item No. 7: Miscellaneous.

Discussion: Quality of food available to students both in the college canteen as well as the food stalls adjacent to the college. The IQAC expressed concern over the quality of food available to students both in the college canteen as well as the food stalls adjacent to the college.

Resolution: Canteen subcommittee and Food and Nutrition Department of the college are requested to conduct a sample survey and submit a report to IQAC, which will then be sent to the TIC for necessary action.

Meeting ended with a vote of thanks by the Coordinator IQAC to all the members present.

Prepared by

Mr. Rajarshi Mukherjee,

Coordinator IQAC

Shyampur Siddheswari Mahavidyalaya

Approved by

Mr. Gobinda Prasad Barman,

Teacher-In-Charge and Chairman, IQAC

Teacher In-Charge

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

ATTESTED

Principal

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

IQAC- Action Taken Report (ATR) 2022-2023

Action Taken Report (ATR) on the resolutions taken in the IQAC Meeting on ²²~~30~~.01.23

1. Infrastructure development, Augmentation, Management Information System.	<ul style="list-style-type: none"> • Books for CBCS syllabus required. • The no. of journal subscribed by the college library should be increased. • Science building establishment from the Government of West Bengal fund and further extension is to occur • SSM Sports ground in the front as well as east side maintained regularly. • 'Few rooms require LCD projectors. 	<ul style="list-style-type: none"> • Books purchased. • Few science journals subscribed. • PWD took primary measurement. • Sports ground in front of college and Kho-Kho ground prepared. • LCD projectors purchased.
2. Student Satisfaction Survey.	<ul style="list-style-type: none"> • Student Satisfaction Survey has to be conducted again like the previous years. • The institution must ensure the participation of maximum number of students in this exercise. • The newly admitted students must be sensitized about the importance of this survey as well as the survey mechanism by the faculty members. • IQAC will analyse data collected from students and necessary actions will be taken. • Also, IQAC will send recommendations to GB and University of Calcutta 	<ul style="list-style-type: none"> • Survey conducted. • Institution sent mail, WhatsApp messages and alumni was involved. • Newly admitted students sensitized about the importance of this survey. • IQAC analysed data collected from students and summarized as a list of suggestions. • IQAC sent recommendations to TIC to place in GB meeting and to mail University of Calcutta
3. Environmental activity and Green Initiatives.	<p>Biodiversity Register of outside of college campus, Medicinal Plant Garden enlargement, tree plantation, plastic free campus by NSS and Eco club, Bicycle rally against plastic on World Environment Day, battery empowered vehicle purchase, maintenance of Biogas production, waste recycle management system, azolla culture.</p> <p>All the above-mentioned programmes will be carried out by Eco club, Dept. of Zoology, NSS, Dept. of Botany under the collaboration of IQAC.</p> <p>ATTESTED</p> <p>Principal SHYAMPUR SIDDHESWARI MAHAVIDYALAYA Ajodhya, Howrah.</p>	<p>NSS and Eco club in collaboration with panchayet, local NGO and club did the followings -</p> <ul style="list-style-type: none"> • Say No to Plastic - Campaign • International Coastal Cleanup Day • Marine Biodiversity Camp at Frasergunj • Swachh Bharat Abhijan • Workshop on "Natural Colour preparation and conservation of Traditional Knowledge" • Environmental Awareness and Science and • Biodiversity Exhibition • Bird watching Camp at Santragachhi Jheel • Great Backyard Bird Count and Migratory Bird Watch

IQAC- Action Taken Report (ATR) 2022-2023

		<ul style="list-style-type: none"> • City Nature Challenge at Indian Botanical Garden • Awareness Campaign against Wildlife Hunting • Observation of World Environment Day 2023 • World Bi-Cycle Day 2023 • Awareness of Energy Conservation
4. Submission of AISHE Report 2021.	IQAC advised the nodal officer that AISHE 2021 to submit it by May 2023.	<ul style="list-style-type: none"> • Submitted on time
5. Gender audit.	Data collection and analysis will be done jointly by IQAC, women cell and Pol. Science department.	<p>Completed and analysis revealed few suggestions which was rectified by organizing the following events –</p> <ul style="list-style-type: none"> • One day Workshop on Menstrual Hygiene and Tackling taboos about Menstruation • Poster Presentation on Adolescent girls' health and nutrition and Seminar on Reproductive Health and Sex Education • Awareness Camp on Anti-Child Marriage and Early Union and Prevention of Women Trafficking • One Day Workshop on Gender based Violence • Faculty Development Program on Gender Sensitization and Women Empowerment
6. Misc.	Canteen subcommittee and Food and Nutrition Department of the college are requested to conduct a sample survey and submit a report to IQAC, which will then be sent to the TIC for necessary action.	<ul style="list-style-type: none"> • Survey conducted and submit a report to IQAC with some rectifications • An awareness programme was conducted for Food security and safety.

ATTESTED

Principal
SHYAMPUR SIDDHESWAR MAHAVIDYALAYA
Ajodhya, Howrah.

[Signature]
21/06/24



Ref. No. SSM/IQAC/220/2022-23

Date 08.05.2023

NOTICE

All concern members of the Internal Quality Assurance Cell (IQAC), Shyampur Siddheswari Mahavidyalaya are hereby notified that a meeting will be held on 15-05-2023 at 2.30 p.m. in the IQAC room regarding the following agendas.

AGENDA

1. Academic Budget
2. Maintenance of physical resources, and Infrastructure development,
3. Free-ship to students, welfare measures for teachers/staff
4. Review of strategic plan/transformation into e-Governance
5. IQAC restructuring.
6. Distribution of Workload for AQAR and SSR.
7. Miscellaneous


All the members are cordially requested to attend the meeting.



Principal,
Shyampur Siddheswari Mahavidyalaya
Principal
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.



Coordinator, IQAC,
Shyampur Siddheswari Mahavidyalaya
Co-ordinator
IQAC
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

ATTESTED

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Minutes

IQAC Meeting of 2023 Dt. 15-05-2023

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA

4th Meeting of the Internal Quality Assurance Cell (IQAC)

Year-2022-2023

Venue: IQAC office, Shyampur Siddheswari Mahavidyalaya

Date- 15-05-2023

Time- 2.30

pm

MINUTES

Members Present:

1. Dr. Sabyasachi Sen, Principal and Chairman, IQAC *Shenck 15/5/23*
2. Mr. Rajarshi Mukherjee, Coordinator IQAC *Rajarshi Mukherjee 15/5/23*
3. Ms. Chaitali Chakraborty, Member *Chaitali Chakraborty 15/5/23*
4. Dr. Arun Kumar Maiti, Member *Arun Maji 15/5/23*
5. Mr. Susanta Kumar Mandal, Member *SK Mandal 15/5/23*
6. Mr. Mafijur Rahaman, Member *M. Rahaman 15/5/23*
7. Ms. Mau Dutta, Member *M. Dutta 15/5/23*
8. Ms. Shivani Saha, Member *Saha - 15-05-23*
9. Mr. Saikat Sundar Manna, Member *SK Manna 15/5/23*
10. Mr. Mridul Ghosh, Member *M. Ghosh 15/5/23*
11. Mr. Soumen Teli, Member *Teli 15/5/23*
12. Mr. Surajit Mandal, Member *Sm 15/5/23*
13. Mr. Prosenjit Dawn, Member *P. Dawn 15/5/23*
14. Mr. Srikanta Nandi, Member *S. Nandi 15/5/23*
15. Mr. Samiran Samanta, Member *Samiran Samanta 15/5/23*
16. Dr. Dhruva Chandra Dhali, Member *D. Ch. 15/5/23*
17. Dr. Anup Maji, Member *Anup Maji 15/5/23*
18. Dr. Manish Baidya, Member *M. B. 15/5/23*
19. Mr. Islamuddin Khan, Member *I. Khan 15/5/23*
20. Dr. Sanjoy De, Member *S. De 15/5/23*
21. Dr. Deepshikha, Member *Deepshikha 15/5/23*
22. Mr. Rahul Rahaman, Student representative *R. Rahaman 15/5/23*
23. Mr. Shahidul Islam Khan, Alumni Representative *S. Khan 15-5-23*

Members Present: Nil

Proceedings of the Meeting:

With the permission of Chair, Dr. Sabyasachi Sen, Mr. Rajarshi Mukherjee initiated the discussion with the welcome notes to all members present, followed by the confirmation of last IQAC meeting minutes held on 30-04-2022 Mr. Rajarshi Mukherjee presented the action taken report based on the resolutions taken in the last meeting. The same was approved by the Newly joined principal, Dr. Sabyasachi Sen.

Following major topics have been discussed by IQAC in the meeting:

ATTESTED
Shenck
25/05/23
Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Amrita Chakraborty

Item No. 1: Academic Budget.

Discussion: As per the guide line of our college Bursar asked academic Budget.

Resolution: Budget from each department is asked to submit within May, 2023.

Item No. 2: Maintenance of physical resources and Infrastructure development,

Discussion: Theory and practical class room renovation. According students' feedback in many class room lights, fans, black board are not working. A butterfly garden near food and nutrition department is proposed by Eco club, SSM.

Resolution: Physics, chemistry, Zoology laboratory will be renovated. A separate laboratory will be provided to Geography departments. Lights, fans, black board will be repaired. Butterfly garden will be prepared by Eco club and also maintained by the same.

Item No.3: Free-ship to students, welfare measures for teachers/staff.

Discussion: Our college is taking minimum fees for admission, tuition fees, and other fees. Rural students need help for their continuous study. Teaching and non-teaching staff have financial support from college other than salary.

Resolution: Students will be provided free-ship for continuous study from college according their guardians' annual income. Teaching and non-teaching staff will be support financially if they ask from the college funds.

Item No. 4: Review of strategic plan/transformation into e-Governance.

Discussion: 360-degree feedback mechanism, Zero Tolerance Policies, minimize the use of paper for all types, email, WhatsApp and other electronic media for communication.

Resolution:

- Principal along with other IQAC members will collect 360-degree feedback
- Zero Tolerance Policies like grievance, sexual harassments, Ragging collected from offline and online will not be tolerated.
- Minimize usage of paper will be maintained.
- email, WhatsApp and other electronic media for communication need to be useful.

Item No. 5: IQAC restructuring.

Discussion: Existing IQAC formed long before. Many members are not so efficient in computer works. To give the momentum IQAC work a new formation necessary. A slot in IQAC has fallen vacant due to the resignation of Sri P. Manna (an eminent industrialist) who was also a GB Member. Similarly, a new Guardian Representative was needed in the IQAC.

Resolved: So, a new IQAC team was formed.

1. Dr. Sabyasachi Sen, Chairman
2. Dr. Dhruva Chandra Dhali, Jt. Director, IQAC
3. Dr. Manish Baidya, Jt. Director, IQAC
4. Mr. Rajarshi Mukherjee, Jt. Coordinator IQAC
5. Mr. Saikat Sundar Manna, Jt. Coordinator IQAC

ATTESTED
24/06/24
Principal
SHRI CHESWARI MAHAVIDYALAYA
Auraha, Howrah.

6. Dr. Deepshikha, member
7. Dr. Arun Kumar Maiti, member
8. Dr. Soumen Teli, member
9. Mr. Surajit Mondal, member
10. Dr. Sanjoy De, member
11. Dr. Nurul Alam, member
12. Dr. Shibani Saha, member
13. Mr. Susanta Kumar Mandal, member
14. Dr. Mridul Ghosh, member
15. Mr. Samiran Samanta, member
16. Mr. Animesh Manna, member
17. Mr. Prasenjit Sarkar, member
18. Mr. Prosenjit Dawn, member
19. Mr. Gobinda Prasad Barman, member
20. Mr. Shahidul Islam Khan, Alumni Representative
21. Mr. Rahul Rahaman, Student representative

Item No. 6: Distribution of Workload for AQAR and SSR.

Discussion: Previous working experience.

Resolution: Based on the 7-point criteria of the AQAR and SSR, the following teams were formed from within the IQAC.

Criteria 1 - Dr. A. K. Maiti & Dr. Deepshikha

Criteria 2- I. Khan, & S. Mandal, S. S. Manna

Criteria 3- Dr. S. De, Dr. A. Maji, Dr. S. Teli & Dr. D. C. Dhali


Criteria 4 - Dr. M. Baidya & Dr. M. Ghosh

Criteria 5- A. Manna & S. Samanta

Criteria 6- P. Sarkar & Dr. S. Nandi

Criteria 7- P. Dawn & Dr. M. Baidya

Overall supervision- Dr. D. C. DHALI, Joint Director, IQAC

ATTESTED

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Item No. 7: – Miscellaneous

Discussion: NSS program officer of one unit vacant and formation of New NSS units. Academic Audit and The IQAC Coordinator and the Bursar emphasized the necessity of conducting Administrative, Green and Energy Audits.

Resolution:

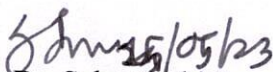
- a. A NSS Advisory Committee was formed with Prof. G.P. BARMAN, PROF. I. KHAN, PROF. S. K. MANDAL, DR. A. MAJI, DR. M. BAIDYA, DR. S. DEY (BOTANY) & PROF. P. DAWN.
- b. The Academic Audit conducted internally by DR. Sanjoy De and DR. Deepsikha during the tenure of the erstwhile TIC G.P. Barman was discussed. The new Principal, DR. S. Sen assured the IQAC that he shall go through the documents and take necessary action.
- c. The principal assured that he shall look into these at the earliest.

Meeting ended with a vote of thanks by the Coordinator IQAC to all the members present.

Prepared by

Mr. Rajarshi Mukherjee,
Coordinator IQAC
Shyampur Siddheswari Mahavidyalaya

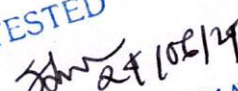
Approved by



Dr. Sabyasachi Sen, Principal and Chairman, IQAC


Shyampur Siddheswari Mahavidyalaya

Principal
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

ATTESTED

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

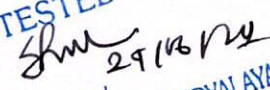
IQAC- Action Taken Report (ATR) 2022-2023

Action Taken Report (ATR) on the resolutions taken in the IQAC Meeting on 15-05-2023

1. Academic Budget.	<ul style="list-style-type: none"> Budget from each department is asked to submit within May, 2023. 	<ul style="list-style-type: none"> All works done timely
2. Maintenance of physical resources and Infrastructure development,	Physics, chemistry, Zoology laboratory will be renovated. A separate laboratory will be provided to Geography departments. Lights, fans, black board will be repaired. Butterfly garden will be prepared by Eco club and also maintained by the same.	<ul style="list-style-type: none"> All works done timely
3. Free-ship to students, welfare measures for teachers/staff.	Students will be provided free-ship for continuous study from college according to their guardians' annual income. Teaching and non-teaching staff will be support financially if they ask from the college funds.	<ul style="list-style-type: none"> Students provided free-ship.
4. Review of strategic plan/transformation into e-Governance.	<ul style="list-style-type: none"> Principal along with other IQAC members will collect 360-degree feedback Zero Tolerance Policies like grievance, sexual harassments, Ragging collected from offline and online will not be tolerated. Minimize usage of paper will be maintained. email, WhatsApp and other electronic media for communication need to be useful. 	<ul style="list-style-type: none"> All strictly maintained and resolved.
5. IQAC restructuring.	<p>A new IQAC team was formed.</p> <ol style="list-style-type: none"> Dr. Sabyasachi Sen, Chairman Dr. Dhruba Chandra Dhali, Jt. Director, IQAC Dr. Manish Baidya, Jt. Director, IQAC Mr. Rajarshi Mukherjee, Jt. Coordinator IQAC Mr. Saikat Sundar Manna, Jt. Coordinator IQAC Dr. Deepshikha Dr. Arun Kumar Maiti Dr. Soumen Teli Mr. Surajit Mondal Dr. Sanjoy De Dr. Nurul Alam Dr. Shibani Saha Mr. Susanta Kumar Mandal Dr. Mridul Ghosh 	<ul style="list-style-type: none"> Newly IQAC team was approved by GB <div style="text-align: right;"> <p>ATTESTED  Principal SHYAMPUR SIDDHESWARI MAHAVIDYALAYA Ajodhya, Howrah.</p> </div>

IQAC- Action Taken Report (ATR) 2022-2023

	<p>15. Mr. Samiran Samanta 16. Mr. Animesh Manna 17. Mr. Prasenjit Sarkar 18. Mr. Prosenjit Dawn 19. Mr. Gobinda Prasad Barman 20. Mr. Shahidul Islam Khan, Alumni Representative 21. Mr. Rahul Rahaman, Student representative</p>	
6. Distribution of Workload for AQAR and SSR.	<p>Based on the 7-point criteria of the AQAR and SSR, the following teams were formed from within the IQAC.</p> <p>Criteria 1 - Dr. A. K. Maiti & Dr. Deepshikha Criteria 2- I. Khan, & S. Mandal, S. S. Manna Criteria 3- Dr. S. De, Dr. A. Maji, Dr. S. Teli & Dr. D. C. Dhali Criteria 4 - Dr. M. Baidya & Dr. M. Ghosh Criteria 5- A. Manna & S. Samanta Criteria 6- P. Sarkar & Dr. S. Nandi Criteria 7- P. Dawn & Dr. M. Baidya Overall supervision- Dr. D. C. DHALI, Joint Director, IQAC</p>	<ul style="list-style-type: none"> • New team did wonderful job by submitting AQAR, 2022-23 and IQA within the stipulated time.
7. Miscellaneous- •NSS programme officer •Academic and Administrative Audit •Green and Energy Audits.	<p>a. A NSS Advisory Committee was formed with Prof. G.P. BARMAN, PROF. I. KHAN, PROF. S. K. MANDAL, DR. A. MAJI, DR. M. BAIDYA, DR. S. DEY (BOTANY) & PROF. P. DAWN.</p> <p>b. The Academic and Administrative Audit conducted internally by DR. Sanjoy De and DR. Deepshikha during the tenure of the erstwhile TIC G.P. Barman was discussed. The new Principal, DR. S. Sen assured that IQAC shall go through the documents and take necessary action.</p> <p>c. The principal assured that he shall look into these at the earliest.</p>	<ul style="list-style-type: none"> • Two programme officers were recruited – Mr. Ashish Bera, Bengali and Dr. Nurul Alam, Physics. • Academic and Administrative Audit was finalized by Dr. D. C. Dhali and Dr. S. Teli. • Principal sir appointed Mr. P. Dawn as Liaison Officer for Green and Energy Audits.

ATTESTED

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.



Ref. No. SSM/IQAC/01/2023-24

Date 30.09.23

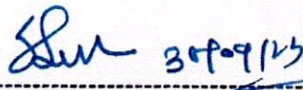
NOTICE

This for information to all concerned that that 1st (Re) meeting of the Internal Quality Assurance Cell (IQAC) of Shyampur Siddheswari Mahavidyalaya will be held on 03-10-2023 (Tuesday) at 2.30 p.m. in the Room No. 5.

Agenda of the meeting are as follows:

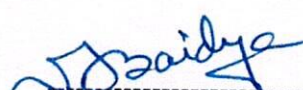
1. Submission of Institutional Information for Quality Assessment (IIQA) by 15/12/23: Present Status.
2. Preparation of Self-study Report (SSR) & Submission Annual Quality Assurance Report (AQAR), 2021-2022.
 - a) Meeting at 2:30 pm everyday (except Holidays and Weekly off-days) and preparation of Criterion wise schedule of discussion.
 - b) Minor adjustments in Criterion wise teams; Responsibility of every member of extended NAAC Committee.
 - c) Status of preparation of Qualitative Matrices: Study Reference Write Ups.
 - d) AQAR 21-22 to be submitted by 30/11/23: Related target and problems
3. Miscellaneous

All the members are cordially requested to attend the meeting.



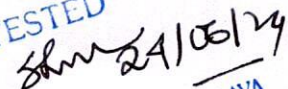
(DR. SABYASACHI SEN)
Principal
Shyampur Siddheswari Mahavidyalaya

Principal
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.



Joint Directors, IQAC
Shyampur Siddheswari Mahavidyalaya



ATTESTED


Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Minutes

IQAC Meeting of 2023 Dt. 03-10-2023

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA

1st Meeting of the Internal Quality Assurance Cell (IQAC)

Year-2023-2024

Venue: IQAC office, Shyampur Siddheswari Mahavidyalaya

Date- 03-10-2023

Time- 2.30 pm

MINUTES

Members Present:

1. Dr. Sabyasachi Sen, Chairman *Shen 3/10/23*
2. Dr. Dhruva Chandra Dhali, Jt. Director, IQAC *Dhal' 3/10/23*
3. Dr. Manish Baidya, Jt. Director, IQAC *MB 3/10/23*
4. Mr. Rajarshi Mukherjee, Jt. Coordinator IQAC *Rromkshjee 3.10.23*
5. Mr. Saikat Sundar Manna, Jt. Coordinator IQAC *Sorann ma 3/10/23*
6. Dr. Deepshikha *Deepshikha*
7. Dr. Arun Kumar Maiti *AK Maiti 3.10.23*
8. Dr. Soumen Teli *Teli*
9. Mr. Surajit Mondal *Surajit Mondal*
10. Dr. Sanjoy De *Sanjoy De*
11. Dr. Nurul Alam *Nurul Alam*
12. Dr. Shibani Saha *Shiba 3.10.23*
13. Mr. Susanta Kumar Mandal *SK Mandal 3/10/23*
14. Dr. Mridul Ghosh *Mr 3/10/23*
15. Mr. Samiran Samanta *Samanta 3/10/23*
16. Mr. Animesh Manna *AManna 3/10/23*
17. Mr. Prosenjit Sarkar *Prosenjit Sarkar 3-10-23*
18. Mr. Prosenjit Dawn *Prosenjit Dawn 3/10/23*
19. Mr. Gobinda Prasad Barman *Gobinda Prasad Barman 3/10/23*
20. Mr. Rahul Rahaman, Student representative *Rahul Rahaman 3/10/23*
21. Mr. Shahidul Islam Khan, Alumni Representative *Shahidul Khan 3-10-23*

22. Members Present: Nil

Proceedings of the Meeting:

With the permission of Chair, Dr. Sabyasachi Sen, Dr. D. C. Dhali initiated the discussion with the welcome notes to all members present, followed by the confirmation of last IQAC meeting minutes held on 13-06-2023. Dr. D. C. Dhali presented the action taken report based on the

ATTESTED
Shm 29/10/23
Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

resolutions taken in the last meeting. The same was approved by the Newly joined principal, Dr. Sabyasachi Sen.

Following major topics have been discussed by IQAC in the meeting:

Item No. 1 and 2: Submission of Institutional Information for Quality Assessment (1QA) by 15/12/23: Present Status.

Discussion: AQAR, 2021-2022 still to be submitted. Required data need to be collected from office and also from faculty members. At the same time preparation of SSR will be continued. For which whole IQAC team will work in full swing.

Resolution:

- By end of January, 2023 AQAR, 2021-2022 will be submitted and thus, IQAC members decided March, 2023 as deadline for submission of IIQA.
- IQAC members along with criteria members will start their works tomorrow onwards (04-10-2023) at room no. 5 since 2.30 pm everyday (except Holiday and Sunday) for the preparation of IIQA, AQAR and SSR.
- Principal sir will meet with IQAC members every Friday and take report of progression of all criteria.
- Though all members of IQAC along with selected criteria members will sit every day at 2.30 and they will work on their own criteria, emphasis will be given criteria wise according to the following schedule in every week -
 - Monday- Criteria-----7, 1, 4
 - Tuesday – Criteria----- 5, 6, 2
 - Wednesday – Criteria----- 1, 2
 - Thursday – Criteria ----- 3, 4, 7
 - Friday – Criteria ----- all
 - Saturday – Criteria----- 3, 5, 6
- All members of IQAC along with selected criteria members will start their work 12.30 pm onwards on 11th, 12th, 16th and 17th of October, 2023.

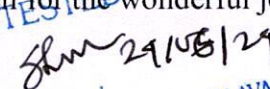
Item No. 3 – Miscellaneous.

- Alumni contributions to college as a philanthropist.
- NIRF submission status.
- Organization of Departmental Seminars

Discussion: Alumni contributions to college is required for the development. For this reason, a list philanthropist students of the institution need to be prepared. NIRF is important issue for preparation of NAAC accreditation. Organization of Departmental Seminars and involvement students.

Resolved:

- A list of Alumni members will be given by Mr. Animesh Manna, Assistant Prof. of History. The members will donate funds for the development of the college.
- NIRF is already completed under the supervision of Dr. Soumen Teli, Librarian, Convenor of NIRF. All members congratulate Dr. Soumen Teli for the wonderful job.

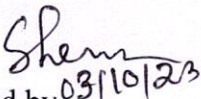
ATTESTED

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

- Each department will organize either individually or jointly seminars and workshops.

Meeting ended with a vote of thanks by the Joint Director IQAC to all the members present.

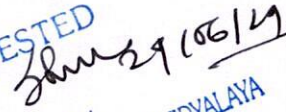
Prepared by

Dr. Dhruva Chandra Dhali, Joint Director, IQAC
Shyampur Siddheswari Mahavidyalaya

Approved by  03/10/23

Principal, Shyampur Siddheswari Mahavidyalaya

Principal
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

ATTESTED
 29/06/23
Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

IQAC- Action Taken Report (ATR) 2022-2023

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA

Action Taken Report (ATR) on the resolutions taken in the IQAC Meeting on 03.10.2023

Agenda with No.	Resolution	Action Taken
1 and 2: Submission of Institutional Information for Quality Assessment (IQA) by 15/12/23: Present Status.	<ul style="list-style-type: none"> ➤ By end of January, 2023 AQAR, 2021-2022 will be submitted and thus, IQAC members decided March, 2023 as deadline for submission of IIQA. ➤ IQAC members along with criteria members will start their works tomorrow onwards (04-10-2023) at room no. 5 since 2.30 pm everyday (except Holiday and Sunday) for the preparation of IIQA, AQAR and SSR. ➤ Principal sir will meet with IQAC members every Friday and take report of progression of all criteria. ➤ Though all members of IQAC along with selected criteria members will sit every day at 2.30 and they will work on their own criteria, emphasis will be given criteria wise according to the following schedule in every week - <ul style="list-style-type: none"> • Monday- Criteria-----7, 1, 4 • Tuesday – Criteria----- 5, 6, 2 • Wednesday – Criteria----- 1, 2 • Thursday – Criteria ----- 3, 4, 7 • Friday – Criteria ----- all • Saturday – Criteria----- 3, 5, 6 • All members of IQAC along with selected criteria members will start their work 12.30 pm onwards on 11th, 12th, 16th and 17th of October, 2023. 	<ul style="list-style-type: none"> • AQAR submitted timely. • Members sat everyday for AQAR and IIQA. • Principal met every day at 2.30 pm. • Criteria heads along with worked together.
3 – Miscellaneous	<ul style="list-style-type: none"> • A list of Alumni members will be given by Mr. Animesh Manna, Assistant Prof. of History. The members will donate funds for the development of the college. • NIRF is already completed under the supervision of Dr. Soumen Teli, Librarian, Convenor of NIRF. All members congratulate Dr. Soumen Teli for the wonderful job. • Each department will organize either individually or jointly seminars and workshops. 	<ul style="list-style-type: none"> • Mr. Animesh Manna, Assistant Prof. of History done well in this matter. • Dr. Soumen Teli, Librarian, Convenor of NIRF submitted. • Seminars organized jointly.

ATTESTED

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.



Ref. No.

Date

Annual Report for the Year 2019

Details of Number of Students Appeared and Passed in the Final Year Examination 2019					
Accademic Year	Program Code	Program Name	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
2018-2019	B.A.General	B.A. General	226	103	45.58
	B.Sc.General	B.Sc. General	41	35	85.37
	BNGA	B.A. Honours in Bengali	112	105	93.75
	CEMA	B.Sc. Honours in Chemistry	5	4	80.00
	EDCA	B.A. Honours in Education	26	25	96.15
	ENGA	B.A. Honours in English	15	13	86.67
	GEOA	B.A./B.Sc. Honours in Geography	21	20	95.24
	HISA	B.A. Honours in History	36	36	100.00
	MTMA	B.Sc. Honours in Mathematics	33	33	100.00
	PHIA	B.A. Honours in Philosophy	25	23	92.00
	PHSA	B.Sc. Honours in Physics	5	5	100.00
	PLSA	B.A. Honours in Political Science	9	9	100.00
	SANA	B.A. Honours in Sanskrit	30	28	93.33
	ZOOA	B.Sc. Honours in Zoology	8	8	100.00
	B.Com. General	B.Com. General	19	1	5.26
	B.Com. Honours	B.Com. Honours	30	17	56.67
	TOTAL		641	465	72.54

Bar Diagram of the Report



ABen
In-Charge

Examination Cell
Shyampur Siddheswari Mahavidyalaya

Shel.
Co-ordinator

IQAC
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

ATTESTED
Shm
19/06/20

Principal
Shyampur Siddheswari Mahavidyalaya
Ajodhya



Ref. No.

Date

Analysis of the Report

- A total of 641 students appeared in the final year examinations across various programs. Out of these, 465 students successfully passed, resulting in an overall pass percentage of 72.54%.
- Five departments viz. History, Mathematics, Physics, Political Science and Zoology reached the ceiling by achieving 100% pass percentage.
- Above 80% of the departments have pass percentage equals to or greater than 80%.
- Improvement can be done in case of B.Com. Honours and B.A. General students.
- Severe workaround needed for the students of B.Com. General to improve their results.
- Except few departments, overall pass percentage of the institution is good.
- All the above observation has been forwarded to the IQAC for further processing.



ABer
In-Charge
Examination Cell
Shyampur Siddheswari Mahavidyalaya

Shel.
Co-ordinator
IQAC
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

ATTESTED
Shri Kalipada Mandal
Principal
Shyampur Siddheswari Mahavidyalaya
Ajodhya



Ref. No.

Date

Annual Report for the Year 2020

Details of Number of Students Appeared and Passed in the Final Year Examination 2020					
Accademic Year	Program Code	Program Name	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
2019-2020	B.A.General	B.A. General	307	287	93.49
	B.Sc.General	B.Sc. General	87	84	96.55
	BNGA	B.A. Honours in Bengali	97	95	97.94
	CEMA	B.Sc. Honours in Chemistry	7	7	100.00
	EDCA	B.A. Honours in Education	28	27	96.43
	ENGA	B.A. Honours in English	27	26	96.30
	GEOA	B.A./B.Sc. Honours in Geography	29	29	100.00
	HISA	B.A. Honours in History	37	35	94.59
	MTMA	B.Sc. Honours in Mathematics	38	37	97.37
	PHIA	B.A. Honours in Philosophy	27	25	92.59
	PHSA	B.Sc. Honours in Physics	6	6	100.00
	PLSA	B.A. Honours in Political Science	7	7	100.00
	SANA	B.A. Honours in Sanskrit	22	22	100.00
	ZOOA	B.Sc. Honours in Zoology	7	7	100.00
	B.Com. General	B.Com. General	10	7	70.00
	B.Com. Honours	B.Com. Honours	51	47	92.16
TOTAL			787	748	95.04

Bar Diagram of the Report



AB
In-Charge
Examination Cell

Shyampur Siddheswari Mahavidyalaya

Shel

Co-ordinator
IQAC

ATTESTED

Shyampur Siddheswari Mahavidyalaya
Principal
Ajodhya



Ref. No.

Date

Analysis of the Report

- A total of 787 students appeared in the final year examinations across various programs. Out of these, 748 students successfully passed, resulting in an overall pass percentage of 95.04%.
- Six departments viz. Chemistry, Geography, Sanskrit, Physics, Political Science and Zoology reached the ceiling by achieving 100% pass percentage.
- Above 90% of the departments have pass percentage equals to or greater than 90%.
- Improvement can be done in case of B.Com. General students.
- Overall pass percentage of the institution is good.
- All the above observation has been forwarded to the IQAC for further processing.



AB

In-Charge

Examination Cell

Shyampur Siddheswari Mahavidyalaya

Dr. Kal.

Co-ordinator
IQAC

Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

ATTESTED

Dr. Kal.

Principal

Shyampur Siddheswari Mahavidyalaya
Ajodhya



Ref. No.

Date

Annual Report for the Year 2021

Details of Number of Students Appeared and Passed in the Final Year Examination 2021					
Accademic Year	Program Code	Program Name	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
2020-2021	B.A.General	B.A. General	405	388	95.80
	B.Sc.General	B.Sc. General	49	47	95.92
	BNGA	B.A. Honours in Bengali	88	88	100.00
	CEMA	B.Sc. Honours in Chemistry	8	8	100.00
	CMSA	B.Sc. Honours in Computer Scienc	3	3	100.00
	EDCA	B.A. Honours in Education	25	25	100.00
	ENGA	B.A. Honours in English	26	26	100.00
	GEOA (B.A.)	B.A. Honours in Geography	9	9	100.00
	GEOA (B.Sc.)	B.Sc. Honours in Geography	14	14	100.00
	HISA	B.A. Honours in History	42	42	100.00
	MTMA	B.Sc. Honours in Mathematics	22	22	100.00
	PHIA	B.A. Honours in Philosophy	27	27	100.00
	PHSA	B.Sc. Honours in Physics	3	3	100.00
	PLSA	B.A. Honours in Political Science	22	22	100.00
	SANA	B.A. Honours in Sanskrit	23	23	100.00
	ZOOA	B.Sc. Honours in Zoology	16	16	100.00
	B.Com. General	B.Com. General	1	1	100.00
	B.Com. Honours	B.Com. Honours	72	72	100.00
	TOTAL		855	836	97.78

Bar Diagram of the Report



ABer
In-Charge

Examination Cell
Shyampur Siddheswari Mahavidyalaya

Shal.

Co-ordinator
IQAC
Shyampur Siddheswari Mahavidyalaya

ATTESTED

Shweta 07/24
Principal
Shyampur Siddheswari Mahavidyalaya
Ajodhya



Ref. No.

Date

Analysis of the Report

- A total of 855 students appeared in the final year examinations across various programs. Out of these, 836 students successfully passed, resulting in an overall pass percentage of 97.78%.
- Except B.A. General and B.Sc. General, all program reached the ceiling by achieving 100% pass percentage.
- All the programs have pass percentage above 95%.
- Overall pass percentage of the institution is very good.
- All the above observation has been forwarded to the IQAC for further processing.



AB
In-Charge
Examination Cell
Shyampur Siddheswari Mahavidyalaya

Co-ordinator
Co-ordinator
IQAC
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

ATTESTED
Principal
Principal
Shyampur Siddheswari Mahavidyalaya
Ajodhya



Ref. No.

Date

Annual Report for the Year 2022

Details of Number of Students Appeared and Passed in the Final Year Examination 2022					
Accademic Year	Program Code	Program Name	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
2021-2022	B.A.General	B.A. General	414	321	77.54
	B.Sc.General	B.Sc. General	44	31	70.45
	BNGA	B.A. Honours in Bengali	90	85	94.44
	CEMA	B.Sc. Honours in Chemistry	5	1	20.00
	CMSA	B.Sc. Honours in Computer Scienc	4	4	100.00
	EDCA	B.A. Honours in Education	29	25	86.21
	ENGA	B.A. Honours in English	35	24	68.57
	GEOA (B.A.)	B.A. Honours in Geography	11	11	100.00
	GEOA (B.Sc.)	B.Sc. Honours in Geography	11	11	100.00
	HISA	B.A. Honours in History	40	40	100.00
	MTMA	B.Sc. Honours in Mathematics	25	21	84.00
	PHIA	B.A. Honours in Philosophy	39	38	97.44
	PHSA	B.Sc. Honours in Physics	4	0	0.00
	PLSA	B.A. Honours in Political Science	15	10	66.67
	SANA	B.A. Honours in Sanskrit	32	19	59.38
	ZOOA	B.Sc. Honours in Zoology	17	13	76.47
	B.Com. General	B.Com. General	5	5	100.00
	B.Com. Honours	B.Com. Honours	57	49	85.96
	TOTAL		877	708	80.73

Bar Diagram of the Report



ABer
In-Charge

Examination Cell
Shyampur Siddheswari Mahavidyalaya

Shel.
Co-ordinator

IQAC
Shyampur Siddheswari Mahavidyalaya

ATTESTED
Shyampur

Principal
Shyampur Siddheswari Mahavidyalaya
Ajodhya



Ref. No.

Date

Analysis of the Report

- A total of 877 students appeared in the final year examinations across various programs. Out of these, 708 students successfully passed, resulting in an overall pass percentage of 80.73%.
- Four programs viz. Computer Science, Geography, History and B.Com. General reached the ceiling by achieving 100% pass percentage.
- Above 70% of the programs have pass percentage equals to or greater than 70%.
- Improvement can be done in case of the students of English, Political Science and Sanskrit Honours.
- Special care should be taken for the programs like Chemistry and Physics Honours.
- Overall pass percentage of the institution is good.
- All the above observation has been forwarded to the IQAC for further processing.



ABen

In-Charge
Examination Cell
Shyampur Siddheswari Mahavidyalaya

Abel.

Co-ordinator
IQAC
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

ATTESTED

Shy 9/6/24
Principal
Shyampur Siddheswari Mahavidyalaya
Ajodhya



Ref. No.

Date

Annual Report for the Year 2023

Details of Number of Students Appeared and Passed in the Final Year Examination 2023					
Accademic Year	Program Code	Program Name	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
2022-2023	B.A.General	B.A. General	381	146	38.32
	B.Sc.General	B.Sc. General	35	23	65.71
	BNGA	B.A. Honours in Bengali	113	100	88.50
	CEMA	B.Sc. Honours in Chemistry	5	0	0.00
	CMSA	B.Sc. Honours in Computer Scienc	4	3	75.00
	EDCA	B.A. Honours in Education	32	20	62.50
	ENGA	B.A. Honours in English	30	26	86.67
	GEOA (B.A.)	B.A. Honours in Geography	18	16	88.89
	GEOA (B.Sc.)	B.Sc. Honours in Geography	5	5	100.00
	HISA	B.A. Honours in History	41	37	90.24
	MTMA	B.Sc. Honours in Mathematics	27	17	62.96
	PHIA	B.A. Honours in Philosophy	48	31	64.58
	PHSA	B.Sc. Honours in Physics	14	8	57.14
	PLSA	B.A. Honours in Political Science	31	17	54.84
	SANA	B.A. Honours in Sanskrit	34	20	58.82
	ZOOA	B.Sc. Honours in Zoology	21	14	66.67
	B.Com. General	B.Com. General	6	2	33.33
	B.Com. Honours	B.Com. Honours	69	43	62.32
	TOTAL		914	528	57.77

Bar Diagram of the Report



AB
In-Charge
Examination Cell

Shyampur Siddheswari Mahavidyalaya

Shel
Co-ordinator
IQAC

Shyampur Siddheswari Mahavidyalaya

ATTESTED

Shyampur Siddheswari Mahavidyalaya
Principal
Ajodhya



Ref. No.

Date

Analysis of the Report

- A total of 914 students appeared in the final year examinations across various programs. Out of these, 528 students successfully passed, resulting in an overall pass percentage of 57.77%.
- Only program in which all the students have passed is B.Sc. Geography Honours
- Above 60% of the programs have pass percentage equals to or greater than 60%.
- Improvement can be done for almost all the programs.
- Special care should be taken for the programs like B.A. General, B.Com. General and Chemistry Honours to improve the result.
- Overall pass percentage of the institution is good.
- All the above observation has been forwarded to the IQAC for further processing.



AB
In-Charge

Examination Cell
Shyampur Siddheswari Mahavidyalaya

Shyam

Co-ordinator
IQAC
Shyampur Siddheswari Mahavidyalaya
Ajodhya

ATTESTED

Shyam
Principal
Shyampur Siddheswari Mahavidyalaya
Ajodhya

Stakeholders' feedback on existing curriculum (Academic year 2018-2019)

1 message

Shyampur Siddheswari Mahavidyalaya <ssmahavidyalaya@gmail.com>
To: gurupada.sarenh@gmail.com, debashis@yahoo.com, zupati.s1@gmail.com

Tue, Dec 24, 2019 at 2:05 PM

To
The Secretary
UG Board of Studies
University of Calcutta

Sub: Stakeholders' feedback on existing curriculum (Academic year 2018-2019)

Dear Sir,

In order to implement quality policy and ensure high quality academic administration within the Institute every year we take Feedback on various aspects related to Academics from all major stakeholders including Students, Alumni, Parents, Teachers.

One of the area of Feedback (Academic Year: 2018-2019) is connected directly with you viz. Curriculum, Evaluation system. Herein, we share major extract of the Feedback relevant to the Curriculum and Evaluation process; after due discussions in our IQAC and GB.

We anticipate this Feedback will enable you to review the curriculum and take necessary actions accordingly.


With regards,


(Dr. S. K. Bose)
Principal

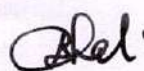
Encl. Extract from IQAC, GB of Shyampur Siddheswari Mahavidyalaya

CC: CoE, CU

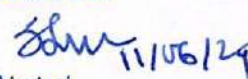
2 attachments

 **GB EXTRACT 2018-19.pdf**
242K

 **IQAC EXTRACT 2018-19.pdf**
803K


Co-ordinator
IQAC
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.



ATTESTED

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Shyampur Siddheswari Mahavidyalaya

Ajudhya • Howrah • Pin - 711312

(Affiliated to the University of Calcutta)
(Accredited by NAAC at the 'B' level)President :
SRI KALIPADA MANDALPrincipal & Secretary :
(Ex officio) Governing Body
DR. SANTU KUMAR BOSE

Ref. No.

Date

Extract of IQAC meeting held on 13.08.2019

Agenda with No. 3. (Stakeholder's Feedback & Analysis):

- Detailed discussions were made about Feedback received from all major stakeholders related to academics, administration, examination, support systems and infrastructure of the Institute. Views of each member were noted and accordingly **following** major resolutions were taken.

The Chairman, IQAC was requested to process the same through the Governing Body and arrange for necessary implementation. It was also resolved that significant inputs related to students' performance, teaching learning process, remedial session to be transmitted in the Teachers' Council Meeting as well; for better acquaintance and immediate action.

It is resolved that necessary communications to be made to the authorities of the University of Calcutta on Feedback received in the areas of Curriculum Revision, evaluation process.

Sl. No	Suggestions	Action taken
1.	<u>Library/Library reading room</u> <ul style="list-style-type: none"> New Library reading room with AC facilities Additional reference Books in the Library 	<ul style="list-style-type: none"> A new Library and a new Library reading room with AC facilities were constructed to fulfill the demand of the students. The library of Shyampur Siddheswari Mahavidyalaya has purchased text and reference books of Rs 91,775 as per the requirement of the students and recommendation of the library sub-committee .
2.	<u>Existing Curriculum</u> <ul style="list-style-type: none"> Some of the major areas of concern, alignment of the curriculum with the modern trends of science and inclusion of related topics. 	Being affiliated Institute, the areas of improvement in curriculum as suggested to be forwarded to the University of Calcutta for necessary considerations and further actions.

(Signature)
Coordinator
Shyampur Siddheswari Mahavidyalaya
Ajudhya, Howrah.



ATTESTED

(Signature)
Principal,
Shyampur Siddheswari Mahavidyalaya
Ajudhya, Howrah.

E-mail : ssmahavidyalaya@gmail.com

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajudhya, Howrah.

Shyampur Siddheswari Mahavidyalaya

Ajodhya • Howrah • Pin - 711312

(Affiliated to the University of Calcutta)

(Accredited by NAAC at the 'B' level)



President :

SRI KALIPADA MANDAL

Principal & Secretary :
(Ex officio) Governing Body
DR. SANTU KUMAR BOSE

Ref. No.		Date
	<ul style="list-style-type: none"> In specific courses content of the curriculum is reported to be too heavy. 	
3.	<u>Teaching learning process</u> <ul style="list-style-type: none"> Upgradation of class rooms with ICT facilities Remedial Sessions Makeup classes for completion of Syllabi 	<ul style="list-style-type: none"> ICT enabled classes have been developed. Departments were advised to recognize weak learners through Continuous Internal Evaluation (CIE) and arrange for Remedial Classes/Make up classes for students scoring below 50% in CIE.
4.	<u>Transparency in Evaluation procedure</u> <ul style="list-style-type: none"> Grievances related to University examination: Timely publication of Final Semester result Limited timeframe in the semester system 	<p>IQAC of this college instructed the departments to show the evaluated answer scripts of class tests to their students for transparency and rectification of minor mistakes.</p> <p>Students' grievances related to University examination performance to be forward to the affiliating University.</p> <p>Students' feedback related to limited timeframe for self-study in the semester system was noted and to be reported to CU.</p>
5.	<u>Introduction of certificate courses</u>	On the recommendation of IQAC, 14 certificate courses of at least 30 hours are introduced to improve ICT skills, soft skills, communication skills, etc.
6.	<u>Strengthening of IT Resources:</u> Computer literacy and Wi-Fi facility across the campus	Responding to the urgent demand for computer courses, literacy programs across diverse disciplines, and the enhancement of our Wi-Fi facility, our institution has undertaken significant measures strengthen IT facilities, resulting in a total expenditure nearing twenty-eight lakhs.
7.	<u>Enhanced Placement facilities</u> More support is needed from the Institute in providing placement opportunity/making students ready for placement or higher study	To enhance placement facilities, IQAC of the college recommended formation of Career Counseling and Placement Cell of this College and one Nodal officer in this regard.

(Signature)
Co-ordinator
IQAC

Shyampur Siddheswari
Ajodhya, Howrah

E-mail : ssmahavidyalaya@gmail.com

ATTESTED

(Signature)
Principal

SHYAMPUR SIDDHESWARI
Ajodhya, Howrah

Shyampur Siddheswari Mahavidyalaya

Ajodhya • Howrah • Pin - 711312

(Affiliated to the University of Calcutta)
(Accredited by NAAC at the 'B' level)



President :
SRI KALIPADA MANDAL

Principal & Secretary :
(Ex officio) Governing Body
DR. SANTU KUMAR BOSE

Ref. No.

Date

Extract of Governing Body meeting held on 23.12.2019

Agenda with No. 12:

- Detailed discussions were made about the recommendation of IQAC related to Feedback received from all major stakeholders related to academics, administration, examination, support systems and infrastructure of the Institute.
- Members agreed to implement the plan of action suggested by the IQAC.
- It is also resolved that necessary communications to be made to the authorities of the University of Calcutta on Feedback received in the areas of Curriculum Revision, evaluation process.

ATTESTED

[Signature]

Principal

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

[Signature]

Co-ordinator
IQAC

Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.



Stakeholders' feedback on existing curriculum (Academic year 2019-2020)

1 message

Shyampur Siddheswari Mahavidyalaya <ssmahavidyalaya@gmail.com>

Fri, Feb 12, 2021 at 2:07 PM

To: gurupada.sarenh@gmail.com, debashis@yahoo.com

Cc: zupati.s1@gmail.com

To
The Secretary
UG Board of Studies
University of Calcutta

Sub: Stakeholders' feedback on existing curriculum

Dear Sir,

In order to implement quality policy and ensure high quality academic administration within the Institute every year we take Feedback on various aspects related to Academics from all major stakeholders including Students, Alumni, Teachers, Parents.

One of the area of Feedback (Academic Year: 2019-2020) is connected directly with you viz. Curriculum, Evaluation system. Herein, we share major extract of the Feedback relevant to the Curriculum and Evaluation process; after due discussions in our IQAC and GB.

We anticipate this Feedback will enable you to review the curriculum and take necessary actions accordingly.

Kindly see the attached file.


With regards,


(Dr. S. K. Bose)
Principal

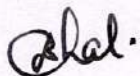
Encl. Extract from IQAC, GB of Shyampur Siddheswari Mahavidyalaya

CC: CoE, CU

2 attachments

 GB EXTRACT 2019-20.pdf
245K

 IQAC EXTRACT 2019-20.pdf
711K



Co-ordinator
IQAC

Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah,



ATTESTED



Principal

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Shyampur Siddheswari Mahavidyalaya

Ajodhya • Howrah • Pin - 711312

(Affiliated to the University of Calcutta)
(Accredited by NAAC at the 'B' level)President :
SRI KALIPADA MANDALPrincipal & Secretary :
(Ex officio) Governing Body
DR. SANTU KUMAR BOSE

Ref. No.

Date

Extract of IQAC meeting held on 11.08.2020

Agenda with No. 3. (Stakeholder's Feedback & Analysis):

- Detailed discussions were made about Feedback received from all major stakeholders related to academics, administration, examination, support systems and infrastructure of the Institute. Views of each member were noted and accordingly **following** major resolutions were taken.

The Chairman, IQAC was requested to process the same through the Governing Body and arrange for necessary implementation. It was also resolved that significant inputs related to students' performance, teaching learning process, remedial session to be transmitted in the Teachers' Council Meeting as well; for better acquaintance and immediate action.

It is resolved that necessary communications to be made to the authorities of the University of Calcutta on Feedback received in the areas of Curriculum Revision, evaluation process.

Sl. No	Suggestions	Action taken
1.	<u>Teaching learning process</u> Makeup classes for completion of Syllabi	In order to overcome the challenges of COVID 19 pandemic, and loss of classes due to that; IQAC recommended conduction of Makeup classes (online mode) to cover the whole Syllabus.
2.	<u>Introduction of certificate courses</u>	On recommendation of IQAC, 15 certificate courses of at least 30 hours are introduced to improve ICT skills, soft skills, communication skills, etc.
3.	<u>Library</u> <ul style="list-style-type: none"> Additional Books and References Library Automation 	<ul style="list-style-type: none"> In this session, the library of Shyampur Siddheswari Mahavidyalaya has purchased text and reference books of Rs 47,583 as per the recommendation of the library sub-committee. Library automation software (KOHA), with maintenance charges factored in, amounting to

[Signature]
Co-ordinator
IQAC
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

E-mail : ssmahavidyalaya@gmail.com

ATTESTED

[Signature]
Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.



Shyampur Siddheswari Mahavidyalaya

Ajodhya • Howrah • Pin - 711312

(Affiliated to the University of Calcutta)

(Accredited by NAAC at the 'B' level)



President :
SRI KALIPADA MANDAL

Principal & Secretary :
(Ex officio) Governing Body
DR. SANTU KUMAR BOSE

Ref. No.

Date

		approximately three lakhs thirty-nine thousand rupees.
4.	Facility: Fresh drinking water	As per the recommendation of IQAC of this college, three new water purifiers were installed for the students at separate places in the college.
5.	Difficulties faced by students in administrative work	As per the recommendations of the Grievance and Redressal Cell, the college authority tried to rectify the difficulties faced by the students in administrative work. To recognize the importance of technological advancement in administrative processes, significant investments have been made in office automation software, website development, and
6.	Laboratory Equipment and samples i) Availability of sufficient amount of component and consumables in laboratories ii) Space problem of Food & Nutrition department	Laboratory equipment and samples were purchased as per the needs of the students. Dedicated space in a separate being allotted to F&N Dept.
7.	Canteen facilities i) Hygienic food at subsidized rate	As per the demand of the students, the Canteen subsidy is enhanced from 50 thousand to 75 thousand for various items of food and for better quality.

Shel.
Co-ordinator
IQAC
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.



ATTESTED

Shu
12/06/24

Principal
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Shyampur Siddheswari Mahavidyalaya
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President :
SRI KALIPADA MANDAL

Principal & Secretary :
(Ex officio) Governing Body
DR. SANTU KUMAR BOSE

Ref. No.

Date

Extract of Governing Body meeting held on 10.02.2021

Agenda with No. 11:

- Detailed discussions were made about the recommendation of IQAC related to Feedback received from all major stakeholders related to academics, administration, examination, support systems and infrastructure of the Institute.
- Members agreed to implement the plan of action suggested by the IQAC.
- It is also resolved that necessary communications to be made to the authorities of the University of Calcutta on Feedback received in the areas of Curriculum Revision, evaluation process.

ATTESTED

Shm 12/06/20

Principal

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Shel
Co-ordinator
IQAC
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.



Stakeholders' feedback on existing curriculum (Academic year 2020-2021)

1 message

Shyampur Siddheswari Mahavidyalaya <ssmahavidyalaya@gmail.com>
To: debashis@yahoo.com, gurupada.sarenh@gmail.com, zupati.s1@gmail.com

Mon, Dec 20, 2021 at 3:15 PM

To
The Secretary
UG Board of Studies
University of Calcutta

Sub: Stakeholders' feedback on existing curriculum

Dear Sir,

In order to implement quality policy and ensure high quality academic administration within the Institute every year we take Feedback on various aspects related to Academics from all major stakeholders including Students, Parents, Teachers.

One of the area of Feedback (Academic Year: 2020-2021) is connected directly with you viz. Curriculum, Evaluation system. Herein, we share major extract of the Feedback relevant to the Curriculum and Evaluation process; after due discussions in our IQAC and GB.

We anticipate this Feedback will enable you to review the curriculum and take necessary actions accordingly.

Please see the attached files containing the extracts of the IQAC meeting and GB meeting.

Thank you.


With best regards,


(Dr. S. K. Bose)
Principal

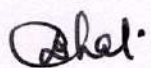
Encl. Extract from IQAC, GB of Shyampur Siddheswari Mahavidyalaya

CC: CoE, CU

2 attachments

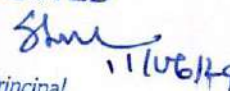
 **GB EXTRACT 2020-21.pdf**
243K

 **IQAC EXTRACT 2020-21.pdf**
724K



Co-ordinator
IQAC

Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

**ATTESTED**

Principal

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Shyampur Siddheswari Mahavidyalaya

Ajodhya • Howrah • Pin - 711312

(Affiliated to the University of Calcutta)
(Accredited by NAAC at the 'B' level)President :
SRI KALIPADA MANDALPrincipal & Secretary :
(Ex officio) Governing Body
DR. SANTU KUMAR BOSE

Ref. No.

Date

Extract of IQAC meeting held on 02.09.2021

Agenda with No. 3. (Stakeholder's Feedback & Analysis):

- Detailed discussions were made about Feedback received from all major stakeholders related to academics, administration, examination, support systems and infrastructure of the Institute. Views of each member were noted and accordingly **following** major resolutions were taken.

The Chairman, IQAC was requested to process the same through the Governing Body and arrange for necessary implementation. It was also resolved that significant inputs related to students' performance, teaching learning process, remedial session to be transmitted in the Teachers' Council Meeting as well; for better acquaintance and immediate action.

It is resolved that necessary communications to be made to the authorities of the University of Calcutta on Feedback received in the areas of Curriculum Revision, evaluation process.

Sl. No	Suggestions	Action taken
1.	<u>Library/Library reading room</u> <ul style="list-style-type: none"> E-resources Additional reference Books in Library 	<ul style="list-style-type: none"> Subscription to e-resources like N-List have been made. In this session, the library of Shyampur Siddheswari Mahavidyalaya has purchased text and reference books for Rs 12,725 as per the recommendation of the library sub-committee.
2.	<u>Existing Curriculum</u> <ul style="list-style-type: none"> Implementation of CBCS curriculum: Wide of Choice DSE and SEC papers Introduction of certificate courses to overcome Curriculum-GAP 	<p>Being affiliated Institute, the areas of improvement in curriculum as suggested to be forwarded to the University of Calcutta for necessary considerations and further actions.</p> <p>On recommendation of IQAC, 10 certificate courses (at least 30 hours) are introduced for the betterment of their students.</p>

[Signature]
Co-ordinator
IQAC
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

ATTESTED

[Signature]
Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.
[Signature]
Principal
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Ajodhya, Howrah.

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Shyampur Siddheswari Mahavidyalaya

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SRI KALIPADA MANDAL

Principal & Secretary :
(Ex officio) Governing Body
DR. SANTU KUMAR BOSE

Ref. No.

Date

3.	<u>Teaching learning process</u> <ul style="list-style-type: none"> Transformation in examination system in post COVID situation Makeup classes for completion of Syllabi 	<ul style="list-style-type: none"> Hybrid mode of Call conduction could be an alternative pedagogy to reach out more students and improve their regularity. Departments were advised to recognize weak learners through Continuous Internal Evaluation (CIA) and arrange for Remedial Classes/Make up classes for students scoring below 50% in CIA.
4.	<u>Increase in Broadband speed</u> <ul style="list-style-type: none"> Considering students' strength above 400 	<ul style="list-style-type: none"> Amidst the unprecedented challenges of the COVID-19 pandemic during the 2020-2021 academic year, our institution swiftly adapted to the new normal by prioritizing ICT-based education. Understanding the crucial role of technology in ensuring uninterrupted learning, the college upgraded the broadband speed to 500 MBPS, facilitating seamless connectivity for students and faculty.
5.	<u>Implementation of stringent health and safety measures</u>	<p>Stringent health and safety measures were implemented across campus to protect the well-being of our academic community, including sanitization stations, social distancing protocols, and hygiene promotion campaigns. These proactive measures not only ensured the continuity of education but also fostered a safe and conducive learning environment amidst uncertain times.</p>

Shal.
Co-ordinator
IQAC
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.



ATTESTED
Shyampur
Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
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Shyampur Siddheswari Mahavidyalaya

Ajodhya • Howrah • Pin - 711312

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President :
SRI KALIPADA MANDAL

Principal & Secretary :
(Ex officio) Governing Body
DR. SANTU KUMAR BOSE

Ref. No.

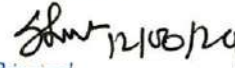
Date

Extract of Governing Body meeting held on 18.12.2021

Agenda with No. 12:

- Detailed discussions were made about the recommendation of IQAC related to Feedback received from all major stakeholders related to academics, administration, examination, support systems and infrastructure of the Institute.
- Members agreed to implement the plan of action suggested by the IQAC.
- It is also resolved that necessary communications to be made to the authorities of the University of Calcutta on Feedback received in the areas of Curriculum Revision, evaluation process.


Co-ordinator
IQAC
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

ATTESTED

Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.




Principal
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

Stakeholders' feedback on existing curriculum (Academic year 2021-2022)

1 message

Shyampur Siddheswari Mahavidyalaya <ssmahavidyalaya@gmail.com>

Fri, Sep 30, 2022 at 3:34 PM

To: debashis@yahoo.com, gurupada.sarenh@gmail.com

Cc: zupati.s1@gmail.com

To
The Secretary
UG Board of Studies
University of Calcutta

Sub: Stakeholders' feedback on existing curriculum

Dear Sir,

In order to implement quality policy and ensure high quality academic administration within the Institute every year, the college collects feedback on various aspects related to Academics from all major stakeholders including Students, Teachers, Alumni and Employers.

One of the areas of Feedback (Academic Year: 2021-2022) is connected directly with you viz. Curriculum, Evaluation system. Herein, we share a major extract of the Feedback relevant to the Curriculum and Evaluation process; after due discussions in our IQAC and GB.

We anticipate this Feedback will enable you to review the curriculum and take necessary actions accordingly.

Kindly see the attachments.


Thank you.


With regards,
Mr. Gobinda Prasad Barman
Teacher-in-Charge

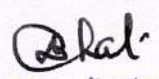
Encl. Extract from IQAC, GB of Shyampur Siddheswari Mahavidyalaya

CC: CoE, CU

2 attachments

 GB EXTRACT 2021-22.pdf
255K

 IQAC EXTRACT 2021-22.pdf
1558K


Co-ordinator
IQAC
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.



ATTESTED


Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Shyampur Siddheswari Mahavidyalaya

Ajodhya • Howrah • Pin - 711312

(Affiliated to the University of Calcutta)

(Accredited by NAAC at the 'B' level)

President :

SRI KALIPADA MANDAL



Teacher-in-Charge & Secretary :

GOBINDA PRASAD BARMAN

Ref. No.

Date

Extract of IQAC meeting held on 05.07.2022

Agenda with No. 5. (Stakeholder's Feedback & Analysis):

- Detailed discussions were made about Feedback received from all major stakeholders related to academics, administration, examination, support systems and infrastructure of the Institute. Views of each member were noted and accordingly **following** major resolutions were taken.

The Chairman, IQAC was requested to process the same through the Governing Body and arrange for necessary implementation. It was also resolved that significant inputs related to students' performance, teaching learning process, remedial session to be transmitted in the Teachers' Council Meeting as well; for better acquaintance and immediate action.

It is resolved that necessary communications to be made to the authorities of the University of Calcutta on Feedback received in the areas of Curriculum Revision, evaluation process.

Action taken on Students' Feedback Survey

Sl. No	Suggestions	Action taken
1.	<u>Library/Library reading room</u> <ul style="list-style-type: none"> Additional reference Books in Library 	<ul style="list-style-type: none"> A few months after this session college was closed due to Covid-19, 135 number of text/reference books were purchased to fulfill the demand of the students
2.	<u>Existing Curriculum</u> <ul style="list-style-type: none"> LCC paper for all: How significant this planning? Introduction of certificate courses to overcome Curriculum-GAP 	Being affiliated Institute, the areas of improvement in curriculum as suggested to be forwarded to the University of Calcutta for necessary considerations and further actions.
3.	<u>Teaching learning process</u> <ul style="list-style-type: none"> Commencement of offline Classes Interdisciplinary courses from other departments 	<ul style="list-style-type: none"> As per the West Bengal Government order and the instruction of the affiliated University(CU) regular offline classes commenced on and from 16th November 2021.

Co-ordinator
IQAC
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Ajodhya, Howrah.

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ATTESTED

12/05/21

Principal
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Ajodhya, Howrah.

Shyampur Siddheswari Mahavidyalaya

Ajodhya • Howrah • Pin - 711312

(Affiliated to the University of Calcutta)

(Accredited by NAAC at the 'B' level)



President :
SRI KALIPADA MANDAL

Teacher-in-Charge & Secretary :
GOBINDA PRASAD BARMAN

Ref. No.

Date

		<ul style="list-style-type: none"> Some of the Departments took the initiative to introduce interdisciplinary courses with the help of the other departmental faculty members.
4.	ICT facilities <ul style="list-style-type: none"> Considering post pandemic situation more ICT enabled class rooms 	<ul style="list-style-type: none"> Amidst the unprecedented challenges of the COVID-19 pandemic during the 2020-2021 academic year, our institution swiftly adapted to the new normal by prioritizing ICT-based education. Understanding the crucial role of technology in ensuring uninterrupted learning, the college upgraded the broadband speed to 500 MBPS, facilitating seamless connectivity for students and faculty.
5.	Enhanced Placement facilities: <ul style="list-style-type: none"> MoU with Edubridge Education, and Anudip Foundation. Training on Competitive examinations and 	<ul style="list-style-type: none"> IQAC has taken the initiative to arrange a few training sessions for the placement of the students through the Career Counselling and Placement Cell of this College. To kickstart this initiative, three impactful Seminars were meticulously organized under the collaborative efforts of our college and esteemed organizations. The genesis of these events was marked by the signing of MOUs with reputed institutions, namely Shyamaprasad College. The First Seminar took Place at Shyamaprasad College in Kolkata on 26th March 2022. Another significant training sessions were organized by MAAC on Multimedia & VFX on 29th April 2022 and EduBridge Education on 21st June 2022.

Action taken on Teachers' Feedback Survey

Sl. No	Suggestions	Action taken
1.	Research <ul style="list-style-type: none"> Enhanced Research Opportunities 	To encourage the Teachers in the Research college to give leave on duty and a minimum amount of travel grants to attend the Seminars /Conferences.

(Signature)

Co-ordinator
IQAC

Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

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ATTESTED

(Signature) 12/06/22

Principal

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
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Shyampur Siddheswari Mahavidyalaya

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President :
SRI KALIPADA MANDALTeacher-in-Charge & Secretary :
GOBINDA PRASAD BARMAN

Ref. No.

Date

2.	<u>Library</u> <ul style="list-style-type: none"> • Purchase of journal's subscription 	It is suggested to purchase the subscription of Scopus indexed journals and other reputed journals.
3.	<u>ICT Facilities</u> <ul style="list-style-type: none"> • ICT enabled seminar halls • Increased LAN speed 	To improve ICT facilities, the IQAC suggested to renovate the three seminar halls of the college and provide all the ICT facilities in the halls. High speed LAN connection is provided to all the departments.

Action taken on Alumni Feedback Survey

Sl. No	Suggestions	Action taken
1.	<u>Clean and Green Campus</u>	The initiatives were taken by the institute to provide eco-friendly environment to the stake holders of the institute by taking several measures to keep the campus clean, green and plastic-free.
2.	<u>Sports Facilities</u>	The governing Body and Finance sub-committee allocated funds to purchase necessary equipment for Sports as per recommendations of IQAC of this College.
3.	<u>Canteen Facilities</u>	IQAC suggested to build a new canteen hall to cater the needs of the students. Additionally, the canteen subsidy is increased to one lakh from seventy-five thousand for the improvement of the quality of food in the canteen.

Co-ordinator
IQACShyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.E-mail : ssmahavidyalaya@gmail.com

ATTESTED

Principal

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Shyampur Siddheswari Mahavidyalaya

Ajodhya • Howrah • Pin - 711312

(Affiliated to the University of Calcutta)

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President :
SRI KALIPADA MANDALTeacher-in-Charge & Secretary :
GOBINDA PRASAD BARMAN

Ref. No.

Date

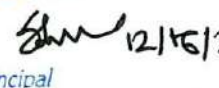
Action taken on Employer Feedback Survey

Sl. No	Suggestions	Action taken
1.	Providing Opportunities to students to Plan and Execute Activities	For students to get a variety of planning and organizational skills, many departments involved a wide number of students in the planning and execution of departmental activities.
2.	Introduction of certificate courses to improve soft skills of the students	As per recommendations of IQAC, five certificate courses were introduced for soft skill development and capacity building. The name of the certificate courses are: Certificate course on <i>Psychological Counselling</i> and certificate course on <i>Effective Communication Skills Development</i> . The college introduced and provided certificate courses in <i>Scientific Documentation by LaTeX</i> ; <i>Introduction to Data Science</i> ; <i>Remote Sensing and its Applications in Land Use Management</i> in order to enhance technical abilities.
3.	Introduction of certificate courses to improve communication skills of students	College conducts classes regularly to help students enhance their communication skills. The Department of English offered the certificate course in <i>Spoken and Communicative English</i> , whereas the Department of Sanskrit provided the certificate course in <i>Spoken Sanskrit</i> . Further, the Department of Education introduced the certificate course in <i>Effective Communication Skill Development</i> .


Co-ordinator
IQAC
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.



ATTESTED


Principal
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.


Teacher In Charge
SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

Shyampur Siddheswari Mahavidyalaya

Ajodhya • Howrah • Pin - 711312

(Affiliated to the University of Calcutta)

(Accredited by NAAC at the 'B' level)

President :
SRI KALIPADA MANDAL



Teacher-in-Charge & Secretary :
GOBINDA PRASAD BARMAN

Ref. No.

Date

Extract of Governing Body Meeting held on 28.09.2022

Agenda with No. 11:

- Detailed discussions were made about the recommendation of IQAC related to Feedback received from all major stakeholders related to academics, administration, examination, support systems and infrastructure of the Institute.
- Members agreed to implement the plan of action suggested by the IQAC.
- It is also resolved that necessary communications to be made to the authorities of the University of Calcutta on Feedback received in the areas of Curriculum Revision, evaluation process.

ATTESTED

[Signature] 12/10/22

Principal

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.

[Signature]
Co-ordinator
IQAC
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.



[Signature]

Teacher-in-Charge
Shyampur Siddheswari Mahavidyalaya
[Signature]
Dist.-Howrah

Stakeholders' feedback on existing curriculum (Academic year 2022-2023)

1 message

Shyampur Siddheswari Mahavidyalaya <ssmahavidyalaya@gmail.com>
To: debashis@yahoo.com, gurupada.sarenh@gmail.com, zupati.s1@gmail.com

Mon, Dec 11, 2023 at 2:37 PM

To
The Secretary
UG Board of Studies
University of Calcutta

Sub: Stakeholders' feedback on existing curriculum

Dear Sir,

In order to implement quality policy and ensure high quality academic administration within the Institute, every year the IQAC collects feedback from stakeholders (Students, Alumni, Employer, Teachers, etc.) on various aspects related to Academics, administration, infrastructure, etc.

One of the area of Feedback (Academic Year: 2022-2023) is connected directly with you viz. Curriculum, Evaluation system. Herein, we share a major extract of the Feedback relevant to the Curriculum and Evaluation process; after due discussions in our IQAC and GB.

We believe that this Feedback will enable you to review the curriculum and take necessary actions accordingly.

Please find the attached files containing the extracts of the relevant IQAC meeting and GB meeting.

Thank you.


With regards,


(Dr. S. Sen)
Principal

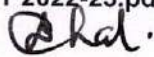
Encl. Extract from IQAC, GB of Shyampur Siddheswari Mahavidyalaya

CC: CoE, CU

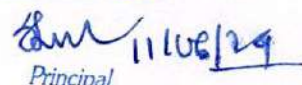
2 attachments

 **GB EXTRACT 2022-23.pdf**
309K

 **IQAC EXTRACT 2022-23.pdf**
1696K


Co-ordinator
IQAC
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

**ATTESTED**


Principal

SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Ajodhya, Howrah.



Ref. No.

Date

Extract of IQAC meeting held on 03.10.2023

Agenda with No. 3. (Stakeholder's Feedback & Analysis):

- Detailed discussions were made about Feedback received from all major stakeholders related to academics, administration, examination, support systems and infrastructure of the Institute. Views of each member were noted and accordingly **following** major resolutions were taken.

The Chairman, IQAC was requested to process the same through the Governing Body and arrange for necessary implementation. It was also resolved that significant inputs related to students' performance, teaching learning process, remedial session to be transmitted in the Teachers' Council Meeting as well; for better acquaintance and immediate action.

It is resolved that necessary communications to be made to the authorities of the University of Calcutta on Feedback received in the areas of Curriculum Revision, evaluation process.

Action taken on Students' Feedback Survey

Sl. No	Suggestions	Action taken
1.	<u>Library/Library reading room</u> <ul style="list-style-type: none">Additional reference Books in Library	<ul style="list-style-type: none">The library of Shyampur Siddheswari Mahavidyalaya has procured 548 text and reference books as per the requirement of the students and recommendation of the library sub-committee
2.	<u>Existing Curriculum</u> <ul style="list-style-type: none">Availability of Elective papers on Advanced topicsMore opportunity of Project/case studies	Being affiliated Institute, the areas of improvement in curriculum as suggested to be forwarded to the University of Calcutta for necessary considerations and further actions.
3.	<u>Teaching learning process:</u> <ul style="list-style-type: none">Remedial & Makeup classes	<ul style="list-style-type: none">Departments were advised to recognize weak learners through Continuous Internal Evaluation (CIE) and arrange for Remedial Classes/Make up classes for students scoring below 50% in CIE.

ATTESTED

(Signature)
Co-ordinator
IQAC
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.



(Signature) 12/10/23
Principal
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.



Ref. No.

Date

	<ul style="list-style-type: none"> Interdisciplinary courses from other departments 	<ul style="list-style-type: none"> Some of the Departments took the initiative to introduce interdisciplinary courses with the help of the other departmental faculty members.
4.	ICT facilities <ul style="list-style-type: none"> Maintenance of ICT resources 	To enhance ICT-facilities, some computers underwent repair, few motherboard were replaced, four new computers were purchased and nine UPS batteries were installed. The broadband facility was proposed to be enhanced to provide improved internet access for students.
5.	Enhanced Placement facilities: <ul style="list-style-type: none"> MoU with Edubridge Education, and Anudip Foundation. Career counselling sessions with Edubridge Pvt. Ltd. to shed light on the DDU-GKY (Deen Dayal Upadhyay Grameen Kaushalya Yojana) scheme 	<ul style="list-style-type: none"> Carrier Counseling, Training and Placement Cell of Shyampur Siddheswari Mahavidyalaya organized a seminar on 16th August, 2022 in collaboration with Edubridge Pvt. Ltd. to shed light on the DDU-GKY (Deen Dayal Upadhyay Grameen Kaushalya Yojana) scheme, emphasizing free residential training and placement support for rural youth. The event provided insights into the comprehensive offerings of the program, aiming to create awareness among potential beneficiaries. Expert speakers discussed the nuances of skill development and participants gained valuable information on accessing training opportunities and securing placements.

Action taken on Teachers' Feedback Survey

Sl. No	Suggestions	Action taken
1.	<u>Introduction of Certificate courses</u>	As per recommendations of IQAC, the departments introduced 13 certificate courses for the students to enhance their knowledge domain beyond the prescribed syllabus.
2.	<u>Research Facilities</u>	To enhance the research culture of the college, the college authorities sanctioned on duty leave and travelling allowances for faculty members to attend seminars, conferences and workshops.

Shel.

Co-ordinator
IQAC

Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.



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3.	<u>Laboratory Equipment and samples</u> <ul style="list-style-type: none"> Availability of sufficient amount of component and consumables in laboratories 	To facilitate the laboratories, the college authority mapped their necessities and channelized funds for procurement of laboratory equipment, chemicals and specimens.
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Action taken on Alumni Feedback Survey

Sl. No.	Suggestions	Action taken
1.	<u>ICT Facilities</u>	To increase ICT facilities and to meet the demand of the upcoming courses under NEP 2020, the IQAC recommended to GB to make one new Computer Lab. It was advised to renovate Room No. 5 and to convert it into the computer lab.
2.	<u>Expansion of infrastructure facilities</u>	The Canteen and the Common Rooms for the students cannot accommodate sufficient members due to dearth of space. Thus permanent concrete benches were constructed around the ponds to enable them to consume their food or for social interaction. Sufficient numbers of Dustbins have also been provided to keep the campus clean.

Action taken on Employer Feedback Survey

Sl. No	Suggestions	Action taken
1.	Involving students in Planning, Organization and Execution of various Activities	For students to get a variety of planning and organizational skills, many departments involved a wide number of students in the planning and execution of departmental activities.

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Ref. No.

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2.	Improving technical skills of the students	Certificate courses were introduced for the improvement of technical skills of the students. The college introduced and provided certificate courses in <i>Scientific Writing Tool: Latex</i> and <i>Computer Skill development</i> in order to enhance technical abilities.
3.	Enhancing communication skills and soft skills of students	College conducts classes regularly to help students enhance their communication skills. In this direction, some certificate courses like <i>Spoken English</i> is jointly organized by the college and George Telegraph.


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Ajodhya, Howrah.



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Extract of Governing Body meeting held on 08.12.2023


Agenda with No 2.11:

Detailed discussions were made about the recommendation of IQAC related to Feedback received from all major stakeholders related to academics, administration, examination, support systems and infrastructure of the Institute.

- Members agreed to implement the plan of action suggested by the IQAC.
- It is also resolved that necessary communications to be made to the authorities of the University of Calcutta on Feedback received in the areas of Curriculum Revision, evaluation process.

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Shyampur Siddheswari Mahavidyalaya

Ajodhya • Howrah • Pin - 711312

(Affiliated to the University of Calcutta)
(Accredited by NAAC at the 'B' level)President :
SRI KALIPADA MANDALPrincipal & Secretary :
(Ex officio) Governing Body
DR. SANTU KUMAR BOSERef. No. SSM/FBCK/01/2018-19Date 23/12/2019

Action taken report on Feedback Survey

In pursuance of continuous improvement in quality, feedback was taken from the students, parents, and alumni for the 2018-2019 session through Google Forms. Based on the suggestions, the following actions were taken and tried to implement by IQAC.

Sl. No	Suggestions	Action taken
1.	<u>Library/Library reading room</u> <ul style="list-style-type: none"> New Library reading room with AC facilities Additional reference Books in the Library 	<ul style="list-style-type: none"> A new Library and a new Library reading room with AC facilities were constructed to fulfill the demand of the students. The library of Shyampur Siddheswari Mahavidyalaya has purchased text and reference books of Rs 91,775 as per the requirement of the students and recommendation of the library sub-committee.
2.	<u>Existing Curriculum</u> <ul style="list-style-type: none"> Some of the major areas of concern, alignment of the curriculum with the modern trends of science and inclusion of related topics. In specific courses content of the curriculum is reported to be too heavy. 	Being affiliated Institute, the areas of improvement in curriculum as suggested to be forwarded to the University of Calcutta for necessary considerations and further actions.
3.	<u>Teaching learning process</u> <ul style="list-style-type: none"> Upgradation of class rooms with ICT facilities Remedial Sessions Makeup classes for completion of Syllabi 	<ul style="list-style-type: none"> ICT enabled classes have been developed. Departments were advised to recognize weak learners through Continuous Internal Evaluation (CIE) and arrange for Remedial Classes/Make up classes for students scoring below 50% in CIE.
4.	<u>Transparency in Evaluation procedure</u> <ul style="list-style-type: none"> Grievances related to University examination: Timely publication of Final Semester result 	<p>IQAC of this college instructed the departments to show the evaluated answer scripts of class tests to their students for transparency and rectification of minor mistakes.</p> <p>Students' grievances related to University examination performance to be forward to the affiliating University.</p>

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President :

SRI KALIPADA MANDALPrincipal & Secretary :
(Ex officio) Governing Body**DR. SANTU KUMAR BOSE**

Ref. No.

Date

	<ul style="list-style-type: none"> Limited timeframe in the semester system 	Students' feedback related to limited timeframe for self-study in the semester system was noted and to be reported to CU.
5.	<u>Introduction of certificate courses</u>	On the recommendation of IQAC, 14 certificate courses of at least 30 hours are introduced to improve ICT skills, soft skills, communication skills, etc.
6.	<u>Strengthening of IT Resources:</u> Computer literacy and Wi-Fi facility across the campus	Responding to the urgent demand for computer courses, literacy programs across diverse disciplines, and the enhancement of our Wi-Fi facility, our institution has undertaken significant measures strengthen IT facilities, resulting in a total expenditure nearing twenty-eight lakhs.
7.	<u>Enhanced Placement facilities</u> More support is needed from the Institute in providing placement opportunity/making students ready for placement or higher study	To enhance placement facilities, IQAC of the college recommended formation of Career Counseling and Placement Cell of this College and one Nodal officer in this regard.

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SRI KALIPADA MANDALPrincipal & Secretary :
(Ex officio) Governing Body
DR. SANTU KUMAR BOSERef. No. SSM/FBCK/01/2019-20.Date 10/02/2021

Action taken report on Feedback Survey

In pursuance of continuous improvement in quality, feedback was taken from the students, parents, and alumni for the 2019-2020 session through Google Forms. Based on the suggestions, the following measures were taken and tried for implementation by IQAC.

Sl. No	Suggestions	Action taken
1.	<u>Teaching learning process</u> Makeup classes for completion of Syllabi	In order to overcome the challenges of COVID 19 pandemic, and loss of classes due to that; IQAC recommended conduction of Makeup classes (online mode) to cover the whole Syllabus.
2.	<u>Introduction of certificate courses</u>	On recommendation of IQAC, 15 certificate courses of at least 30 hours are introduced to improve ICT skills, soft skills, communication skills, etc.
3.	<u>Library</u> <ul style="list-style-type: none"> Additional Books and References Library Automation 	<ul style="list-style-type: none"> In this session, the library of Shyampur Siddheswari Mahavidyalaya has purchased text and reference books of Rs 47,583 as per the recommendation of the library sub-committee. Library automation software (KOHA), with maintenance charges factored in, amounting to approximately three lakhs thirty-nine thousand rupees.
4.	<u>Facility:</u> Fresh drinking water	As per the recommendation of IQAC of this college, three new water purifiers were installed for the students at separate places in the college.

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SRI KALIPADA MANDAL

Principal & Secretary :
(Ex officio) Governing Body
DR. SANTU KUMAR BOSE

Ref. No.

Date

5.	Difficulties faced by students in administrative work	As per the recommendations of the Grievance and Redressal Cell, the college authority tried to rectify the difficulties faced by the students in administrative work. To recognize the importance of technological advancement in administrative processes, significant investments have been made in office automation software, website development, and
6.	<u>Laboratory Equipment and samples</u> i) Availability of sufficient amount of component and consumables in laboratories ii) Space problem of Food & Nutrition department	Laboratory equipment and samples were purchased as per the needs of the students. Dedicated space in a separate being allotted to F&N Dept.
7.	<u>Canteen facilities</u> i) Hygienic food at subsidized rate	As per the demand of the students, the Canteen subsidy is enhanced from 50 thousand to 75 thousand for various items of food and for better quality.

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12/06/19

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(Affiliated to the University of Calcutta)
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SRI KALIPADA MANDALPrincipal & Secretary :
(Ex officio) Governing Body
DR. SANTU KUMAR BOSERef. No. SSM/FBCK/01/2020-21.Date 18/12/2021

Action taken report on Feedback Survey

In pursuance of continuous improvement in quality, feedback was taken from the students, parents, and alumni for the 2020-2021 session through Google Forms. Based on the suggestions, the following measures were taken and tried for implementation by IQAC.

Sl. No	Suggestions	Action taken
1.	<u>Library/Library reading room</u> <ul style="list-style-type: none"> E-resources Additional reference Books in Library 	<ul style="list-style-type: none"> Subscription to e-resources like N-List have been made. In this session, the library of Shyampur Siddheswari Mahavidyalaya has purchased text and reference books for Rs 12,725 as per the recommendation of the library sub-committee.
2.	<u>Existing Curriculum</u> <ul style="list-style-type: none"> Implementation of CBCS curriculum: Wide of Choice DSE and SEC papers Introduction of certificate courses to overcome Curriculum-GAP 	<p>Being affiliated Institute, the areas of improvement in curriculum as suggested to be forwarded to the University of Calcutta for necessary considerations and further actions.</p> <p>On recommendation of IQAC, 10 certificate courses (at least 30 hours) are introduced for the betterment of their students.</p>
3.	<u>Teaching learning process</u> <ul style="list-style-type: none"> Transformation in examination system in post COVID situation Makeup classes for completion of Syllabi 	<ul style="list-style-type: none"> Hybrid mode of Call conduction could be an alternative pedagogy to reach out more students and improve their regularity. Departments were advised to recognize weak learners through Continuous Internal Evaluation (CIA) and arrange for Remedial Classes/Make up classes for students scoring below 50% in CIA.
4.	<u>Increase in Broadband speed</u> <ul style="list-style-type: none"> Considering students' strength above 400 	<ul style="list-style-type: none"> Amidst the unprecedented challenges of the COVID-19 pandemic during the 2020-2021 academic year, our institution swiftly adapted to the new normal by prioritizing ICT-based education. Understanding the crucial role of technology in ensuring uninterrupted learning, the college upgraded the broadband speed to

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Principal & Secretary :
(Ex officio) Governing Body
DR. SANTU KUMAR BOSE

Ref. No.

Date

		500 MBPS, facilitating seamless connectivity for students and faculty.
5.	<u>Implementation of stringent health and safety measures</u>	Stringent health and safety measures were implemented across campus to protect the well-being of our academic community, including sanitization stations, social distancing protocols, and hygiene promotion campaigns. These proactive measures not only ensured the continuity of education but also fostered a safe and conducive learning environment amidst uncertain times.

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12/08/24

Principal
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Co-ordinator
IQAC
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Shyampur Siddheswari Mahavidyalaya

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(Affiliated to the University of Calcutta)

(Accredited by NAAC at the 'B' level)

President :
SRI KALIPADA MANDAL



Teacher-in-Charge & Secretary :
GOBINDA PRASAD BARMAN

Ref. No. SSM/FBCK/05/2021-22

Date 28/09/2022

Action taken report on Students' Feedback Survey

In pursuance of continuous improvement in quality, on line Feedback was taken from the students for the session 2021-2022 through Google form. Based on the suggestions the following actions were taken and tried for implement by IQAC.

Sl. No	Suggestions	Action taken
1.	<u>Library/Library reading room</u> <ul style="list-style-type: none"> Additional reference Books in Library 	<ul style="list-style-type: none"> A few months after this session college was closed due to Covid-19, 135 number of text/reference books were purchased to fulfill the demand of the students
2.	<u>Existing Curriculum</u> <ul style="list-style-type: none"> LCC paper for all: How significant this planning? Introduction of certificate courses to overcome Curriculum-GAP 	Being affiliated Institute, the areas of improvement in curriculum as suggested to be forwarded to the University of Calcutta for necessary considerations and further actions.
3.	<u>Teaching learning process</u> <ul style="list-style-type: none"> Commencement of offline Classes Interdisciplinary courses from other departments 	<ul style="list-style-type: none"> As per the West Bengal Government order and the instruction of the affiliated University(CU) regular offline classes commenced on and from 16th November 2021. Some of the Departments took the initiative to introduce interdisciplinary courses with the help of the other departmental faculty members.
4.	<u>ICT facilities</u> <ul style="list-style-type: none"> Considering post pandemic situation more ICT enabled class rooms 	<ul style="list-style-type: none"> Amidst the unprecedented challenges of the COVID-19 pandemic during the 2020-2021 academic year, our institution swiftly adapted to the new normal by prioritizing ICT-based education. Understanding the crucial role of technology in ensuring uninterrupted learning, the college upgraded the broadband speed to 500 MBPS, facilitating seamless connectivity for students and faculty.

ATTESTED

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SRI KALIPADA MANDAL



Teacher-in-Charge & Secretary :
GOBINDA PRASAD BARMAN

Ref. No.

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5.	<u>Enhanced Placement facilities:</u> <ul style="list-style-type: none"> • MoU with Edubridge Education, and Anudip Foundation. • Training on Competitive examinations and 	<ul style="list-style-type: none"> • IQAC has taken the initiative to arrange a few training sessions for the placement of the students through the Career Counseling and Placement Cell of this College. To kickstart this initiative, three impactful Seminars were meticulously organized under the collaborative efforts of our college and esteemed organizations. The genesis of these events was marked by the signing of MOUs with reputed institutions, namely Shyamaprasad College. • The First Seminar took Place at Shyamaprasad College in Kolkata on 26th March 2022. • Another significant training sessions were organized by MAAC on Multimedia & VFX on 29th April 2022 and EduBridge Education on 21st June 2022.
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ATTESTED

Principal

Shyampur Siddheswari Mahavidyalaya
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SRI KALIPADA MANDAL



Teacher-in-Charge & Secretary :

GOBINDA PRASAD BARMAN

Ref. No. SSM/FBCK/06/2021-22

Date

Action taken report on Teachers' Feedback Survey

To improve teaching quality, online Feedback was taken from the Teachers for the session 2021-2022 through Google form. Based on the suggestions the following actions were taken by IQAC.

Sl. No	Suggestions	Action taken
1.	<u>Research</u> <ul style="list-style-type: none"> Enhanced Research Opportunities 	To encourage the Teachers in the Research college to give leave on duty and a minimum amount of travel grants to attend the Seminars /Conferences.
2.	<u>Library</u> <ul style="list-style-type: none"> Purchase of journal's subscription 	It is suggested to purchase the subscription of Scopus indexed journals and other reputed journals.
3.	<u>ICT Facilities</u> <ul style="list-style-type: none"> ICT enabled seminar halls Increased LAN speed 	<p>To improve ICT facilities, the IQAC suggested to renovate the three seminar halls of the college and provide all the ICT facilities in the halls.</p> <p>High speed LAN connection is provided to all the departments.</p>

ATTESTED

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12/06/20

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Ref. No. SSM/FBCK/07/2021-22

Date

Action taken report on Alumni Feedback Survey

In pursuance of continuous improvement in quality, online Feedback was taken from the alumnus for the session 2021-2022 through Google form. Based on the suggestions the following actions were taken and tried for implement by IQAC.

Sl. No	Suggestions	Action taken
1.	<u>Clean and Green Campus</u>	The initiatives were taken by the institute to provide eco-friendly environment to the stake holders of the institute by taking several measures to keep the campus clean, green and plastic-free.
2.	<u>Sports Facilities</u>	The governing Body and Finance sub-committee allocated funds to purchase necessary equipment for Sports as per recommendations of IQAC of this College.
3.	<u>Canteen Facilities</u>	IQAC suggested to build a new canteen hall to cater the needs of the students. Additionally, the canteen subsidy is increased to one lakh from seventy-five thousand for the improvement of the quality of food in the canteen.

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Teacher-in-Charge & Secretary :
GOBINDA PRASAD BARMAN

Ref. No. SSM/FBCK/08/2021-22

Date

Action taken report on Employer Feedback Survey

In pursuance of continuous improvement in quality, on line Feedback was taken from the employers for the session 2021-2022 through Google form. Based on the suggestions the following actions were taken and tried for implement by IQAC.

Sl. No	Suggestions	Action taken
1.	Providing Opportunities to students to Plan and Execute Activities	For students to get a variety of planning and organizational skills, many departments involved a wide number of students in the planning and execution of departmental activities.
2.	Introduction of certificate courses to improve soft skills of the students	As per recommendations of IQAC, five certificate courses were introduced for soft skill development and capacity building. The name of the certificate courses are: Certificate course on <i>Psychological Counselling</i> and certificate course on <i>Effective Communication Skills Development</i> . The college introduced and provided certificate courses in <i>Scientific Documentation by LaTeX</i> ; <i>Introduction to Data Science</i> ; <i>Remote Sensing and its Applications in Land Use Management</i> in order to enhance technical abilities.
3.	Introduction of certificate courses to improve communication skills of students	College conducts classes regularly to help students enhance their communication skills. The Department of English offered the certificate course in <i>Spoken and Communicative English</i> , whereas the Department of Sanskrit provided the certificate course in <i>Spoken Sanskrit</i> . Further, the Department of Education introduced the certificate course in <i>Effective Communication Skill Development</i> .

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Ref. No. SSM/FBCK/05/2022-23Date 18/12/2023**Action taken report on Students' Feedback Survey**

In pursuance of continuous improvement in quality, on line Feedback was taken from the students for the session 2022-2023 through Google form. Based on the suggestions the following actions were taken and tried for implement by IQAC.

Sl. No	Suggestions	Action taken
1.	<u>Library/Library reading room</u> <ul style="list-style-type: none">Additional reference Books in Library	<ul style="list-style-type: none">The library of Shyampur Siddheswari Mahavidyalaya has procured 548 text and reference books as per the requirement of the students and recommendation of the library sub-committee
2.	<u>Existing Curriculum</u> <ul style="list-style-type: none">Availability of Elective papers on Advanced topicsMore opportunity of Project/case studies	Being affiliated Institute, the areas of improvement in curriculum as suggested to be forwarded to the University of Calcutta for necessary considerations and further actions.
3.	<u>Teaching learning process:</u> <ul style="list-style-type: none">Remedial & Makeup classesInterdisciplinary courses from other departments	<ul style="list-style-type: none">Departments were advised to recognize weak learners through Continuous Internal Evaluation (CIE) and arrange for Remedial Classes/Make up classes for students scoring below 50% in CIE.Some of the Departments took the initiative to introduce interdisciplinary courses with the help of the other departmental faculty members.
4.	<u>ICT facilities</u> <ul style="list-style-type: none">Maintenance of ICT resources	To enhance ICT-facilities , some computers underwent repair, few motherboard were replaced, four new computers were purchased and nine UPS batteries were installed. The broadband facility was proposed to be enhanced to provide improved internet access for students.

ATTESTEDCo-ordinator
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12/06/24

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Ref. No.

Date

5.	<u>Enhanced Placement facilities:</u> <ul style="list-style-type: none">• MoU with Edubridge Education, and Anudip Foundation.• Career counselling sessions with Edubridge Pvt. Ltd. to shed light on the DDU-GKY (Deen Dayal Upadhyay Grameen Kaushalya Yojana) scheme	<ul style="list-style-type: none">• Carrier Counseling, Training and Placement Cell of Shyampur Siddheswari Mahavidyalaya organized a seminar on 16th August, 2022 in collaboration with Edubridge Pvt. Ltd. to shed light on the DDU-GKY (Deen Dayal Upadhyay Grameen Kaushalya Yojana) scheme, emphasizing free residential training and placement support for rural youth. The event provided insights into the comprehensive offerings of the program, aiming to create awareness among potential beneficiaries. Expert speakers discussed the nuances of skill development and participants gained valuable information on accessing training opportunities and securing placements.
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12/10/22

Principal
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IQAC
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.





Ref. No. GSM/FBCK/06/2022-23

Date

Action taken report on Teachers' Feedback Survey

To improve teaching quality, online Feedback was taken from the Teachers for the session 2022-2023 through Google form. Based on the suggestions the following actions were taken by IQAC.

Sl. No	Suggestions	Action taken
1.	<u>Introduction of Certificate courses</u>	As per recommendations of IQAC, the departments introduced 13 certificate courses for the students to enhance their knowledge domain beyond the prescribed syllabus.
2.	<u>Research Facilities</u>	To enhance the research culture of the college, the college authorities sanctioned on duty leave and travelling allowances for faculty members to attend seminars, conferences and workshops.
3.	<u>Laboratory Equipment and samples</u> <ul style="list-style-type: none">Availability of sufficient amount of component and consumables in laboratories	To facilitate the laboratories, the college authority mapped their necessities and channelized funds for procurement of laboratory equipment, chemicals and specimens.

[Signature]

Co-ordinator
IQAC
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

ATTESTED

[Signature] 12/06/24

Principal
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.





Ref. No. ...SSM/FBCK/07/2022-23

Date

Action taken report on Alumni Feedback Survey

In pursuance of continuous improvement in quality, online Feedback was taken from the Alumni for the session 2022-2023 through Google form. Based on the suggestions the following actions were taken and tried for implement by IQAC.

Sl. No.	Suggestions	Action taken
1.	<u>ICT Facilities</u>	To increase ICT facilities and to meet the demand of the upcoming courses under NEP 2020, the IQAC recommended to GB to make one new Computer Lab. It was advised to renovate Room No. 5 and to convert it into the computer lab.
2.	<u>Expansion of infrastructure facilities</u>	The Canteen and the Common Rooms for the students cannot accommodate sufficient members due to dearth of space. Thus permanent concrete benches were constructed around the ponds to enable them to consume their food or for social interaction. Sufficient numbers of Dustbins have also been provided to keep the campus clean.

Shal.

Co-ordinator
IQAC
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.

ATTESTED

Shm
12/6/24

Principal
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.





Ref. No. SSM/FBCK/08/2022-23

Date

Action taken report on Employer Feedback Survey

In pursuance of continuous improvement in quality, on line Feedback was taken from the employers for the session 2022-2023 through Google form. Based on the suggestions the following actions were taken and tried for implement by IQAC.

Sl. No	Suggestions	Action taken
1.	Involving students in Planning, Organization and Execution of various Activities	For students to get a variety of planning and organizational skills, many departments involved a wide number of students in the planning and execution of departmental activities.
2.	Improving technical skills of the students	Certificate courses were introduced for the improvement of technical skills of the students. The college introduced and provided certificate courses in <i>Scientific Writing Tool: Latex and Computer Skill development</i> in order to enhance technical abilities.
3.	Enhancing communication skills and soft skills of students	College conducts classes regularly to help students enhance their communication skills. In this direction, some certificate courses like <i>Spoken English</i> is jointly organized by the college and George Telegraph.

Shah
Co-ordinator
IQAC
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.



ATTESTED
Shm
12/10/24
Principal
Shyampur Siddheswari Mahavidyalaya
Ajodhya, Howrah.